



Hampstead Heath, Highgate Wood and Queen's Park Committee

Date: WEDNESDAY, 13 MARCH 2019
Time: 4.00 pm
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members: Karina Dostalova (Chairman)
Anne Fairweather (Deputy Chair)
Mark Bostock
Deputy David Bradshaw
Stuart Fraser
Alderman Prem Goyal
Michael Hudson
Alderman Gregory Jones
Wendy Mead
Ruby Sayed
Deputy John Tomlinson
William Upton
John Beyer (Heath & Hampstead Society)
Councillor Melvin Cohen (London Borough of Barnet)
Sam Cooper (English Heritage)
Rachel Evans (Royal Society for the Protection of Birds)
Councillor Thomas Gardiner (London Borough of Camden)
Adeline Siew Yin AU (Ramblers' Association)
Oliver Sells QC (Ex-Officio Member)
Graeme Smith (Ex-Officio Member)

Enquiries: Leanne Murphy
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Pre-meeting discussions and refreshments will start at 3.15pm
N.B. Part of this meeting could be the subject of audio or visual recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THIS AGENDA**

3. **MINUTES**

To agree the public minutes and summary of the meeting held on 28 November 2018.

For Decision
(Pages 1 - 14)

4. **ACTIONS SHEET**

Report of the Town Clerk.

For Information
(Pages 15 - 16)

5. **HAMPSTEAD HEATH CONSULTATIVE COMMITTEE MINUTES**

To receive the draft public minutes of the Hampstead Heath Consultative Committee meeting held on 11 February 2019.

For Information
(Pages 17 - 28)

6. **SUPERINTENDENT'S UPDATE**

Report of the Superintendent of Hampstead Heath.

For Decision
(Pages 29 - 36)

- a) Appendix 1 - Plans to restore Constable's Branch Hill Pond (Pages 37 - 48)
- b) Appendix 2 - Adventure Playground concept design (Pages 49 - 50)
- c) Appendix 3 - Terms of Reference for the Cafe Working Group (Pages 51 - 52)
- d) Appendix 4 - Outline brief for the Highgate Men's Bathing Pond (Pages 53 - 58)
- e) Appendix 5 - Draft Golders Hill Park Accessible Car Park Questionnaire (Pages 59 - 64)
- f) Appendix 6 - Hampstead Heath Croquet Club - Croquet Development Plan (Pages 65 - 68)
- g) Appendix 7 - Projects Sub Minute - February 2019 (Pages 69 - 70)
- h) Appendix 8 - Income and expenditure 2017/18 and 2018/19 (Pages 71 - 72)

7. **MANAGEMENT FRAMEWORK**

Report of the Superintendent of Hampstead Heath.

For Decision
(Pages 73 - 192)

8. **REVIEW OF THE 2018 EVENTS PROGRAMME & PROVISIONAL 2019 EVENTS PROGRAMME**
Report of the Superintendent of Hampstead Heath.
(N.B. – To be read in conjunction with non-public appendices at Item 20)
- For Decision**
(Pages 193 - 202)
9. **GATEWAY 2 - QUEEN'S PARK SANDPIT REFURBISHMENT & PUBLIC TOILET REBUILD**
Report of the Director of Open Spaces.
- For Decision**
(Pages 203 - 214)
10. **TREE PESTS AND DISEASES: OAK PROCESSIONARY MOTH URGENT UPDATE**
Report of the Director of Open Spaces.
- For Information**
(Pages 215 - 220)
11. **FINAL DEPARTMENTAL HIGH-LEVEL BUSINESS PLANS 2019/20 - OPEN SPACES DEPARTMENT**
Report of the Director of Open Spaces.
- For Information**
(Pages 221 - 230)
12. **BREXIT UPDATE**
The Director of Open Spaces to be heard.
- For Information**
13. **KENWOOD HOUSE 2019 EVENTS PROGRAMME**
The Kenwood House General Manager to be heard.
- For Information**
(Pages 231 - 234)
14. **VOLUNTEERING UPDATE**
Report from Heath Hands.
- For Information**
(Pages 235 - 236)
15. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

Part 2 - Non-Public Agenda

17. **EXCLUSION OF THE PUBLIC**
MOTION: That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

18. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 28 November 2018.

For Decision
(Pages 237 - 238)

19. **SUPERINTENDENT'S UPDATE (NON-PUBLIC)**

The Superintendent of Hampstead Heath to be heard.

For Decision

20. **REVIEW OF THE 2018 EVENTS PROGRAMME & PROVISIONAL 2019 EVENTS PROGRAMME**

To be read in conjunction with Item 8.

For Decision
(Pages 239 - 248)

21. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

22. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

HAMPSTEAD HEATH, HIGHGATE WOOD AND QUEEN'S PARK COMMITTEE **Wednesday, 28 November 2018**

Minutes of the meeting of the Hampstead Heath, Highgate Wood and Queen's Park Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Wednesday, 28 November 2018 at 4.00 pm

Present

Members:

Karina Dostalova (Chairman)
Anne Fairweather (Deputy Chairman)
Deputy David Bradshaw
Alderman Prem Goyal
Michael Hudson
Alderman Gregory Jones
Wendy Mead
Ruby Sayed
William Upton
John Beyer (Heath & Hampstead Society)
Sam Cooper (English Heritage)
Councillor Thomas Gardiner (London Borough of Camden)
Adeline Siew Yin AU (Ramblers' Association/Open Spaces Society)

Officers:

Colin Buttery	- Director of Open Spaces
Bob Warnock	- Superintendent of Hampstead Heath
Katherine Radusin	- PA to Superintendent of Hampstead Heath
Richard Gentry	- Constabulary and Queen's Park Manager
Jonathan Meares	- Highgate Wood, Conservation & Trees Manager
Alison Elam	- Group Accountant, Chamberlain's Department
Declan Gallagher	- Operational Service Manager
Lucy Gannon	- Projects Management & Support Officer
Gerry Kiefer	- Open Spaces Business Manager
Yvette Hughes	- Business Manager Hampstead Heath
Paul Maskell	- Leisure and Events Manager
Laura Simpson	- Town Clerk's Department
Leanne Murphy	- Town Clerk's Department

1. APOLOGIES

Apologies were received from Mark Bostock, Stuart Fraser, Deputy John Tomlinson, Councillor Melvin Cohen and Graeme Smith.

2. MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THIS AGENDA

There were no declarations.

3. **MINUTES**

The Chairman welcomed Adeline Siew Yin AU to her first Committee meeting as the new representative for the Ramblers' Association and gave special thanks to Maija Roberts for all of her hard work during her tenure on the Committee.

RESOLVED, that the public minutes of the meeting held on 5 September 2018 were approved as a correct record.

4. **SUB-COMMITTEE MINUTES**

4.1 **Hampstead Heath Consultative Committee**

The draft public minutes of the Hampstead Heath Consultative Committee meeting held on 29 October 2018 were received subject to the removal of a typographical error.

4.2 **Highgate Wood Consultative Group**

The draft public minutes of the Highgate Wood Consultative Group meeting held on 17 October 2018 were received.

4.3 **Queen's Park Consultative Group**

The draft public minutes of the Queen's Park Consultative Group meeting held on 31 October 2018 were received.

5. **ACTIONS SHEET**

Members noted the various outstanding actions and the update provided thereon.

Regarding Action 1 to identify a representative for people with a physical disability, the Chairman advised that three charities were approached, and Leonard Cheshire responded confirming their interest in fulfilling this role. Members delegated authority for the decision on the representative following receipt of the list of candidates to the Chairman and Superintendent.

With regards to Action 3, the Director of Open Spaces advised that a report detailing the costs and implications of OPM would be first considered at the upcoming Open Spaces and City Gardens Committee meeting in December and come to the HHHWQP Committee in March 2019.

Concerning Actions 5 and 6, the Kenwood House General Manager provided an update on 2017/18 events held at Kenwood House and public consultation involved with upcoming events. He confirmed that a report on 2019 events would come to the March 2019 Committee meeting. Members were impressed by the income raised from the 2017/18 events despite some negative comments from public. A Member suggested using text donations which could be advertised at concerts/events.

The Chairman advised that all other actions were complete or covered on the agenda.

6. **ANNUAL REVIEW OF TERMS OF REFERENCE**

The Committee considered a report of the Town Clerk concerning their Terms of Reference.

The Chairman advised that she had previously approached the Lord Mayor for an Alderman to sit on the Committee in the same manner as the Epping Forest & Commons Committee as per their Terms of Reference. Members agreed for a recommendation to be made to the Court that the Committee's constitution in its Terms of Reference be updated to include the line "1 Alderman nominated by the Court of Aldermen".

RESOLVED - That: -

- The Terms of Reference of the Committee were approved for submission to the Court in April 2019 as set out in the appendix with the addition of the line "1 Alderman nominated by the Court of Aldermen";
- Any further changes in the lead up to the Court's appointment of Committees be delegated to the Town Clerk in consultation with the Chairman and Deputy Chairman.

7. **SUPERINTENDENT'S UPDATE**

Members considered a report of the Superintendent providing an update on matters concerning Hampstead Heath, Highgate Wood and Queen's Park. The following points were made:

Planning

- **The Water House, Millfield Lane 2017/3692/P.** The Superintendent advised that Officers were involved with the Community Working Group and continued to engage with the Developer and local Stakeholders. It was noted that the development was due to complete in the autumn 2019.
- **Parliament Hill William Ellis School 2018/1270/P.** The Superintendent noted that Officers were represented on the Community Working Group and continued to engage concerning trees.
- **South Fairground Site.** The Public Inquiry has been moved to April 2019. The Superintendent noted that the Team have received ongoing support from the Comptroller & City Solicitor and had appointed Counsel for the Inquiry
- **North Fairground Site 2017/4346/P.** A Public Inquiry is scheduled to take place in early February 2019.
- **Jack Straws Castle 2017/2064/P.** A decision has not yet been determined by the London Borough of Camden.

- **55 Fitzroy Park.** The Superintendent stated that the City would object to this application as this development was on the periphery of the Heath and the construction of the additional properties proposed would have an impact on hydrology, and the openness and character of Hampstead Heath. A review of the Basement Impact Assessment has been commissioned by the City of London Corporation to assess the potential impacts on the Heath.
- The Superintendent advised Members that Camden Council had prepared a draft Planning Framework for Kentish Town and encouraged Members to send their views to help shape the future of the area.

Golders Hill Park Disabled Car Park

- The Superintendent advised that he had received correspondence from a member of the public concerning the impact of the closure of the car park during weekends for disabled users.
- A Member supported the need for the car park to be open during weekends to provide accessibility for disabled people and queried whether third party enforcement could be used to provide enforcement against double parking, etc. The Superintendent advised that an Enforcement Agency was already being used and felt that a mechanism for closing the car park when full was required. Further engagement with users would be carried out in order to gather further information to develop a safe solution.

City Surveyors Cyclical Work Programme

- The Superintendent advised Members that the painting of the toilets adjacent to the café at Golders Hill Park was now complete, and the next projects to provide improvements to public toilet facilities would take place at Parliament Hill and the Heath Extension.

Capital Projects

- Members were advised that development of the Adventure Playground project had advanced and a detailed design was being prepared to enable the works to be put to tender. A Member asked that the design make provision for accessibility and people with disabilities; the Superintendent advised that this was part of the design.

Swimming

- The Superintendent advised that work on access facilities at the Men's Pond were still ongoing and that the Team were working with architects regarding access to the water and a topographical survey. This project is planned to go through the capital gateway process.

- The Superintendent noted that he was liaising with the Highway Authority regarding disabled parking provision in close proximity to the facility.

Events

- Members were advised that Zippos Circus was successful and received minimal peaceful protests with no disruption.
- The London Youth Games and Greater London Cross Country Championships held on 17 November 2018 was successful and well attended by young people. For the first time, all 32 London Boroughs participated in the event. It was noted that the event had minimal impact on the Heath.

Local Government Reorganisation (Hampstead Heath) Order 1989

- Members were advised that 30 March 2019 marked 30 years of the Corporation's custodianship of Hampstead Heath and an all Court visit to the Heath had been suggested to celebrate this occasion with a picnic. Members were supportive of this suggestion noting that there were a number of Members that had never been to the Heath. It was recommended that this event take place in June.
- A Member suggested creating Hampstead Heath branded merchandise, e.g. a tie, hat or brooch/pin, like Epping Forest which could be sold at the Heath. The Chairman advised that a review of asset management was planned, part of which is the provision of a Visitor Engagement location, which would be a place for such items to be available.
- A pool party at the ponds or swimming facilities was suggested.
- A Member noted that there was a wide selection of literature associated with the Heath, e.g. Keats, and suggested attracting famously associated people to the celebrations.

RESOLVED – That:-

- Members approve the proposed Events Policy (Part Two) for Highgate Wood (Appendix 2);
- Members approve the proposed Events Policy (Part Two) for Queen's Park (Appendix 3);
- Members approve the proposed Heath events for 2019, as detailed in paragraph 23 (Appendix 4);
- Members provide feedback on the Sports Licencing Scheme (Appendix 5);

- Members approve the draft Highgate Wood Woodland Management Plan (Appendix 6);
- Members to consider a programme of events to mark the 30th anniversary of the City of London Corporations custodianship of Hampstead Heath.

7.1 Appendix 1 - Divisional Plan Q2 Update

Members noted the Divisional Plan 2nd Quarter Update.

Members were advised that the plan would be updated in February reflecting a new format with an emphasis on priorities. This updated plan would come back to the HHCC in February and HHHWQPC in March for feedback.

RECEIVED.

7.2 Appendix 2 - Highgate Wood Events Policy Part 2

Members considered and approved the draft Highgate Wood Site Specific Events Policy (Part Two).

The Deputy Chairman advised that Highgate Wood currently hosted only a small number of events due to the nature of the site. Members were advised that the HWCG had already provided feedback which had been reflected in the policy. It was noted that Zone C was added to cover activities in the wider parts of the Woods.

RECEIVED.

7.3 Appendix 3 - Queen's Park Events Policy Part 2

Members considered and approved the proposed Events Policy (Part Two) for Queen's Park.

The Superintendent noted that one change was made to the duration of large events in Table 1 setting out the proposed Event Scale to up to three days as three-day events were not captured under large or major events.

RECEIVED.

7.4 Appendix 4 - Events Approval Large and Major Events 2019

Members considered and approved three large or major proposed Heath events for 2019. The following comments were made:

- Members were advised that a Hampstead Heath Officer Events Group had been set up to review event applications before bringing them to the HHCC for feedback.

- Members discussed three of the major events that had applied for 2019: Race for Life, Affordable Art Fair and Night of the 10k Personal Bests.
- In response to a query concerning whether business cases considered the costs of hosting events, the Superintendent advised that there was a schedule of charges detailed in the Events Policy and the rates were set out in the annual fees and charges report.
- It was noted that only staff time was charged for the Night of the 10k Personal Bests event with the hire fee waived as it was considered of importance to health and wellbeing.
- A Member was concerned that the Heath was subsidising costs and was making a loss from hosting events. The Chairman requested that the Committee received more detail in relation to the costs associated with Events.
- A Member raised concerns regarding the charging arrangements for events, notably the Affordable Art Fair. Members requested further details on the charging arrangements for the Major and Large Events.
- The Deputy Chairman noted that 2019 would mark the 30th year of the Corporation's custodianship of the Heath and recommended that all organisations put this within their literature when the Heath hosted an event. The Deputy Chairman suggested developing a special logo to commemorate the occasion. The Chairman agreed that this should be part of the events arrangement noting that there had been no mention of the Corporation at the Queen's Park Day. Members were supportive of this approach.
- The Chairman requested additional information be included in future including the financial implications to assist the Committee when making decisions on events.
- The Director of Open Spaces gave background on the Events Policy explaining that this separated commercial and charity activity and laid out the costs of ground hire as well as the additional costs of hosting an event that would also be covered. He noted that the City of London Corporation Open Spaces Act 2018, provided more freedom to pursue a better return and for special events that the Heath supported. Members were advised that they were in a process of change for how events were managed and that the three long running big events had been honoured for 2019. The Director hoped that the Committee would trust Officers to negotiate the financial rewards associated with new events and renegotiation of long-running events.
- A Member requested a breakdown of the overarching figures concerning the expense of events for the year and what the Heath needed to raise annually as a regular agenda item for the Committee to assess. The Chairman agreed that transparency was required regarding costs and

suggested bringing pie charts to the Committee setting out income and expenditure.

- In response to a query regarding the licensing of commercial dog walkers, the Superintendent advised that this was captured in the Divisional Plan under item 3.6.

RECEIVED

7.5 **Appendix 5 - Open Spaces Organised Sports Licence Application Form**

Members noted the draft Open Spaces Organised Sports Licence Application Procedure.

Members were advised that the Open Spaces Department were currently consulting on a licensing scheme applying to sports activities involving fewer than 500 participants and/or spectators with no or limited infrastructure requirements. This scheme would sit alongside the Events Policy for Hampstead Heath. It was noted that the Hampstead Heath Sports Advisory Forum and the HHCC have been consulted and were supportive of the approach. Members were also supportive of the scheme.

RECEIVED.

7.6 **Appendix 6 - Highgate Wood Woodland Management Plan**

Members considered and approved the draft Highgate Wood Woodland Management Plan.

RECEIVED.

8. **BREXIT UPDATE**

The Director of Open Spaces reassured Members that the City of London Corporation were looking at potential issues that could arise from Brexit across all of its Open Spaces noting that the Corporation had submitted information on the Agriculture Bill which would provide protection against any outcomes for Brexit. He advised that land management and farming issues were the main focus and that concerns around grants, the impact on staff and procurement of food sources and vehicles were also being considered.

In response to a query regarding plant health, the Director of Open Spaces advised that all EU legislation would cross over, and the Port Health Committee were dealing with border control issues and legislation.

9. **PROPOSED HAMPSTEAD HEATH MANAGEMENT STRATEGY 2018-2028**

Members considered a report of the Superintendent of Hampstead Heath concerning the proposed Hampstead Heath Management Strategy 2018-2028 and the following comments were made:

- Members were advised that the strategy had been developed with intense scrutiny including consultation with key stakeholder groups and incorporated the views of the HHCC.
- It was noted that the strategy fully aligned with the Departmental Business Plan and the Corporate Plan.
- The Superintendent advised Members that an online survey had been set up to capture further feedback and 80% of respondents stated that the outcomes in the draft Strategy reflected the aspirations of the Heath Vision well or very well.
- A Member suggested adding a table to demonstrate how the Management Strategy aligned with the Corporate Plan. The mid-term review of the Management Strategy would provide the opportunity to maintain alignment with the Corporate Plan in 2023.
- A Member noted that issues with a conflict of interest, e.g. cyclists and pedestrians, was discussed at the last HHCC meeting and it was noted that the 10-year Strategy provided a mechanism for addressing conflicts.
- Following a query from a Member regarding how the team would measure success, Members were advised that a baseline to measure outcomes was in development and would come to the Committee next year.
- The Committee approved the strategy subject to an additional section to demonstrate the alignment with the Corporate Plan.

RESOLVED - That Members approved the proposed Hampstead Heath Management Strategy 2018-2028.

10. **QUEEN'S PARK PUBLIC TOILET REDEVELOPMENT**

Members considered a report of the Superintendent of Hampstead Heath concerning the Queen's Park Public Toilet Redevelopment. The following comments were made:

- The Chairman stated that this matter had been ongoing for over a year and Members of the QPCG were keen to progress with the project. There were two options available to Members: Option 1a which set out a proposal for refurbishment of the toilet unit and Option 2a which proposed a new build toilet unit.
- The Chairman advised that the QPCG were strongly in favour of Option 2a as they felt that it would be a better investment in the long-term.
- Members were very concerned by the cost difference between Options 1a and 2a and questioned the need for a new build. A Member noted

that Option 2a incurred an added cost of £168k plus surveys/surveyor's costs which would mean an additional cost of over £200k.

- It was noted that the number of people using the Park was increasing and the current toilets were not up to standard. It was also highlighted that the new build would allow access from the children's play area which was not currently available.
- A Member suggested a variation to Option 1a to bring in access from the children's play area instead of creating a new build. The Chairman explained that the original intention had been to repair and redecorate the toilets; however, discovery of cracks in the structure resulted in Officers having to reassess what was required.
- Members were advised that a Member at QPCG had raised a concern over accessibility for disabled users and it was agreed that a new structure could make improvements making the facility fit for purpose for all.
- Members discussed exploring the potential for Community Infrastructure Levy (CIL) money from the London Borough of Brent which would assist with the cost of the project (either Option 1a or 2a). Members were not confident that the funding would be significant enough to fund Option 2a and it was noted that the additional criteria needed to make the facility fully accessible for CIL funding would make the project more expensive.
- Members were advised that there were a number of large Open Spaces schemes that required funding which would be prioritised.
- A Member noted that the cracks in the structure had been caused by a nearby tree which had now been removed. He felt that if the structure was now considered sound by Surveyors, then Option 1a was the most suitable in terms of costs and longevity of the works.
- It was agreed that details concerning the quality and lifespan of the options were needed in order to make a decision on the meaningful benefit of the proposals.
- With regards to comments concerning how eco-friendly the plans were, Members were advised that Officers were looking into the most sustainable options for either proposal.
- It was noted that Option 2a was not on a like-for-like basis to the original facility. Member questioned whether the larger facility was necessary as this had cost implications.
- A Member stated that whilst the toilet facility was considered unappealing in aesthetics, it did serve its purpose. Members voiced

concern that as the toilets were a frontline service, there was a PR impact of them not being fit for purpose.

- The Chairman asked the Committee to vote on the two proposed options:

Option 1a – 4 Members

Option 2a – 7 Members

- As the majority of Members agreed with Option 2a, the Chairman approved this decision. However, it was noted that four Members were strongly against this decision and were of the opinion that even Option 1a would struggle to be approved by the Projects Sub-Committee.

RESOLVED – Members approved the recommendation for option 2a to be value engineered and agree that Officers develop a Capital Project to enter the Gateway Approval Process.

11. **TENDER OF THE HIGHGATE WOOD PAVILION CAFÉ**

Members considered and approved a report of the Superintendent of Hampstead Heath concerning the proposed tender process for the Highgate Wood Pavilion Café.

The Superintendent advised Members that the same process was used recently at Queen's Park and this process incorporated lessons learned from the previous café tendering experience.

RESOLVED – That Members approve the proposal to retender the Highgate Wood Pavilion Café as set out in paragraphs 6-14.

12. **FEES AND CHARGES 2019/20 & 2020/21**

Members considered and approved a report of the Superintendent of Hampstead Heath concerning the proposed fees and charges for a range of sports facilities and services provided at Hampstead Heath, Highgate Wood & Queen's Park for 2019/20. The report also set out the proposed fees and charges for Weddings and Civil Ceremonies for 2020/21.

Members were advised that new fees relating to Event Hire were included. The Superintendent noted that swimming remained a contentious issue and would be further looked at.

RESOLVED – That:-

- The views of the Hampstead Heath Consultative Committee, Highgate Wood Consultative Group, and Queen's Park Consultative Group be conveyed to the Hampstead Heath, Highgate Wood and Queen's Park Committee at their 28 November 2018 meeting;
- The Hampstead Heath, Highgate Wood and Queen's Park Committee agree the proposed fees and charges for 2019/20 and 2020/21, as set out in Appendix 1 of this report.

13. **REVENUE & CAPITAL BUDGETS - 2018/19 & 2019/20**

RESOLVED - *With two hours having elapsed since the start of the meeting, in accordance with Standing Order No. 40 the Committee agreed at this point to extend the meeting by up to thirty minutes.*

Members considered a joint report of the Chamberlain and Director of Open Spaces providing an update on the latest approved revenue budget for 2018/19 and sought approval for the provisional revenue budget for 2019/20 prior to submission to the Finance Committee.

A Member noted that original budgets should not be revised/increased at a later stage in the year highlighting the need for all Departments to live within their means. Members were advised that the changes had occurred from a reprioritisation of the Cyclical Works Programme and unexpected additional costs incurred during the busy summer period. The Member stated that he would approve the proposed revenue budget for 2019/20 but was not happy to approve the current revised budget.

The Chairman asked the Committee if they were happy to approve the budgets which had been approved by other Committees. Members (except one) approved the budgets as recommended.

RESOLVED – That Members:-

- Review the provisional 2019/20 revenue budget to ensure that it reflects the Committee's objectives and, if so, approve the budget for submission to the Finance Committee;
- Authorise the Chamberlain, in consultation with the Director of Open Spaces, to revise these budgets to allow for any further implications arising from Corporate Projects, departmental reorganisations and other reviews, and changes to the Additional Works Programme. Any changes over £50,000 would be reported to Committee;
- To delegate to the Chamberlain any minor budget changes for 2018/19 and 2019/20 as a result of the completion of the asset verification exercise;
- Review and approve the draft capital and supplementary revenue budget.

14. **DEPARTMENTAL BUSINESS PLAN 2018/19 - SIX MONTH PERFORMANCE UPDATE**

Members considered a report of the Director of Open Spaces providing an update on progress and performance against the 2018/19 Business Plan by the services which report to the various Open Spaces Committees.

RESOLVED – That Members note the progress made against the 2018/19 Business Plan objectives, projects and performance indicators.

15. HAMPSTEAD HEATH AND HIGHGATE WOOD & QUEEN'S PARK TRUSTEE'S ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

Members considered two reports of the Chamberlain, one concerning the Hampstead Heath Trustee's Annual report and Financial Statements for the Year Ended 31 March 2018 (15a) and the other concerning Highgate Wood & Queen's Park Trustee's Annual report and Financial Statements for the Year Ended 31 March 2018 (15b).

RECEIVED.

16. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

17. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

The Chairman advised Members that the venue for the Hampstead Heath, Highgate Wood & Queen's Park Committee Dinner on 6 February 2019 would be at the Old Bailey. The Dinner would mark the 30th anniversary of the Corporation's custodianship of Hampstead Heath.

18. EXCLUSION OF THE PUBLIC

RESOLVED, that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Act.

19. NON-PUBLIC MINUTES

RESOLVED, that the non-public minutes of the meeting held on 5 September 2018 were approved as a correct record.

20. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

21. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

There were no urgent items.

22. DATE OF NEXT MEETING

The date of the next meeting on 13 March 2019 at 4.00pm was noted.

The meeting ended at 6.14 pm

Chairman

Contact Officer: Leanne Murphy
leanne.murphy@cityoflondon.gov.uk

Hampstead Heath, Highgate Wood and Queen's Park Committee

Actions Sheet

	Date	Action	Officer responsible	Progress Update
1.	21 February 2018	To identify a representative on the HHCC for those with a physical disability.	Chairman / Superintendent	Update at March 2019 Meeting
2.	5 Sept 2018	A report to come to the Committee detailing the costs and implications of OPM.	Director of Open Spaces	Update at March 2019 Meeting
3.	28 Nov 2018	A report on the 2019 events at Kenwood House to be brought to the next Committee meeting.	Kenwood House General Manager	Update at March 2019 Meeting
4.	28 Nov 2018	The Terms of Reference of the Committee to be submitted to Court in April inc. a proposed amendment to the constitution re: Aldermen with any further changes in the lead up to the Court's appointment of Committees be delegated to the Town Clerk in consultation with the Chairman and Deputy Chairman.	Town Clerk / Chairman / Deputy Chairman	Update at March 2019 Meeting
5.	28 Nov 2018	The Committee to receive more detail in future reports in relation to the costs associated with Events and the charging arrangements for Major and Large Events to assist when making decisions on events.	Superintendent	Update at March 2019 Meeting

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HAMPSTEAD HEATH CONSULTATIVE COMMITTEE **Monday, 11 February 2019**

Minutes of the meeting of the Hampstead Heath Consultative Committee held at Parliament Hill Conference Room, Parliament Hill Staff Yard, Parliament Hill Fields, Hampstead Heath, NW5 1QR on Monday, 11 February 2019 at 7.00 pm

Present

Members:

Karina Dostalova (Chairman)
Anne Fairweather (Deputy Chairman)
Nick Bradfield (Dartmouth Park Conservation Area Advisory Committee)
John Etheridge (South End Green Association)
Mathew Frith (London Wildlife Trust)
Colin Gregory (Hampstead Garden Suburb Residents' Association)
Michael Hammerson (Highgate Society)
Dr Gaye Henson (Marylebone Birdwatching Society)
Helen Payne (Friends of Kenwood)
Thomas Radice (Heath and Hampstead Society)
Susan Rose (Highgate Conservation Area Advisory Committee)
Steve Ripley (Ramblers' Association)
Ellen Solomons (Vale of Health Society)
Ellin Stein (Mansfield Conservation Area Advisory Committee & Neighbourhood Association Committee)
Richard Sumray (London Council for Recreation and Sport)
Simon Taylor (Hampstead Rugby Club)
David Walton (Representative of Clubs using facilities on the Heath)
John Weston (Hampstead Conservation Area Advisory Committee)

Officers:

Colin Buttery	- Director of Open Spaces
Bob Warnock	- Superintendent of Hampstead Heath
Jonathan Meares	- Highgate Wood, Conservation & Trees Manager
Declan Gallagher	- Operational Services Manager
Richard Gentry	- Constabulary and Queen's Park Manager
Paul Maskell	- Leisure and Events Manager
Katherine Radusin	- PA to Superintendent of Hampstead Heath
Leanne Murphy	- Town Clerk's Department

1. APOLOGIES

Apologies were received from Cindy Galvin (Ian Greenwood attended to represent Heath Hands), Harunur Rashid (Black and Minority Ethnic Communities representative) and Ray Booth (Barnet Mencap).

2. DECLARATIONS BY MEMBERS OF ANY PERSONAL AND PREJUDICIAL INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA

There were none.

3. **MINUTES**

The public minutes of the meeting held on 29 October 2018 were approved as a correct record.

4. **ACTIONS SHEET**

Members noted the various outstanding actions and the update provided thereon.

The Chairman advised that all actions were complete or covered on the agenda. With regards to Action 1 to identify a representative to represent people with a physical disability, the Chairman confirmed that Gary Robjent from Leonard Cheshire Disability had been invited to attend meeting to represent the charity as an observer and an official representative would be appointed to join for the next Committee meeting.

5. **MINUTES OF THE HAMPSTEAD HEATH, HIGHGATE WOOD AND QUEEN'S PARK COMMITTEE**

The minutes of the Hampstead Heath, Highgate Wood and Queen's Park Committee (HHHWQPC) meeting held on 28 November 2018 were received.

6. **SUPERINTENDENT'S UPDATE**

Members considered an update report of the Superintendent and the following points were made:

- The Superintendent advised that he was seeking Member's views on 10 topics.

Hampstead Heath Management Strategy 2018-2028

- Members were advised that the Strategy was approved but the Superintendent welcomed comments regarding the layout and graphic design of the document. It was noted that a printed version would also be made available.
- Members liked the design but felt the size of the print was difficult to read. It was also felt that the colour of the print made the text difficult to read and a darker shade was recommended. However, a Member (Hampstead Rugby Club) suggested that larger text would resolve concerns with the print colour which he regarded as friendly.
- A Member (Hampstead Garden Suburb Residents' Association) felt that the Heath Vision needed to state that it was developed by the community and not the City Corporation.
- A Member (Hampstead Garden Suburb Residents' Association) suggested that an extra page demonstrating the connection between the Hampstead Heath Management Strategy and the Corporate Plan would be beneficial. The Superintendent noted that this alignment was reflected in the Summary of the Hampstead Management Strategy 2018-28 diagram, in the section About this Strategy, and on the last page of

the document stating the links. He confirmed that that continued work was happening with the Corporate Strategy Team to link in other documents which would include further development with the Corporate Plan.

Draft Divisional Plan 2019-22

- The Superintendent stated that he had been reporting on the progress of the Divisional Plan throughout its development. He drew Members' attention to the Transition Sheet – Project Record Schedule which tracked the transition of numerous projects to alignment with the four Outcomes.
- It was noted that the date column required a completion date and the final result regarding outcome needed updating.
- The Superintendent asked if Members of the Committee considered that the pipeline projects for coming years were prioritised correctly.
- A Member (Hampstead Garden Suburb Residents' Association) raised a previous query regarding the amount of work to be done in a short period of time (2019-20) and requested a calendar of when the projects would take place.
- A Member (Hampstead Garden Suburb Residents' Association) highlighted the shortness of the section for Vision Theme: The Heath is inclusive and welcoming noting that it currently only dealt with accessibility and cafés. He felt that that the Theme should be expanded to include culture, diversity and inclusion and how to encourage wider groups to visit the Heath. The Chairman agreed that this had been discussed but not captured. The Superintendent agreed that this gap would be captured by the measurement framework and an action plan would follow.
- With regards to pipeline projects, it was noted (Representative of Clubs using facilities on the Heath) that Finsbury Park was celebrating its 150th year in 2019. The Chairman emphasised the need to look at other similar events.
- In response to a query from a Member (Highgate Society) concerning local schools' representation, the Chairman stated that there was a similar situation with the HWCG but that the QPCG had school representation. It was agreed that schools would be approached again for representation on the Committee.
- A Member (Highgate Society) noted the 2021/22 pipeline project for future ecological surveys regarding the Hampstead Heath Ponds. He stated that a wider range of surveys were needed and requested that the project have a line added to the title to enable the opportunity for other surveys in the future. The Superintendent advised that a commitment

had been made to repeat the surveys undertaken prior to the commencement of the Hampstead Heath Ponds Project. He noted that routine ecological studies were carried out by the Ecology Team. It was queried whether grants could be sought, e.g. Natural England, to fund other surveys with moths being suggested as a potential area of interest. The Chairman welcomed Members and/or volunteers to lead on such projects.

- A Member (Mansfield Conservation Area Advisory Committee & Neighbourhood Association Committee) felt that a series of events should be promoted to raise outreach and emphasise the Heath's role in City culture and history. The Member noted that she had an event idea that she would bring to the next meeting for discussion.
- A Member (London Council for Recreation and Sport) felt that there was confusion between the Key Milestones and Outcomes noting that the final results presented in the Milestones should be Outcomes and that the Milestones should explain what is expected and delivered.
- Members agreed that the Milestones needed dates.
- It was noted (Dartmouth Park Conservation Area Advisory Committee) that there should be more publicity regarding Hampstead Heath going green, e.g. the commitment to green vehicles. The Superintendent agreed that there were opportunities to promote the electric vehicles.
- The Chairman confirmed that the Divisional Plan was a summary document and more detailed Project Plans were in place to support the delivery of the projects.
- In response to a query regarding dogs (Highgate Conservation Area Advisory Committee), the Superintendent advised that this was a priority project listed on page 71 of the Divisional Plan. This would be based on the development of a code of conduct that will inform the principles for a new licensing scheme.
- The Director of Open Spaces advised that Local Authorities across London were reviewing dog walking with most agreeing to a four-dog maximum policy and licenses for professional dog walkers.
- A Member (Friends of Kenwood) highlighted the estates boundary with Kenwood and recommended liaising with the Kenwood House General Manager.
- A Member (Mansfield Conservation Area Advisory Committee & Neighbourhood Association Committee) noted that the Heath was also captured in literature and cinema. The Superintendent confirmed this would be included in the development of the Cultural Strategy.

Annual Work Programme

- The Superintendent introduced the 84 pages that make up the Annual Work Programme for Hampstead Heath.
- Members were encouraged to provide comments via email and the deadline to provide feedback was 25 February 2019.
- A Member felt that clarity was needed between projects and cyclical works and recommended providing map references.
- With regards to the Waste & Recycling Project, a Member (Highgate Conservation Area Advisory Committee) raised concerns regarding the recycling bins/containers being rejected due to contamination and questioned how this could be avoided, especially in the busy summer months. The Superintendent acknowledged the risk of cross contamination and confirmed the importance of the work with Keep Britain Tidy to develop a communication campaign to support the introduction of recycling.
- Members discussed different options including limiting the recycling options and public education. It was generally agreed that longer term public education programme would encourage change over time and evaluation of research and the pilot scheme was supported.
- In response to a Member's query (Heath and Hampstead Society) regarding whether the smaller vehicles being used were electric, Members were advised that options were being considered and the preference would be for electric vehicles. If electric vehicles are not feasible, hybrid will be considered ahead of petrol and diesel. The Director of Open Spaces confirmed that from 8 April 2019 the centre of London would become part of the Ultra-Low Emission Zone (ULEZ) and thus the vehicles used by the Corporation in the City centre would all become environmentally friendly.
- A Member (Hampstead Garden Suburb Residents' Association) queried how the Heath compared with other Open Spaces regarding waste. The Director of Open Spaces confirmed that the Square Mile had high waste targets and was focussed on business. He noted that there was still more to do with regards to the public realm and the use of recycling bins and green waste.

Constable's Branch Hill Pond

- The Superintendent advised that he was working in partnership with Redington and Frognal Residents Association who successfully secured funding to the sum of £35k for the restoration of Constable's Branch Hill Pond. The Superintendent agreed to keep Members informed as the project progressed.

- The Chairman highlighted to Members that a local neighbourhood organisation had managed to secure these funds and encouraged local groups to attempt the same for projects they wanted to pursue.
- A Member commented that it was important that this project caused minimal ecological damage to the pond.

Planning

- **Camden Eruv, 2016/1436/P.** The Superintendent advised that planning permission had been granted subject to a S106 agreement.
- **North Westminster Eruv, 2016/2892/P.** The Superintendent advised that planning permission had been granted subject to a S106 agreement.
- **Jack Straws Castle, 2017/2064/P, 2017/2211/L, 2017/2171/P.** The Superintendent noted that the London Borough of Camden had yet to determine the case.
- **North Fairground Site, 2017/4346/P.** It was noted that this Public Inquiry would start on 12 February 2019.
- **South Fairground Site.** It was noted that this Public Inquiry would start in April 2019.
- **55 Fitzroy Park, 2018/3672/P.** The Superintendent has submitted comprehensive objections to the Planning application.
- **The Water House, Millfield Lane. 2017/3692/P.** The Superintendent advised that September 2019 had been set as the construction completion date.
- **Parliament Hill William Ellis School, 2018/1270/P.** The Superintendent advised that the Operation Services Manager represents the City of London Corporation on the local Community Working Group.

Asset Management Plan

- Members were informed that the draft Asset Management Plan (AMP) for Hampstead Heath set out five priorities.
- The Superintendent advised that the first priority regarding the Parliament Hill Triangle was been explored and a feasibility study would be carried out to determine the best use of the facilities. It was noted that there were constraints on the footprints and the height of the building.
- Members were encouraged to provide comments via email and the deadline to provide feedback was 25 February 2019.

- A Member (London Council for Recreation and Sport) stated that there were a number of important projects and was concerned by the lack of mechanism or plan for how decisions were made on prioritising projects. He felt that the Committee should be involved in the prioritisation process. The Superintendent advised that the AMP aims to address this within the five priorities.
- The Director of Open Spaces added that there was currently high pressure on the funding of projects and the City Corporation was reconsidering how projects were prioritised.
- The Chairman stated that Members were always able to raise projects that they felt strongly about. She hoped that when the dates were set, monitoring could then be highlighted in the Divisional Plan.
- A Member (Highgate Society) felt that Priorities 3, 5 and 7 were sub-sets of the same issue.
- Members discussed the limited building options at the Heath due to footfall. The Chairman emphasised the need to reformat facilities for best purpose.
- The Chairman noted that there was a tasteful, wooden education centre at Epping Forest with a small shop which had been funded by Heritage Lottery funding and was a good example for what the Heath were trying to achieve.

Adventure Playground

- The Superintendent noted the concept design at Appendix 5 and hoped works would go out to tender in February 2019. Members were supportive of the concept design.

Cafés

- The Superintendent drew Member's attention to the proposed draft Terms of Reference for the Café Working Group. Members were supportive of the proposed Terms of Reference. A Member (London Council for Recreation and Sport) noted that in section 2.3 the advisory role should be defined more clearly.

Highgate Men's Bathing Pond Accessibility

- The Superintendent advised Members that the Team were continuing to work on the project to make the facility accessible (Appendix 7). He commented that there had been ongoing difficulties to resolve the water access issues, but a plan was formulating which would include better access and a dog tethering area.

- A Member (London Council for Recreation and Sport) noted that the long history of sport and famous sports personalities at the Men's Pond was not included under the history section.
- With regards to the Objectives section, it was noted that there was no mention regarding access to the facility on physical terms or how it would be managed, e.g. health and safety, Lifeguards.

Golders Hill Park Accessible Car Park

- The Superintendent advised that a questionnaire had been designed to consult with current users and visitors of the Golders Hill Park accessible car park to and sought Member's feedback.
- It was felt that the questionnaire was too long and had too many questions which would affect engagement numbers.
- A Member (Hampstead Garden Suburb Residents' Association) questioned the reasoning behind question 8 asking what the purpose of the visit was and why this information was necessary.

Sports

- The Superintendent advised that a joint request had been received from the Parliament Hill Bowls Club and Hampstead Heath Croquet Club to extend the lease for the Parliament Hill Bowls Lawn for a further ten years and sought Member's view on the proposal.
- A Member (Heath and Hampstead Society) questioned the need for a 10-year lease and asked if there were plans in place to increase the low membership of both clubs. The Superintendent confirmed that this would be taken into consideration. Going forward the priority would be to monitor participation rather than membership.
- The Chairman queried who would fund the requested new lawn. The Superintendent confirmed that the Clubs would need to apply for capital funding as this would not receive capital investment from the City of London.

Hampstead Heath Constabulary

- The Superintendent updated Members on the proposal that Body Worn Video (BWV) cameras be introduced for the Hampstead Heath Constabulary for the purposes of evidence gathering, safety and reduction of crime.
- Members supported the proposal.

RESOLVED – That Members:-

- Members provide feedback on the print version of the Hampstead Heath Management Strategy 2018-2028 (Appendix 1);
- Members provide feedback on the draft Divisional Plan 2019-2022 (Appendix 2);
- Members provide feedback on the draft Annual Work Programme 2019-2020 (Appendix 3);
- Members provide feedback on the plans to restore Constable's Branch Hill Pond (Appendix 4);
- Members provide feedback on the Adventure Playground concept design (Appendix 5);
- Members provide feedback on the proposed draft Terms of Reference for the Cafe Working Group (Appendix 6);
- Members provide feedback on the outline brief for the Highgate Men's Bathing Pond (Appendix 7);
- Members provide feedback on the draft Golders Hill Park Accessible Car Park Questionnaire (Appendix 8);
- Members provide feedback on the proposal to extend the lease for the Parliament Hill Bowls Lawn for a further ten years;
- Members provide feedback on the to introduce BWV cameras for the Hampstead Heath Constabulary.

7. REVIEW EVENTS PROGRAMME 2018 & PROVISIONAL 2019 EVENTS PROGRAMME

Members considered an update report of the Superintendent of Hampstead Heath providing Members with a review of the 2018 Events Programme and the provisional 2019 Events Programme. The following points were made:

- The Leisure and Events Manager advised Members that 115 high-quality events took place at the Heath in 2018. Highlights included the Night of 10,000m PB's which was a huge joint community event.
- A typo was noted in the proposed 2019 Events Programme and it was confirmed that the Night of 10,000m PB's would take place on Saturday 6 July 2019.
- The Chairman thanked the Team and the volunteers for their hard work on all of the events in 2018.

- The Superintendent advised that a transition was still taking place to embed the Events Policy and that two major/large events (Circus event and London Youth Games) were being considered and would involve email consultation with the HHCC.
- The Chairman advised Members that there were plans for a smaller scale non-public 30th anniversary event and encouraged suggestions from Members.
- A Member (Mansfield Conservation Area Advisory Committee & Neighbourhood Association Committee) suggested developing a unique 30th anniversary event for 2019 and health and wellbeing was recommended as this was already a big movement at the Heath, e.g. meditation. Members were advised that wellbeing zones were already incorporated into the Give It A Go event and it was suggested that this event could be expanded.
- A Member (Hampstead Rugby Club) proposed a rugby old legends event.
- It was noted that the annual London Youth Games was born from the Queen's Silver Jubilee and there might be potential for further support from the City Corporation.
- The Leisure and Events Manager highlighted the importance of clubs when developing partnership and community events.
- In response to a query regarding management of negative feedback on social media, e.g. the circus event or the use of shire horses, the Leisure and Events Manager advised that he had not personally received any negative feedback on the shire horses but confirmed that if the circus was successful in 2019, they had agreed to not use horses.
- A Member (Heath and Hampstead Society) confirmed the Society were also considering marking the anniversary. One suggestion was a regatta with model boats.
- In response to a query, the Superintendent confirmed the Ham & High would be approached to write a special feature on the 30th anniversary.

RESOLVED – That:-

- Members note the success of the 2018 Hampstead Heath Events Programme;
- Members of the Hampstead Heath Consultative Committee provide feedback on the proposed 2019 Events Programme (Appendix 2);

- The views of the Hampstead Heath Consultative Committee are conveyed to the Hampstead Heath, Highgate Wood and Queen's Park Committee at their March meeting.

8. **VOLUNTEERING UPDATE**

Members noted a report from Heath Hands regarding providing Members with the volunteering highlights for 2018/19.

- Members were advised that Heath Hands provides over 10,000 hours of volunteering per year managing a wide range of tasks.
- It was noted that the City Corporation and Heath Hands had jointly appointed a new Project Assistant who will support the work of Heath Hands.
- The Corporation has contributed funding to the Community Heath Project.
- A Member (Heath Hands) advised that volunteers provide a huge wealth of knowledge and skills to tap into including historical records and recommended that a public access database be set up for interested wider users.
- The Chairman congratulated Heath Hands on their 20th anniversary and Members echoed the Chairman's thanks to all of the volunteers for their ongoing hard work.
- The Chairman was pleased to note that she saw a number of Heath Hands volunteers at the Volunteers Reception at Guildhall in January. Members felt that this reception should become a legacy event going forward.

RECEIVED.

9. **QUESTIONS**

There was one question:

Dog facilities at the Men's Pond

A member of the public raised a question in advance of the meeting regarding the status of the dog facilities at the Men's Pond and whether it was possible for the dog pound to be moved to be in view of the Lifeguards and the swimming area. If changes to the new layout were not possible, it was queried if the dog ban could be suspended with the public paying a small fee for use of a dog creche.

Members were advised that a small temporary dog tethering area had been constructed whilst the wider Accessibility Project was being developed. The Superintendent confirmed that based on initial drawings, it would be possible to locate a suitable dog tethering area positioned away from the main path, but not in the changing area. The Superintendent reinforced the importance of

Lifeguards not being distracted from their duties, as occurred previously when dogs were brought into the changing compound.

10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

The Chairman was pleased that the Hampstead Heath, Highgate Wood & Queen's Park Committee Dinner on 6 February 2019 was well attended. The Chairman welcomed ideas from Members on other ways to commemorate the occasion.

11. **DATE OF NEXT MEETING**

The date of the next meeting on 29 April 2019 at 7.00pm was noted.

The meeting ended at 9.00 pm

Chairman

Contact Officer: Leanne Murphy
leanne.murphy@cityoflondon.gov.uk

Committee	Dated:
Hampstead Heath, Highgate Wood & Queen's Park Committee	13 March 2019
Subject: Superintendent's Update	Public
Report of: Superintendent of Hampstead Heath	For Decision
Report author: Bob Warnock – Open Spaces Department	

Summary

This report provides an update to Members of the Hampstead Heath, Highgate Wood & Queen's Park Committee on management and operational activities across the Open Spaces since November 2018. The report format has been updated to align with the Hampstead Heath Management Strategy 2018 - 2028 Outcomes.

Recommendations

It is recommended that:

- Members provide their views in relation to the proposal to progress the Croquet Development Plan project initiative through developing a Capital Projects Gateway 1 & 2 report, as outlined in para 27.
- Members provide feedback on the proposal to introduce BWV cameras for the Hampstead Heath Constabulary, as outlined in paras 31-35.
- Members support the existing policy to not permit dogs off a lead in the Pitch and Putt course at Queen's Park, as outlined in paras 39-41.

Main Report

A: The Heath is maintained as a flourishing green space and historic landscape.

Tumulus

1. Following the restoration of the fencing around the Tumulus through the City Surveyor's Cyclical Works Programme the Ranger Team are now implementing the project to re-provision the benches around the Tumulus.
2. Following careful excavation in the areas around the new bench footings, initial finds were viewed by the Member for the Highgate Society. Following his report, Historic England have attended the site and have agreed that the works can continue as no items of significance were found.
3. In addition, the oak tree crowns have been lifted to improve the visibility of the Tumulus.

Constable's Branch Hill Pond

4. The Superintendent is working in partnership with Redington and Frogna Residents Association who have successfully secured funding for the restoration of Constable's Branch Hill Pond on Hampstead Heath (Appendix 1). The Project has been incorporated into the Annual Work Programme and Superintendent will keep Members informed as the project progresses.

Planning

5. The Superintendent will provide an update on the following planning applications:
 - Camden Eruv 2016/1436/P
 - North Westminster Eruv 2016/2892/P
 - Jack Straws Castle 2017/2064/P, 2017/2211/L, 2017/2171/P
 - Garden House 2017/2885/P
 - North Fairground Site 2017/4346/P
 - South Fairground Site
 - 55 Fitzroy Park 2018/3672/P
 - The Water House, Millfield Lane. 2017/3692/P
 - Parliament Hill William Ellis School 2018/1270/P

Oak Processionary Moth (OPM)

6. Nests continue to be found in oaks that are being worked on for safety, management and veteran tree work. The Tree Team are now equipped to remove these remaining nests prior to commencing works.
7. The Tree Team are currently working with Heath Hands to develop a pilot volunteer programme to assist with OPM inspections during 2019.
8. The Highgate Wood, Conservation and Trees Manager has worked with the City of London Procurement Service to ensure that arrangements are in place for both OPM spraying and nest removal for summer 2019.

Tree Inspections

9. Since October 2018 the Team have inspected five high risk zones, five medium risk zones and one low risk zone. This equates to a third of the 32 annual zone inspections.
10. As a result of the inspections a mature silver birch was removed from the west side of North End Road and Massaria infected branches were removed from London planes along the Gospel Oak railway line boundary.

Veteran Tree Works

11. Halo clearance has been undertaken around veteran oaks at Sandy Heath and South Meadow.
12. The Tree Team supported the Ancient Tree Forum by leading a walk focusing on the Heath's trees in November 2018.

B: Improved quality of life for visitors.

Asset Management Plan

13. In conjunction with the City Surveyor a High-Level Asset Management Plan is being developed for Hampstead Heath. The priorities of the plan will form a discussion topic immediately prior to the meeting.

Events 2019

14. The Sporting theme for 2019 will continue with #thisgirlcan. A report setting out highlights of the 2018 programme and the proposed 2019 Events Programme is included in this agenda pack.

City Surveyors Cyclical Work Programme

15. The Superintendent will provide an update on current projects within the City Surveyors Cyclical Work Programme.

East Heath Car Park

16. The City Surveyor has secured Planning Consent from London Borough of Camden for the car park resurfacing. Tenders are currently being evaluated and a Capital Projects Gateway 5 report prepared. Subject to affordability and consent, works are scheduled to commence in summer 2019.

Adventure Playground

17. Following consultation with users of the Adventure Playground a concept design has been prepared (Appendix 2) along with final technical designs which informed the tender documentation. Tenders are currently being evaluated and a Capital Project Gateway 5 report prepared. Subject to affordability and consents works are scheduled to commence in autumn 2019.

Cafés

18. The cafés on Hampstead Heath are currently leased until January 2021. An engagement and consultation exercise will be undertaken in 2020 to inform the outcomes of the tender exercise. In line with the City of London Corporation (Open Spaces) Act 2018, greater financial investment in the café facilities will be sought in conjunction with offering a longer lease period.
19. The Superintendent will provide an update in relation to the Café Working Group. A copy of the updated Terms of Reference for the Group is attached (Appendix 3).

Weddings and Civil Ceremonies

20. There are currently nine confirmed and three pending bookings for 2019, with a number of viewings booked for 2020 ceremonies.

C: The Heath is inclusive and welcoming to a diverse range of visitors.

Highgate Men's Bathing Pond Accessibility

21. The Superintendent will provide an update in relation to the project to make the facility accessible. The outline brief is attached (Appendix 4), this will inform the devolvement of a Capital Project Gate 1 & 2 Project Proposal.

Mobility scheme

22. The Hampstead Heath mobility buggy scheme operates from the Parliament Hill Fields Lido. The two existing buggies are reaching the end of their operational life and a procurement exercise has been undertaken to purchase replacement buggies, which are more suited to the open space environment.

Golders Hill Park Accessible Car Park

23. The Superintendent will provide an update on a request to open the facility on weekends to facilitate Blue Badge holder parking. Currently the car park is open during the Park opening hours Monday to Friday.
24. The Superintendent will undertake an engagement exercise to consult with current users of the accessible car park and visitors to Golders Hill Park. A short questionnaire has been designed to facilitate this engagement (Appendix 5).

Licensing

25. The Superintendent is in the process of developing an engagement and consultation exercise with Heath users, the focus of this will be to support the development of a dog walkers code of conduct for all dog walkers and a personal training code of conduct. This is to inform the introduction of a licencing schemes for commercial dog walkers and personal trainers. These measures will enable the City of London to better manage dog behaviour and those who utilise the Heath for their commercial operation.

Sports

26. The Superintendent will update Members in relation to discussions with the Parliament Hill Bowls Club and Hampstead Heath Croquet Club regarding future arrangements to manage the Parliament Hill Bowling Green, Croquet Lawn and Pavilion.
27. The Hampstead Heath Croquet Club presented a Croquet Development Plan to both the Sports Advisory Forum and the Hampstead Heath Consultative Committee (Appendix 6). The proposal consolidates the Croquet offer at Parliament Hill Fields. The Superintendent seeks Members views on progressing this initiative by developing a Capital Projects Gateway 1 & 2 report, recognising the project would need to be fully funded by Hampstead Heath Croquet Club.

D: Greater number and diversity of people taking care of the Heath.

Waste & Recycling Strategy

28. The Superintendent will provide an update on this Divisional Plan Project, following a joint Keep Britain Tidy workshop with local Stakeholders on 2 March 2019. This will be a discussion topic immediately prior to the meeting.

Hampstead Heath Constabulary

29. Over the winter months, the Heath Constabulary, with support from the Keepers and Rangers, have encountered a number of people sleeping out on the Heath. These individuals have differing needs and the Constables work with external

outreach teams to support those individuals with an objective of moving them in to accommodation.

30. An estimated 6,000 – 7,000 people gathered on Parliament Hill on New Year's Eve. A combination of seven Keepers and Constables were on duty on the evening. The crowd were well behaved with no incidents of crime or antisocial behaviour being reported. The following morning a team of staff cleared the litter from Parliament Hill, collecting an estimated 1/3 tonne of waste and recycling.
31. The Superintendent proposes that Body Worn Video (BWV) cameras be introduced for the Hampstead Heath Constabulary for the purposes of evidence gathering, safety and reduction of crime.
32. BWV cameras are designed to be overt, including a label on the device illustrating that it is a video and audio recording device. The BWV camera will be 'incident specific' and not indiscriminately record an entire patrol.
33. Studies have shown that the use of BWV cameras reduces abuse, both physical and verbal that Officers could be exposed to and it better enables Officers to perform their roles by providing a contemporaneous, irrefutable record of events.
34. The Constabulary and Queen's Park Manager is leading this project and is working in partnership with the Epping Forest Constables. Members feedback for the introduction of BWV cameras for the Hampstead Heath Constabulary is requested.
35. As part of the procurement process, a Data Protection Impact Assessment has been completed. Prior to the deployment of the BWV, a Privacy Impact Assessment will be completed, and the relevant Privacy Notice Layer for Open Spaces will be updated.

Local Government Reorganisation (Hampstead Heath) Order 1989.

36. On the 30 March 2019, the City of London Corporation marks 30 years as the custodian of Hampstead Heath. To mark this anniversary the following initiatives are being progressed:
 - In conjunction with the Remembrancer an All Court visit to the Heath is being arranged for June/July 2019. Members will receive invitations for the visit in due course.
 - A photographic display to form a Heath timeline of notable events and achievements over the last 30 years. This will be used across a range of media and events to promote the Hampstead Heath Charity and the Outcomes of the new Management Strategy.
 - Members will be invited to participate in planting an orchard at the Athlone House Gardens. This will coincide with a Health walk prior to your September Committee meeting on 11 September 2019.
 - The 2019/20 Hampstead Heath Events Diary will provide a platform to promote the anniversary.

37. In addition, a range of merchandising is being considered to align with our waste & recycling strategy. i.e. re-usable cups and drinking bottles, as well as a re-useable bag. There is an opportunity to collaborate with the Heath Cafés to deliver this project.

Highgate Wood

Roman Kiln

38. The National Lottery Heritage Fund (NLHF) released their new funding framework at the end of January 2019. The Friends of the Highgate Wood Roman Kiln (FOHRK) are planning to apply for a single stage grant which can be up to £250,000. The intention is to submit an application in May 2019. Key focus now is to draft a Vision document, arrangement of a meeting with NLHF Development Manager, then develop the Outline Activity Plan and Outline Interpretation Plan. The FOHRK will be meeting again on the 5 March at Bruce Castle Museum to view the Roman Kiln and plan the next steps.

Queen's Park

Toilet and Sandpit

39. A Gateway 2 report for the Queen's Park Sandpit refurbishment and the Public Toilet rebuild was presented to Projects Sub Committee in February 2019. The Project was approved by Members and will progress to the next Gateway. A copy of the meeting minute is attached at Appendix 7.

Pitch and Putt

40. The byelaws for Queen's Park require dogs to be kept on a leash at all times. At the Queen's Park Consultative Group (QPCG) Meeting on 31 October 2018, the Chairman advised Members that an enquiry had been made by a member of the public for the Group to review the policy for dogs at Queen's Park. Specifically, the enquiry related to dogs being permitted off the leash in the enclosed Pitch and Putt area at the centre of the Park during dedicated time slots (early morning and late afternoon).
41. Members of the QPCG felt that it was not necessary to amend the Policy as owners could safely exercise dogs off the leash at Tiverton Green which is within a few hundred metres of Queen's Park. Members felt that visitors safe use of the Park over dogs should be maintained.
42. Officers recommend that Members consider the views of the QPCG and support the existing policy to not permit dogs off a lead in the Pitch and Putt course.

Farm Redevelopment

43. Good progress is being made with the redevelopment of the Farm. A majority of the Project has been delivered in house, with staff from across the Division assisting with the works. The Farm is due to re-open on the 18 March 2019 to the public. The Park staff will work with the Learning Team, delivering an event to launch the re-opening of this popular facility.

Income & Expenditure

44. Following a request from Members, information relating to income generation and expenditure for 2017/18 and 2018/19 is attached at Appendix 8.

Appendices

- Appendix 1 - Plans to restore Constable's Branch Hill Pond
- Appendix 2 - Adventure Playground concept design
- Appendix 3 - Terms of Reference for the Cafe Working Group
- Appendix 4 - Outline brief for the Highgate Men's Bathing Pond
- Appendix 5 - Draft Golders Hill Park Accessible Car Park Questionnaire
- Appendix 6 - Hampstead Heath Croquet Club - Croquet Development Plan
- Appendix 7 - Projects Sub Minute - February 2019
- Appendix 8 - Income and expenditure 2017/18 and 2018/19

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Daylighting Constable's Branch Hill pond

Concept design proposals for Redington Frogna! Neighbourhood
Forum in support of the Greater London Authority's Greener City
Fund grant application, September 2018

The wider vision: project phases

- **Phase 1** – cultural daylighting through marking the route of the Cannon Stream and other headwaters of the lost river Westbourne
- **Phase 2** – daylighting Constable's Branch Hill pond for wildlife
- **Phase 3** – daylighting the Cannon Stream through creation of a rain-scape along its original route
- This grant application is for **Phase 2** of this wider project vision.

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“Daylighting” the stream by rainscaping in garden space, and using down-pipe disconnections

Restoration of Constable’s Branch Hill pond

Drinking Pond fountain

Capture road and field runoff for pond to support groundwater

Potential future overflow into “daylighted” stream rainscape

Rainscape supported by down-pipe disconnection from estate and nearby paved areas

“Daylighting” the stream by rainscaping in open space, and using down-pipe disconnections

Route-marking the Cannon Stream in the street-scape where not physically possible to daylight

Rainscape supported by down-pipe disconnection from homes and gardens

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Branch Hill pond – ceremonial source of London's lost river Westbourne, and the spring-water rising in this area fed the Cannon Stream which flowed down through Redington Gardens. It was originally a spring-fed pool formed by excavating sands, and eventually filled in the 1880s. It is famous for appearing in numerous Constable paintings. It has a small contributing runoff area in public open space which is semi-improved grassland. In winter, the location of the former pond is indicated by boggy ground, which is either collecting surface water or indicative of shallow groundwater. This land is owned by the City of London Corporation.



Blue shading indicating the potential pond location

Concept design for the pond

- Wildlife pond for amphibians and insects, including dragonflies, planted to encourage wildlife, with a section of the bank to be accessible to allow for children's pond dipping.
- The size of the pond will be dependent on hydrological conditions and it may be of greater value, ecologically, as well as visually.
- The pond may dry out during summer and it may be better to have a smaller pond that retains water. Further investigations will be required.
- The pond will be unlined to connected with the groundwater flow and excavated to a maximum depth of 1m, with shallow slopes.
- The detail of flow paths will be finalised, following ground investigations.
- Water run-off will be onto the Heath, but some field drainage may be required to route the flow below ground, depending on ground investigations.
- QR code on wooden post to explain ecology and history; notice board on West Heath Road or Branch Hill.

Constraints and risks

- The pond is to appear as wild and natural as possible.
- Shallow pond design for safety. Educational use will require engagement with Hampstead Heath's Learning Team. All visits by children to be supervised by teachers.
- Risks posed through antisocial behaviour and dogs, so will prevent access to dogs through inner and outer fencing, concealed by tall plants and grasses, growing between the two fences.
- Ensure no increase in flood risk, and no impounded water. Road run-off is to be avoided.
- Verify potential overflow connections – to a daylighted stream through Branch Hill woods, or to the combined sewer
- Water quality dependent on quality of runoff to pond.



Google Earth

Imagery Date: 5/7/2018 51°33'38.93" N 0°10'55.50" W elev 125 m eye alt 421 m

ARUP



Design phase

- Engage stakeholders (Thames Water, highways authority, planning authority, and the landowner City of London Corporation) and confirm planning permission requirements.
- Hydrology investigation for groundwater quality and quantity, and rainwater balance.
- Detailed specification, in conjunction with City of London Hampstead Heath, and tender for contractor for build. **A full Specification, Method Statement and Contractor liability insurance will be required from City of London prior to works starting.**
- Fencing is to fit with the landscape **(type to be approved by City of London)** and be as unobtrusive as possible.
- Specify native wildlife planting plan suited to target ecology and pond size.

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Construction phase

- Excavation of approx. 200 m³ soil (assuming average 0.5m depth), and redistribute material on site. Excavated soil to be reinstated on the ground, and no material will need to be disposed off-site. Shallow slopes, leading to small deeper zone for wildlife refuge
- Install planting with City of London Hampstead Heath.
- Creation of runnels through field to capture rainwater and grass spillway, planted with wildflowers to allow water to leave the pond in the event of a storm.
- A wooden fence around the perimeter will protect the pond from access by dogs and foxes and an inner metal stock fence with netting.
- Install simple wooden post with QR code to link people to a web-page with information about the history and ecology of the site and Constable's paintings of the pond.
- Erect notice board on West Heath Road or Branch Hill.

Operational phase

- Design, with City of London ecologists, engineers and conservationists, as an unmanaged system, to appear as non-intrusive as possible, eg grass spillways, as at other Heath ponds. City of London expertise to be utilised, including for advice on planting.
- Assess flooding risk
- Ensure no / minimal maintenance requirements
- Small fund for replanting during establishment phase
- Engagement with schools and art schools to develop interest in the Heath's ecology and the paintings of John Constable.
- In this way appreciation of Branch Hill Pond will be promoted for future generations.

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Revision A

1. Welcome signage
2. Hollow Log
3. Climber for young children
4. Swings with cradle seats
5. Living willow pod
6. Grassy mound with log seats
7. Rebankment slide & ramp and rope
8. Sand pit with sail shade
9. Oak tree bench
10. Brass rubbing post
11. Playful planting
12. Accessible path
13. Giant rope swing and donut mound
14. Large in ground trampoline
15. Existing rope climber
16. Existing swings
17. Existing rope climber
18. Existing zip wire
19. Deck seat and rocky walkway
20. Long grass
21. Stepping stone path - omit
22. Den building frame
23. Mini orchard
24. Play panels on fence including chalk board, mirror, optical illusions and puzzle board.
25. Playful path features including balance beam, hop over poles and stepping stones.

Key
 New equipment for both AP & PC
 New equipment just AP
 Existing equipment

a) Move den building frame from woodland to ~~woodchip~~ woodland area that used to hold a tyre swing

b) Leave section of walkway in place would probably need to remove one grassy mound from log seat

d) Change shape of mound so that it is more circular + the swings can reach it all the way around.

c) Remove the clump of trees from the design to leave more space on slope for games



Railway

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Hampstead Heath Cafe Working Group

Draft - Terms of Reference

January 2019

1. Purpose of the Working Group

- 1.1 The purpose of the Cafe Working Group (CWG) will be to act as a body of interested parties, to share their knowledge and experience on matters relating to the café provision and facilities on Hampstead Heath. The views of the CWG will be conveyed to the Hampstead Heath Consultative Committee.

2. Objectives

- 2.1 To assist the City of London in the development of the catering offer on Hampstead Heath.
- 2.2 To review and help develop the guiding principles for future engagement and consultation processes.
- 2.3 To act in an advisory role during the retendering of the café leases on Hampstead Heath.
- 2.4 To consider user feedback, highlighting recommendations for improved catering services and opportunities.

3. Membership of Cafe Working Group

- 3.1 Membership of the CWG will comprise of:
- Chairman of the Hampstead Heath, Highgate Wood and Queen's Park Management Committee, or their representative,
 - Superintendent of Hampstead Heath,
 - The Constabulary and Queen's Park Manager,
 - 2 Members of the Hampstead Heath Consultative Committee,
 - 1 Member representing the communities' interest in the Parliament Hill café,
 - 1 Member representing the communities' interest in the Golders Hill Park café,
 - 1 Member representing the communities' interest in the Parliament Hill Fields Lido café.
- 3.2 Internal/external individuals may be invited to discuss particular topics or give guidance as appropriate.
- 3.3 Members of the public will be permitted to attend the meetings.

4. Ways of Working

- 4.1 A meeting agenda will be circulated in advanced of the meeting. Where necessary, relevant papers will be circulated in advanced of meetings for review and or discussion.

- 4.2 Meetings will be Chaired by the Chairman of the Hampstead Heath, Highgate Wood and Queen's Park Management Committee, or the Superintendent in their absence.
- 4.3 Meetings will be arranged by the P.A to the Superintendent and/or the Constabulary and Queen's Park Manager. Meetings will be arranged as and when required.
- 4.4 Members of the CWG will be notified of the meeting date, time and location via email. Meeting invitations will be circulated at least two weeks in advanced of the intended meeting date.
- 4.5 Notes and Action points of the meeting will be recorded by the P.A to the Superintendent and/or the Constabulary and Queen's Park Manager and will be circulated to Members of the CWG within 10 working days of the meeting date.
- 4.6 There may be occasions when matters discussed at the meeting are of a confidential nature and this must be respected and adhered to by all attendees and participants. This includes papers circulated to Members of the CWG which are marked as confidential.

5. Accountability

- 5.1 The views of the CWG will be conveyed to the Hampstead Heath Consultative Committee as appropriate.

Highgate Men's Bathing Pond | Project Brief
07.i.2019



John Constable, Hampstead Heath with Pond and Bathers, 1821

07.01.2019

HIGHGATE MEN'S BATHING POND

Preliminary Project Brief – Architecture & Landscape.

Site

Hampstead Heath contains over 30 waterbodies, ranging in size from small ephemeral pools to large reservoirs, such as at the Highgate Men's Bathing Pond (Men's Pond). The Men's Pond was created through the damming of Highgate branch of the Fleet stream and is still fed by natural springs arising on higher ground. The Fleet stream is the upper source of the now mostly subterranean remnants of the River Fleet, which still runs from Hampstead Heath through Camden and Kings Cross and into a tidal basin of the Thames where Blackfriars Bridge now stands.

Three of the ponds are reserved for swimming – a Mixed, a Men's and a Ladies' Pond. The Men's Pond is part of the Highgate chain of ponds located to the eastern side of the Heath, off of Millfield Lane.

History

The Hampstead Water Company dug the Hampstead Ponds in the early part of the 18th Century for use as fresh-water reservoirs supplying a large part of North London. The iron-rich water of the springs was popular, and Hampstead Heath became a fashionable destination. Liking it to a spa, people came to 'take the waters'. Around 1777, the Vale of Health Pond was created, together with another series of six ponds (the Highgate chain).

It is not known when people first began swimming in the ponds, but it is thought William Blake was referring to bathing in the Hampstead ponds in his poem *Jerusalem* written sometime between 1804-1820. He writes: 'The Ponds where boys to bathe delight'.

At a similar time, John Constable painted *Hampstead Heath, with Pond and Bathers*, 1821 which depicts bathers enjoying wild swimming.

Over the years, the Heath and its ponds have provided inspiration to countless local writers, poets and artists who have immortalised this beautiful site in words and images. In 1961, Sylvia Plath, then living in Primrose Hill, mentions the ponds in her poem *Parliament Hill Fields* calling them the 'linked ponds'.

Today the ponds are run by the City of London Corporation and are no longer used to supply drinking water. However, three of the ponds are classed as reservoirs due to the volume of water they hold. They are Hampstead No. 1 Pond, Highgate Men's Bathing Pond and the Model Boating Pond.

The Men's Pond is open for swimming all year round.

Objectives

The purpose of the Project Brief is to set-out the objectives of the project which will inform the architectural design and an initial cost plan produced by a Quantity Surveyor.

The objective is to create an inclusive layout within the Men's Pond which will enable ambulant disabled and wheelchair users to enjoy this unique bathing facility. The design approach will be to retain the natural feel of the Men's pond and where possible incorporate any environmental benefits which will complement the Heath's wider aspirations for biodiversity. Any interventions would have sensitivity to the existing habitats and to the serenity of the pond's setting. The design will seek opportunities to enhance the area for biodiversity through the planting of native species and will retain any important habitat features within the site.

It is proposed to build a new light-weight compound on the edge of the water to house additional changing facilities for disabled swimmers. These facilities will comply with the Part M of the Building Regulations.

Scope

The requirements for the site are as follows:

1/ Arrival

- 1.1 Entrance to be repositioned to allow a ramped access to the site.
- 1.2 Provision of level thresholds into the facility.
- 1.3 Widening some of the existing paths & modifying fences.
- 1.4 New pay point & relocation of the sign.
- 1.5 Providing cycle parking & dog tethering in a shaded area.
- 1.6 Existing sewage holding tank (still active) to be integrated into the design.
- 1.7 New handrails & new gates.
- 1.8 Relocation of bin store.
- 1.9 Provision of CCTV system.

2/ Lifeguard Observation Hut

- 2.1 Provision of new long window on the south elevation with glazed corners to the West and East elevation to allow a panoramic view of the pond.
- 2.2 Provision of steps to link the two existing concrete platforms.
- 2.3 Re-provision of a new timber pontoon for lifeguards to the South-East of the concrete jetty (access to water) & steps into water for ambulant disabled access.
- 2.4 Reconfiguration of the key clamp enclosure/railings outside the Lifeguards Observation Hut.

3/ Existing Changing Enclosure

- 3.1 Provision of a new door into the existing changing facilities to separate wet/dry routes (reusing the existing entrance door).

4/ Nudist Sun-bathing Enclosure

4.1 Removal of section of roof overhang to south of the enclosure to allow more sun into the nude sun-bathing area. Review the height of the compound perimeter to allow more sunlight to reach this area.

4.2 Relocating the screen/corridor & shower to the north of the enclosure, whilst maintaining the same square footage for sunbathing.

4.3 Electric cupboard to remain in the North-East corner of the enclosure but the space in front could be re-appropriated.

5/ Showers

5.1 Provision of a three new cold shower (min/max 5°C).

5.2 Provision of new door in the relocated screen to the showers for nude sun bathers.

6/ New Changing Facilities

6.1 Provision of accessible changing, showering facilities and accessible WC in a new lightweight compound on the edge of the pond with a pontoon for disabled access into the water.

6.2 Provision of modesty panels/cubicles.

7/ WC

7.1 WC block to be reconfigured to address the anti-social behaviour.

7.2 WC block to be re-planned and to integrate a 'pissoir' with off the ground metal screens and no roof. Enclosed WC cubicles would also be provided.

8/ Bathing

8.1 Installation of a hoist or alternative to provide access for ambulant disabled and wheelchair users. Provision of slow steps/handrails/chair to be investigated.

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Draft Questions and introductions

V03

Golders Hill Park Accessible Parking Survey

Here at Hampstead Heath we are investigating how to improve access to the Golders Hill Park accessible car park, particularly for Blue Badge holders. Currently, it is open from Monday to Friday. However, we recognise that its closure at weekends makes it more difficult for some visitors to access the park. To plan the necessary improvements, we need to understand the needs of all our visitors. Please help us to do this by filling in this survey.

Background information

The current parking provision for Blue Badge holders at Golders Hill Park is open from Monday to Friday. This accessible parking area is closed on weekends and public holidays.

To complete the survey online, please click [here](#).

If you prefer a printed copy, please email hampstead.heath@cityoflondon.gov.uk to request a paper version of the survey.

- 1) Do you currently use the Golders Hill Park accessible car park?
 - **Yes**
 - **No**
(If No, please go to Q.9)
- 2) Which best described you as a user of the accessible car park? (please tick all that apply)
 - **I am a Blue Badge holder**
 - **Accompanying someone who is a Blue Badge holder**
 - **Dropping off/collecting a person with disabilities**
 - **Other, please specify:**

Additional comments:

- 3) How often do you use the Golders Hill Park accessible car park?
 - **Daily**
 - **2 to 3 times a week**
 - **2 to 3 times a fortnight**
 - **2 to 3 times a month**

- **Other (please specify)**

Additional comments:

4) On which day(s) do you usually use the Golders Hill Park accessible car park? Tick all that apply.

- **Monday**
- **Tuesday**
- **Wednesday**
- **Thursday**
- **Friday**

Additional comments:

5) When do you usually use the Golders Hill Park accessible car park? Please tick all that apply.

- **Morning**
- **Lunch time**
- **Afternoon**
- **Evening**
- **Other (please specify)**

Additional comments:

6) How long do you usually stay when using the Golders Hill Park accessible car park? Please tick all that apply.

- **Less than an hour**
- **1-2 hours**
- **2-4 hours**
- **4-6 hours**

- **Other (please specify)**

Additional comments:

- 7) During which season(s) do you use the Golders Hill Park accessible car park?**
Please tick all that apply.

- **Spring**
- **Summer**
- **Autumn**
- **Winter**
- **All year round**

Additional comments:

- 8) What is the purpose of your visit when using the Golders Hill Park accessible car park? Please tick all that apply.**

- **Visiting Golders Hill Park**
- **Accessing Hampstead Heath**
- **Accessing the Pergola & Hill Gardens**
- **Visiting the Golders Hill Park Café**
- **Observing the views across Golders Hill Park**
- **Visiting the Gardens**
- **Visiting the Zoo/Butterfly House**
- **Meeting friends & family**
- **Visiting the playground**
- **Using sports facilities**
- **Visiting local facilities outside Golders Hill Park**
- **Other (please specify)**

Additional comments:

9) Do you currently use alternative parking facilities to visit Golders Hill Park?

- **Yes**
- **No**

Additional comments:

10) Would you use the Golders Hill Park accessible car park if it was open at the weekend?

- **Yes**
- **No**

Additional comments:

11) Do you currently experience any problems when using the Golders Hill Park accessible car park?

- **Yes**
- **No**
(If No, please go to Q.13)

12) If Yes, please specify what these problems are. Please tick all that apply.

- Availability of parking spaces
- Accessing the car park
- Exiting the car park
- Non-Blue Badge holders parking there
- Queuing for parking spaces

- Double-parking restricting access/exit
- Pedestrians and other Park users
- Other (please specify)

Additional comments:

The City of London is investigating options to facilitate access to the Golders Hill Park accessible car park seven days a week.

- 13)** Do you have any ideas on how we can maintain safe access to the accessible car park, particularly at weekends?

Additional comments:

- 14)** One potential option would be to use electric gates to manage access to the accessible car park. The gates would be programmed to open when an authorised car approaches. This could be controlled by a phone/online booking system or through a registered users' scheme. Do you have any views on these options?

Additional comments:

- 15)** Do you have any other comments about using the accessible car park at Golders Hill Park?

Additional comments:

About you

Insert standard COL equality monitoring form

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Croquet Development at Hampstead Heath



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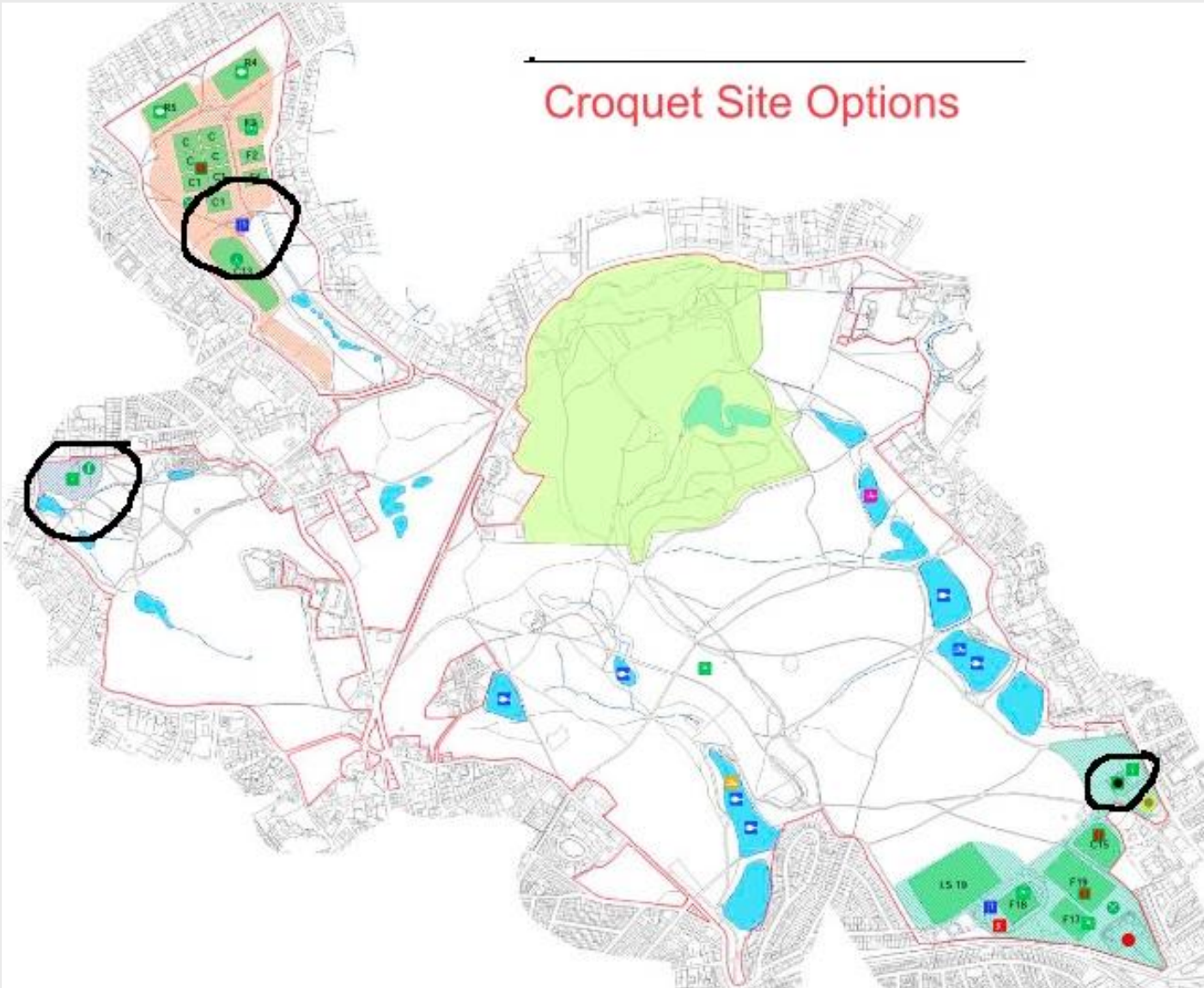
Agenda Item 6f

Hampstead Heath Sports Advisory Forum
Monday 4 February 2019

Hampstead Heath Croquet Club

- Ten Years: 2008-2018 – support from City of London
 - growth to c.25-30 members
- Two sites: Golders Hill Park and Parliament Hill
- Positive collaboration with Parliament Hill Bowls Club
- Main issues – *Two sites and visibility*
 - *Access and recruitment*
 - *Golders Hill site and support*
 - *League matches: two lawns*
 - *Viability and development*

Croquet Site Options



Consideration of three site options :
Golders Hill, Heath Extension and Parliament Hill



Possible site at Dukes Field, Parliament Hill: points in discussion:

- *Site feasibility – drainage, landscaping etc.*
- *Capital cost for lawn, hedge and trees*
- *Growth in participation – access development plan*
- *Business Plan – key factors: opportunities and risks*

APPENDIX 7 - PROJECTS SUB MINUTE [FEBRUARY 2019]

GATEWAY 2 - QUEEN'S PARK SANDPIT REFURBISHMENT & PUBLIC TOILET REBUILD

Members considered a Gateway 2 Project Proposal (Regular) report of the Director of Open Spaces regarding Queen's Park Sandpit Refurbishment and Public Toilet Rebuild and the following points were made.

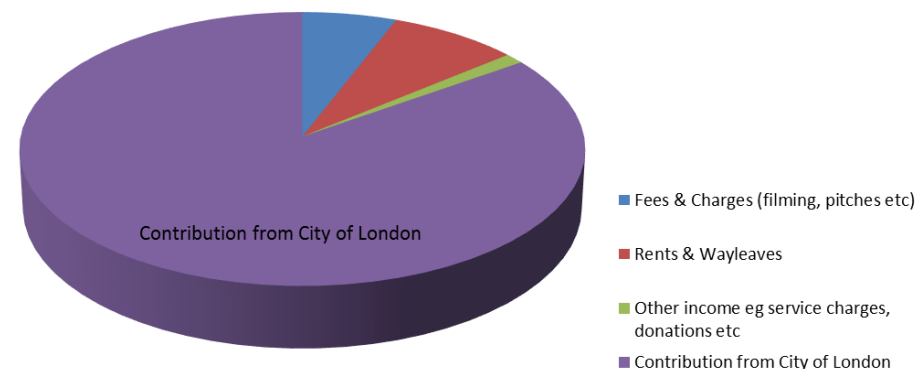
- In response to a question, the Superintendent of Hampstead Heath confirmed that all options would remain under consideration if the report was approved that day.
- A Member commented that, whilst it was important to proceed with an option that guaranteed value for money, Members should also be mindful of the benefit that an appropriate option could provide the local community in terms of health and wellbeing.
- A Member noted that safeguarding was a key element of the project design going forward.
- In response to a question, the City Surveyor confirmed that project costs would be available for scrutiny by Members at Gateway 3/4 and agreed to review the project and the costs provided to the Department of Open Spaces by the City Surveyor's Department to date.

RESOLVED, that Members

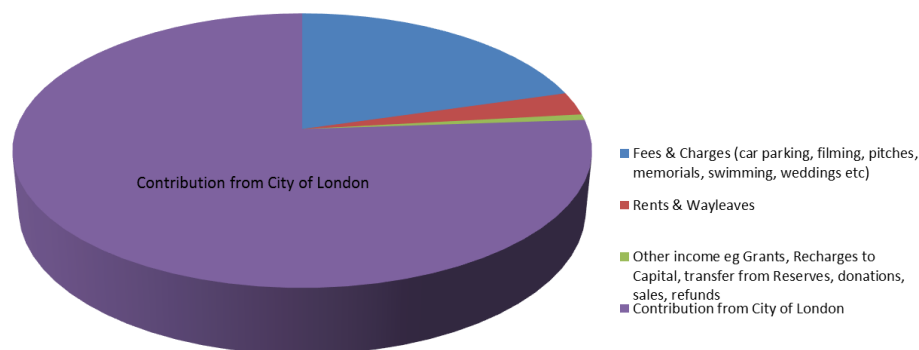
- Approve the project for progression to the next Gateway through initiating the project including £14,000 of resources funded through local risk and that the project and its costs be reviewed by the City Surveyor.

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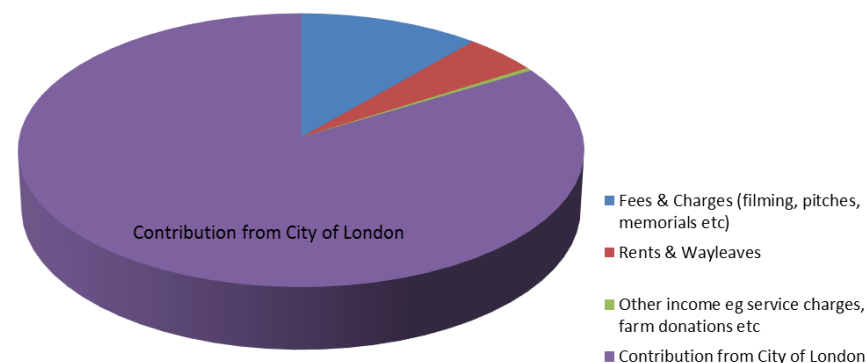
2017/2018	Hampstead Heath	Highgate Wood	Queen's Park
Fees & Charges	£1,203,750	£24,186	£70,036
Rents & Wayleaves	£159,521	£33,340	£28,747
Other income (including Service Charges & Donations)	£40,164	£5,008	£2,292
City of London Contribution	£4,468,249	£347,667	£516,776
Total	£5,871,684	£410,201	£617,851



HIGHGATE WOOD

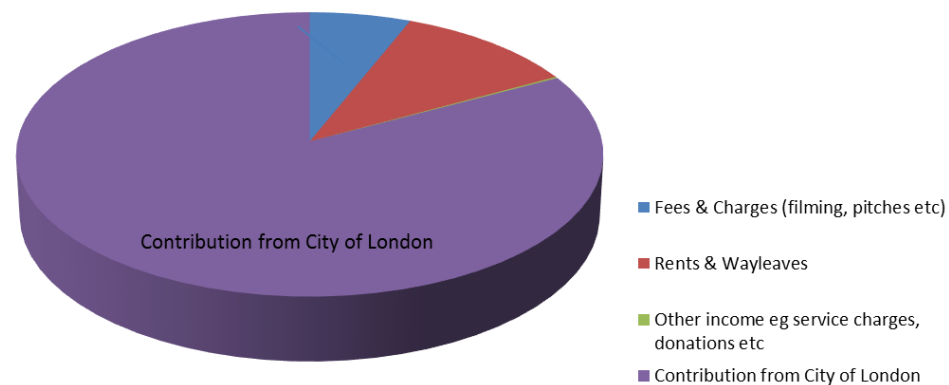


HAMPSTEAD HEATH

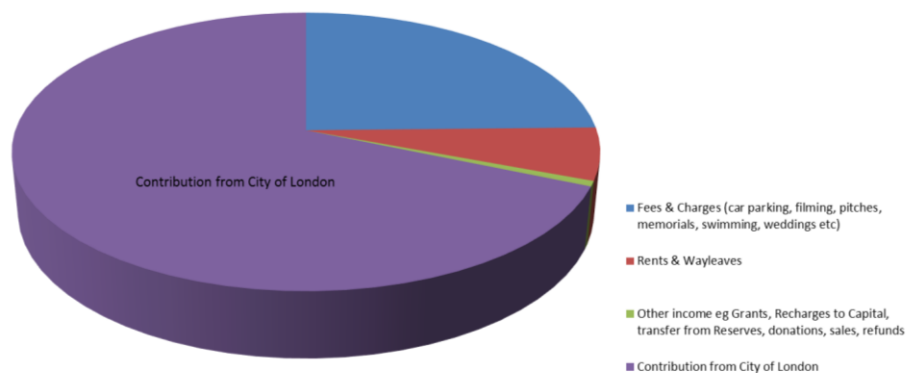


QUEEN'S PARK

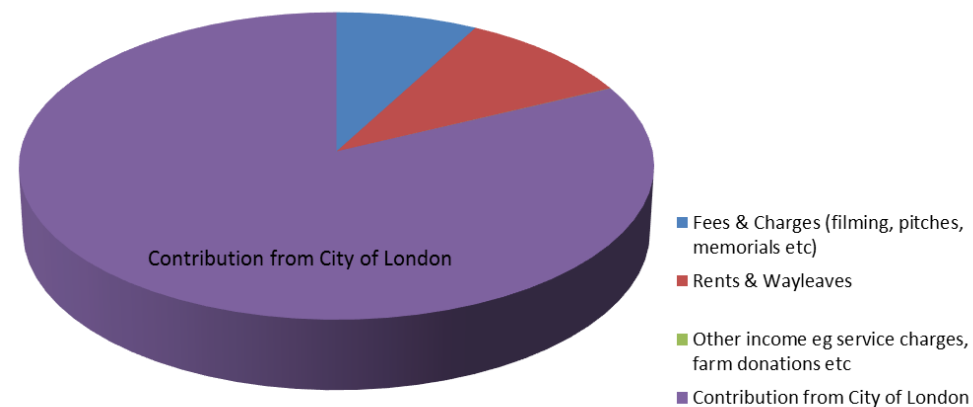
2018/19 (as at 28 February 2019)	Hampstead Heath	Highgate Wood	Queen's Park
Fees & Charges	£1,332,551	£22,612	£41,700
Rents & Wayleaves	£327,706	£40,788	£52,623
Other income (including Service Charges & Donations)	£33,334	£570	£121
City of London Contribution	£3,706,919	£307,358	£432,963
Total	£5,400,510	£371,328	£527,407



HIGHGATE WOOD



HAMPSTEAD HEATH



QUEEN'S PARK

Committee	Dated:
Hampstead Heath, Highgate Wood & Queen's Park Committee	13 March 2019
Subject: Management Framework	Public
Report of: Superintendent of Hampstead Heath	For Decision
Report author: Yvette Hughes – Open Spaces Department	

Summary

Following the approval of the Hampstead Heath Management Strategy 2018-2028 the Divisional Plan 2019-2022 and Annual Work Programme 2019-2020 for Hampstead Heath have been updated to align with the Outcomes and Priorities. Together these documents form the Management Framework and contribute towards the realisation of the Heath Vision in the long term.

Recommendations

It is recommended that:

- Members approve the print version of the Hampstead Heath Management Strategy 2018-2028 (Appendix 1).
- Members approve the draft Divisional Plan 2019-2022 (Appendix 2).
- Members approve the draft Annual Work Programme 2019-2020 (Appendix 3).

Main Report

Management Framework

1. The Management Framework for Hampstead Heath comprises the Management Strategy, Divisional Plan and Annual Work Programme.

Management Strategy

2. The Hampstead Heath Management Strategy 2018-2028 was approved in November 2018 by the Hampstead Heath, Highgate Wood & Queen's Park Committee. The Strategy sets high-level priorities that will guide management of the Heath over the next decade to ensure the aspirations of the Heath Vision can be realised
3. Printed and accessible PDF versions of the Strategy is also being prepared and Members views and comments on the presentation of the document are sought (Appendix 1).

Divisional Plan

4. The three-year draft Divisional Plan 2019-2022 (Appendix 2) has been re-formatted to reflect the outcomes in the Management Strategy. The projects are listed according to their primary Outcome and links to the other Outcomes are

referenced. This will assist with monitoring progress, reporting on the impact of our work and to share and celebrate success. A transition document has been prepared which records the changes from the Divisional Plan 2018-2021. Members approval is sought on the draft Divisional Plan 2019-2022.

Annual Work Programmes (AWP)

5. The draft AWP 2019-2020 establishes our commitments for the year and comprises of both Cyclical Work and Project Work. It is the mechanism for prioritisation, planning and delivery and demonstrates how our work contributes to the Outcomes of the Management Strategy. Members approval is sought on the draft AWP (Appendix 3).
6. A review of the Annual Work Programme 2018-2019 will be prepared in Summer 2019.

Corporate & Strategic Implications

7. The Strategy and associated Management Framework aligns with the City of London Corporation's annual business planning cycle. The outcomes-based approach aligns with the wider City of London Corporation approach to develop high-level outcomes for the Open Spaces Department Business Plan 2018 -2019 and the Corporate Plan 2018 - 2023.
8. The approach being taken at Hampstead Heath is a strong example of how the objectives of the Corporate Plan are delivered to communities on the ground at a local level.

Financial Implications

9. The costs of implementing the proposed AWP and Divisional Plan will be met primarily through the Superintendent's Local Risk Budget which requires effective prioritisation of resources and funding. Wherever possible, opportunities will be sought for external funding and partnership working to support these essential works.

Conclusion

10. The Management Framework sets out the City's priorities for the next ten years and our commitment, as custodians of the Heath, to realising the Heath Vision.

Appendices

- Appendix 1 - Hampstead Heath Management Strategy 2018 - 2028
- Appendix 2 - Draft Divisional Plan 2019 - 2022
- Appendix 3 - Draft Annual Work Programme 2019 - 2020

Contact

Yvette Hughes
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Hampstead Heath

Registered Charity



Management Strategy

2018 - 2028

The City of
London protects
and manages
14 green spaces
in and around
London.



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Foreword

Managing Hampstead Heath is all about finding a balance between the enjoyment of visitors and the conservation of the Heath. As well as finding a balance between the varied, and sometimes contradictory, needs of different user groups, activities, experiences and impacts.

Meeting this challenge is not about changing everything we do. It is about building on the good work of the past ten years and about working together to achieve our goals. This ten-year Strategy for Hampstead Heath will guide us through this important work.



Underpinning this Strategy is the Heath Vision, which sets out our shared aspirations for the future of the Heath.

This Strategy has been the result of much collaboration. It is thanks to the commitment and passion of the many people who shared their ideas, time, aspirations and love for the Heath that this Strategy has been produced. This will guide the City of London Corporation and its work with the community safely into the future.

This Strategy is built on the foundation of the **Hampstead Heath Management Plan Part 1 – Towards a plan for the Heath 2007-2017**, together with its supporting discussion papers and policy documents. It builds on the comprehensive narrative, objectives, actions and aspirational goals that are expressed and updates them to reflect the Heath Vision and the new Management Framework.

The next decade will see two significant milestones. The year 2019 marks 30 years of the City of London Corporation caring for Hampstead Heath, following the London Government Reorganisation (Hampstead Heath) Order 1989. The year 2021 will mark 150 years since the foundation legislation, the Hampstead Heath Act 1871, which brought the original Heath into public ownership.

The City of London Corporation is proud to be the custodian of this remarkable open space, and to work with our partners and the wider Heath community to realise the Heath Vision.



Karina Dostalova

Chairman of Hampstead Heath,
Highgate Wood and Queen's Park Committee

Executive Summary

This Strategy states our commitment to realising the aspirations of the Heath Vision to protect and conserve Hampstead Heath to ensure it continues to enrich the lives of current and future generations.






It aligns with the City of London Corporation Corporate Plan 2018-2023 and contributes to achieving the corporate aims to contribute to a flourishing society, to shape outstanding environments and support a thriving economy.

It sets out four strategic Outcomes and ten Priorities which will guide management and ensure we stay on track over its ten-year span.

- The Heath is maintained as a flourishing green space and historic landscape by balancing visitor activities and conservation of its natural, built and cultural heritage.
- Improved quality of life for Heath users, facilitated by improved physical health and improved mental health and well-being.
- Improved social inclusion through provision of spaces, facilities and activities that are accessible to more diverse users.
- Responsible management is achieved through a culture of shared custodianship, responsibility and collaboration.

This Strategy provides a framework for managing the Heath and uses an outcomes-based approach to define the future state we aspire to achieve. Identifying measures for success will enable us to monitor progress and stay on track to realise our long-term goals, as expressed in the Heath Vision.

Summary of the Hampstead Heath Management Strategy 2018 -2028

VISION CORPORATE PLAN OUTCOME PRIORITY	VISION	VISION	VISION	VISION
	We protect and conserve the Heath	The Heath enriches our lives	The Heath is inclusive and welcoming	Together we care for the Heath
	 Shape outstanding environments	 Contribute to a flourishing society	 Contribute to a flourishing society	  Shape outstanding environments & support a thriving economy
	The Heath is maintained as a flourishing green space and historic landscape	Improved quality of life for Heath visitors	The Heath is inclusive and welcoming to a diverse range of visitors	Greater number and diversity of people taking care of the Heath
PRIORITY	PRIORITY 1: A mosaic of natural habitats is maintained and flourishes PRIORITY 2: Heritage aspects and landscape character are maintained PRIORITY 3: A balance is maintained between visitor activities and the conservation of natural, built and heritage values	PRIORITY 4: Improved physical health, mental health and emotional well-being	PRIORITY 5: Increasing social inclusion PRIORITY 6: Diversity and equality	PRIORITY 7: Increased sense of collective ownership and personal responsibility PRIORITY 8: Visitor behaviour is pro-environmental PRIORITY 9: People treat the Heath and other visitors with respect PRIORITY 10: Responsible Management

Heath Vision

The City welcomes and values its role as custodian of the Heath. We place great importance on its stewardship for current and future generations.

The Heath Vision sets out shared community aspirations for the Heath 50 years into the future, expressed in four broad themes:

- We protect and conserve the Heath
- The Heath enriches lives
- The Heath is inclusive and welcoming
- Together we care for the Heath.

Everything we do contributes towards the realisation of the Heath Vision in the long term. The Outcomes and Priorities in this Strategy set out the focus for our efforts over the next ten years.

Extensive community engagement throughout 2017 saw the creation of the Heath Vision which set the direction for developing this Strategy.

We protect and conserve the Heath

Our lives are enriched by this treasured and ancient landscape, a stretch of rolling countryside and wide vistas in this crowded city.

The Heath's varied landscape has been shaped by human hands over centuries and is carefully managed to conserve its unique mix of wild and natural spaces, rich mosaic of habitats, heritage gardens, sporting, play and visitor facilities.

Its magical ponds, trees and heathland that support diverse plants and wildlife thrive, flourish and remain resilient to changes over time.

The fringes of the Heath are protected from encroaching urbanisation with expanding green corridors linking to a wider network of green spaces to enhance biodiversity and improve the air we breathe.

The Heath is valued as a relaxing respite from urban life, a peaceful and tranquil refuge for reflection and recharging, where we can connect to nature and feel refreshed.





The Heath enriches our lives

The Heath contributes immensely to our mental, emotional and physical health and well-being, providing free access to roam in the outdoors, to pause and observe, to play, to explore, discover and learn about the natural world.

Connection with the Heath is life-enhancing and our lives are healthier and more active with opportunities for walking, informal recreation, active pursuits, swimming and sports.

Experiencing the Heath's rich natural, built and cultural heritage deepens our understanding of our connection with nature, place and the past.

The Heath remains constant through time, witnessing generations upon generations growing up and growing old, a place of cherished memories, rites of passage, the source of stories, the family friend.

The Heath is inclusive and welcoming

The Heath is an inclusive, open access space that brings people together and fosters social cohesion. It is a safe space with freedom for all to play, socialise, relax and keep active with minimal restrictions. Diverse communities are reflected in our visitors, staff and volunteers. Engagement is ongoing and perspectives, both old and new, are welcomed, shared and respected.

A diversity of activities and interest groups is welcomed. A balance for all is achieved through a culture of mutual respect, compromise and individual responsibility.

Together we care for the Heath

We are all custodians of the Heath and we strive to 'tread lightly', mindful of the potential impact of our activities. We learn from each other and collaborate to find a balance, ensuring the needs of the Heath community are valued and reflected. We entrust a skilled and committed City team to lead a collaborative partnership with dedicated and valued volunteers, working with an empowered and representative Heath community. United in our passion and love for Hampstead Heath we work together to realise our shared aspirations.

Information about Hampstead Heath

Hampstead Heath is a 275-hectare Open Space. The City of London Corporation (the City) became the custodian of Hampstead Heath in 1989, following the abolition of the Greater London Council in 1986. The Heath is a registered charity (No. 803392) and relies on substantial funding from the City, along with revenue generated through services, various grants and donations. The objective of the charity is the preservation of Hampstead Heath for the recreation and enjoyment of the public.

An island of beautiful countryside, the magic of Hampstead Heath lies in its rich wildlife and extensive sports, learning, play and recreational opportunities, and in its proximity and accessibility to millions of people.

Hampstead Heath's mosaic of habitats includes woodland, grassland, scrub, remnant heath and open water, providing a valuable resource for wildlife just six kilometres from the centre of London. It is of national as well as regional importance. The City aims to maintain and extend the Heath's status as a key habitat for London's wildlife. Hampstead Heath is home to a number of priority species identified in the UK Biodiversity Action Plan, including kingfishers, grass snakes and hedgehogs.

The Heath is

275
Hectares

that's

1.06
Square
Miles

or

382
Football
Pitches

it is just

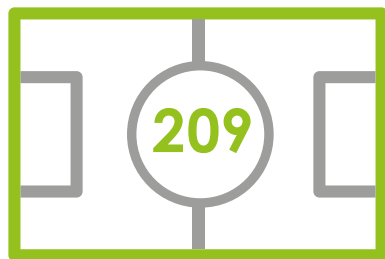


and contains...



Each year at Hampstead Heath there are...

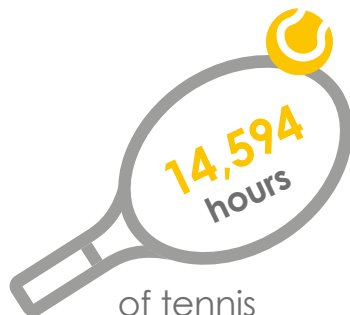
9.3 million
 **visitors**



football pitch bookings



volunteer hours



of tennis
court bookings

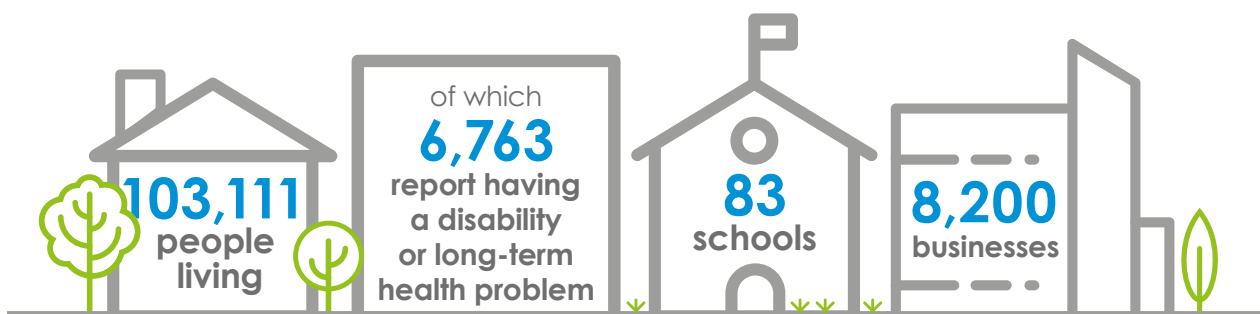


school children



taking part in learning activities

**Within approximately 1 Kilometre
of the Heath there are ...**



About this Strategy

The purpose of this Strategy is to ensure the aspirations of the **Heath Vision** are embedded in our work at all levels. This Strategy is at the forefront of a new Management Framework designed to ensure effective prioritisation, implementation, learning and continuous improvement.

The first part of the Management Framework is this 10-year **Strategy**. This has provided an opportunity to step back from the day-to-day running of the Heath and take a strategic and longer-term view. It is a chance to identify opportunities and challenges that might otherwise get lost amidst the pressures of managing one of the country's busiest open spaces.

The **Divisional Plan** identifies priority projects for development, resourcing and implementation over a 3-year period and acts as a business plan for delivering on the priorities set out in this Strategy.

The **Annual Work Programme** and other delivery-level documents, including Compartment Management Plans and the City Surveyor's Department Cyclical Work Programme, set out cyclical tasks that are planned and delivered on an annual or seasonal basis.

The Management Framework for Hampstead Heath sits within the wider City of London Corporate structure. The **Golden Thread** directly links the Outcomes in this Strategy to the City of London Corporate Plan, the City of London Open Spaces Department Business Plan and the Hampstead Heath Management Framework.

The Corporate Plan sets out the City's Vision and is a tool to guide thinking, planning, decision-making and evaluation. The Open Spaces Department Business Plan draws upon the aims of the Corporate Plan, sets out the Open Spaces Department objectives and provides links to show which outcomes in the Corporate Plan they are helping to achieve.

How this Strategy will be used

This Strategy sits at the head of the Management Framework to guide our thinking and decision-making, as well as helping to ensure that everything we do takes us closer to achieving the Heath Vision (see below).

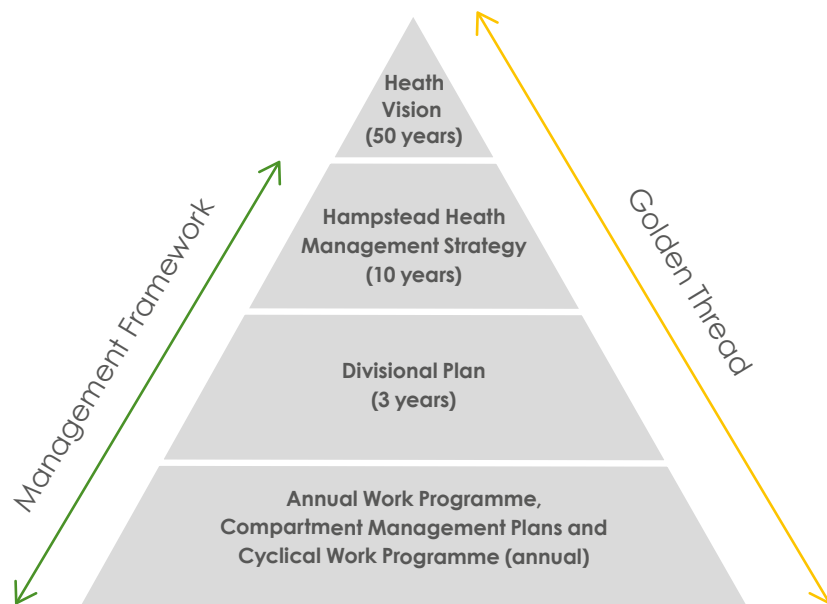
Whilst the overarching strategic direction may not change, embedding this Strategy at the top of the Management Framework will enable implementation to vary in response to change. The detailed information about how each part of this Strategy will be implemented, including priority projects, work streams, resources, policies and guidelines, is contained in the Divisional Plan and associated Annual Work Programmes.

The extent to which the Outcomes and Priorities in this Strategy can be realised is dependent on the prioritisation

of resources and allocation of funding, and will also be responsive to the changing environmental, social and economic climate. The ambitions set out in this Strategy will ensure we are well placed to face these challenges over the next 10 years, by developing fresh approaches to partnership working, income generation, community engagement and provision of our visitor services.

The Strategy sets out the Priorities which will guide day-to-day decision making. There will be situations where conflicting needs and activities arise, and an assessment will need to be made about what is prioritised. All of the four Outcomes are important and must be carefully considered when deciding how to act to achieve the greatest impact.

Management Framework for Hampstead Heath



Realising the Heath Vision

Drawing on the Heath Vision, the benefits that arise from the Heath can be expressed as four Outcomes, which will shape the management of the Heath over the next ten years. Assessing our progress against these Outcomes will help us to understand how well we are progressing towards achieving the Vision.

The aspirations of the Heath Vision are shared by the community and the City and express a sense of shared stewardship and of caring for the Heath together. This Strategy sets out the City's priorities for the next ten years and our commitment, as custodian of the Heath, to realising the Vision.

We will plan our work to ensure it contributes to achieving each of the four Vision Themes and corresponding Outcomes, as set out below.

Heath Vision Theme		Strategic Outcomes
We protect and conserve the Heath		A: The Heath is maintained as a flourishing green space and historic landscape
The Heath enriches lives		B: Improved quality of life for Heath visitors
The Heath is inclusive and welcoming		C: The Heath is inclusive and welcoming to a diverse range of visitors
Together we care for the Heath		D: Greater number and diversity of people taking care of the Heath

Achieving these Outcomes will depend on a range of enabling factors being in place, including the engagement of staff, volunteers and visitors to the Heath, as well as sufficient resources and skills to deliver activities and projects.

What we aim to achieve in the next ten years

This Strategy sets out ten strategic Priorities and the associated Commitments, which we will aim to achieve during the coming ten years.



Theme: We protect and conserve the Heath

At the heart of the Heath Vision is a conviction that the natural qualities of the Heath are its richest asset. The Heath must be conserved to ensure the lives of current and future generations may continue to be enriched by the Heath. The Heath Vision describes the Heath's varied landscape as having been shaped by human hands over centuries. It emphasises careful management to conserve its unique mix of wild and natural spaces, rich mosaic of habitats, heritage, gardens, sporting, play and visitor facilities. In short, to ensure its rich mosaic of habitats continues to thrive and flourish, remaining resilient to changes over time.

Outcome A :

The Heath is maintained as a flourishing green space and historic landscape

Striking a balance between enabling access for visitors to experience the many ways that the Heath enriches lives, alongside the conservation of its natural, built and cultural heritage, hinges on an integrated and multi-faceted approach. Recent monitoring has shown an increase in wildlife such as dragonflies, frogs and some bird species. Augmenting the well-established and effective conservation focus of the past ten or more years with the proactive management of visitor impacts and other impacts, including those from outside the Heath boundary, will be key over the next ten years to build a shared sense of responsibility and collective care for the Heath.

Priority 1:

A mosaic of natural habitats is maintained and flourishes

Effective ecological management by staff working with volunteers and partners will ensure habitats are biodiverse, and that their conservation value continues to be sustained and enhanced. Combining traditional and innovative conservation activities to manage natural ecological processes is essential to maintain the mosaic of diverse habitats. This includes active control of woodland succession and the corresponding reduction in heathland and meadow that has occurred over the past century. Monitoring and proactively managing other threatening processes such as invasive species, pests and diseases and the impacts of a changing climate will build resilience to future challenges. As will enhancing habitat connectivity by looking beyond the Heath to realise its significance as an integral part of the wider green space network.

We will focus on ensuring:

The extent of each broad habitat type is maintained at current levels.

Nature conservation and biodiversity value are enhanced.

Habitats are thriving and resilient to change.

Commitment

To achieve this, we will:

- Continue proactive monitoring and management of natural habitats and proportionate interventions, in order to maintain the distribution of habitat types across the Heath with reference to the 2009 Vegetation Survey.
- Conserve and manage habitats to enhance biodiversity, resilience and capacity to support diverse plants and wildlife.
- Develop a long-term plan for the protection and succession of our veteran and ancient trees.
- Enhance connectivity of areas of conservation value, both on the Heath and beyond its borders, to enhance the wider habitat network.
- Proactively monitor and manage threatening processes to mitigate their impact, including invasive species, pests and disease, pollutants and impacts of climate change.

Priority 2:

Heritage aspects and landscape character are maintained

The varied and open character of the Heath landscape is a function of its underlying geology and topography, overlaid with centuries of human intervention, resulting in distinctive views and vistas, both from and towards the Heath. The interplay between the landscape character, archaeological remnants and historical features, and the wider London context, is unique. A proactive approach to identifying and recording the Heath's heritage and archaeology will ensure the distinctive history of the Heath continues to be conserved. Co-operation among the local community and partner organisations to protect fringes from encroaching urbanisation will ensure this signature landscape character is valued and conserved. Connecting to the Heath landscape is an important aspect of mental health and well-being and enriching lives (as set out in Priority 4).

We will focus on ensuring:

Historic assets are conserved, and sensitive areas are protected from impacts.

Landscape character is maintained.

Encroachment and detrimental development are resisted.

Commitment

To achieve this, we will:

- Protect areas of high conservation value and develop conservation objectives for historic features, in order to inform their management and interpretation.
- Ensure priority views and vistas of historic and cultural value are managed.
- Proactively participate in local planning processes to resist development that would be detrimental to the landscape character, ecology and hydrology of Hampstead Heath and its environs.
- Safeguard the Heath boundary by managing wayleaves, licences and covenants and work with partners to secure strategic land acquisitions.

Priority 3:

A balance is maintained between visitor activities and the conservation of natural, built and heritage values

An integrated approach of proactively engaging with visitors and user groups to manage the potential impacts of their activities, and protecting sensitive sites and values from adverse impacts, is key to achieving our conservation outcomes. The legislative and statutory powers, including the Open Spaces Act 2018, will be used to guide and regulate organised and commercial activities. With more diverse visitors treating the Heath with respect and sharing collective responsibility for its care, our ability to maintain a flourishing natural space can be achieved, despite the increasing pressures from a growing population.

We will focus on ensuring:

Levels of organised activity are managed and controlled.

Visitor and other impacts are mitigated, and sensitive areas and values are protected.

A collaborative approach to monitoring activity levels, impacts and the effectiveness of mitigation.

Commitment

To achieve this, we will:

- Establish a system of management zones across the Heath that sets out conservation objectives and defines areas or sites containing values that may be vulnerable to impacts, by developing the current system of Compartment Management Plans.
- Develop and implement policies to guide the effective management of organised activities.
- Proactively engage with visitors and interest groups to develop a culture of collective care for the Heath.
- Embed monitoring, insight and continuous improvement into the design and delivery of visitor services.



Theme: The Heath enriches lives

The Heath contributes immensely to our mental, emotional and physical health and well-being, providing free access to roam in the outdoors, to pause and observe, play, explore, discover and learn about the natural world. It is also a destination for outdoor sports and recreation, supporting active, healthy lifestyles. Experiencing its rich natural, built and cultural heritage is life-enhancing, contributing to improved mental, emotional and physical health and well-being.

Outcome B :

Improved quality of life for Heath visitors

Quality of life for visitors to the Heath is enhanced through improvements to physical health, mental well-being and reduced social isolation, outcomes that are mutually supportive. Many aspects of well-being are achieved by maintaining a variety of experiences and activities, which appeal to a range of people; both formal and organised sporting pursuits and informal or passive recreation. The sense of space, wildness and heritage of the Heath encourages adventure, relaxation and connection with other visitors. Reducing social isolation, increasing diversity and promoting social inclusion are key elements of improving mental health and emotional well-being, and are addressed in the following section (Outcome C).

The benefits of maintaining a variety of opportunities for physical activity need to be balanced with impacts on the ecology, heritage and tranquillity of the Heath. Consequently, monitoring the level, type and impact of these activities is important, as set out in Priority 3.

Priority 4:

Improved physical health, mental health and emotional well-being

We will focus on ensuring:

The range and quality of experiences and opportunities on Hampstead Heath encourages increased participation in outdoor recreational activities and sports on the Heath.

An increased connection to nature and seasonality, heritage and place.

Commitment

To achieve this, we will:

- Work with partners to sustain a range of experiences, activities and sports that offer broad appeal to a wide range of people.
- Sustain and enhance access for a diverse range of users to peaceful and tranquil experiences on the Heath to connect with nature, heritage and place, ensuring barriers to participation are identified and minimised.
- Ensure sports and recreational facilities undergo regular review in partnership with the City Surveyor's Department.
- Embed our goal to increase active outdoor participation into everything we do, (for example, in the design of facilities, services and activities, including the events programme, learning programme, nature conservation, volunteering, operational services, information and communication).



Theme: The Heath is inclusive and welcoming

The Heath Vision describes an inclusive and safe space that brings people together, where a diversity of people, activities and perspectives are welcomed and respected.

Outcome C :

The Heath is inclusive and welcoming to a diverse range of visitors

Priority 5:

Increasing social inclusion

Social inclusion depends, most importantly, on increasing the diversity of Heath visitors, but also on people interacting with each other. This is likely to flow from people feeling informed and confident about visiting and participating in activities on the Heath. Combined with a sense that the Heath is welcoming, this will lead to people feeling safe on the Heath and foster a sense of belonging. Communication, education and outreach, working with a range of partners, schools and local organisations, will mean more people have the knowledge and confidence to visit the Heath.

To increase the contribution the Heath makes to social inclusion, we will focus on ensuring:

People feel welcome and safe.

People know about the Heath, what is on offer and how to take part.

A greater range of people feel confident about visiting the Heath.

Commitment

To achieve this, we will:

- Develop information, communication and engagement activities to optimise accessibility for people of all ages, abilities and backgrounds.
- Collaborate with partners to ensure visitor information addresses perceived barriers to visiting the Heath.
- Encourage staff, volunteers and partners to be 'ambassadors' who are visible, ready to assist, and share their knowledge and love of the Heath.



Priority 6:

Diversity and equality

As well as ensuring activities appeal to a broad range of people, the Heath needs to be physically and financially accessible to a wide range of visitors. To achieve this, we need to build our knowledge of the 'Heath community' – to understand who does and does not visit the Heath and why. This insight will enable us to identify barriers, both real and perceived, and then develop ways to address these, optimising opportunities for the Heath to enrich the lives of a diverse and changing community.

We will focus on:

Creating accessible environments for more diverse visitors by removing barriers that may exist for different groups who experience more exclusion or disadvantage than others.

Commitment

To achieve this, we will:

- Proactively seek insights into the needs of Heath visitors including the barriers affecting different groups.
- Ensure visitor facilities and the range of Heath experiences are accessible and relevant to a diverse range of users.
- Monitor visitor needs to ensure Heath services and activities are financially inclusive.



Theme: Together we care for the Heath

The Heath Vision describes a place where everyone is a custodian of the Heath and strives to 'tread lightly', mindful of the potential impact of their activities. A site where the City leads a collaborative partnership with dedicated and valued volunteers, working with an empowered and representative Heath community. A place where people learn from each other and collaborate to find a balance, ensuring the needs of the Heath community are valued and reflected. United by our passion and love for Hampstead Heath, we must work together to realise our shared aspirations.

Outcome D :

Greater number and diversity of people taking care of the Heath

Priority 7:

Increased sense of collective ownership and personal responsibility

Hampstead Heath is founded on community activism and has a colourful history of public challenge and robust debate, from which strong partnerships were forged along with a sense of 'ownership'. Ensuring this 'community voice' is inclusive and remains representative of diverse stakeholders is critical to achieving the aspirations of the Heath Vision. Effective communication and improving access to information about management activities and ways to get involved is key to building a culture of shared custodianship. Volunteering is a wonderful example of how a culture of shared custodianship makes a huge impact to managing the Heath.

We will focus on:

Inclusive decision-making.

Diverse volunteering opportunities.

Commitment

To achieve this, we will:

- Embed transparency and effective engagement into the Management Framework and consultative processes, to ensure a continued dialogue with stakeholders.
- Enable participation by a diverse range of stakeholders.
- Work with partners to develop diverse opportunities for volunteering.
- Share the complexity of finding a balance and seek to collaborate to develop solutions to issues affecting the Heath.



Priority 8:

Visitor behaviour is pro-environmental

Encouraging visitors to adopt pro-environmental attitudes towards the Heath requires outreach, together with educational activities and resources that inform people about the Heath environment and the actions that will protect it. This links closely to Priority 3, maintaining a balance between visitor activities and the conservation of natural, built and heritage assets. Success is largely dependent on visitors adopting responsible and considerate behaviours.

We will focus on:

Improved visitor understanding of management activities and decisions.

Improved visitor knowledge of the Heath's environment and how to conserve it effectively.

Commitment

To achieve this, we will:

- Deliver effective communication and engagement that ensures information is readily accessible and responsive, encouraging learning and understanding.
- Build awareness and promote education about caring for the Heath into all communications and activities.
- Foster a 'tread-lightly' ethos, and partner with user groups and local organisations to develop a culture of shared custodianship.

Priority 9:

People treat the Heath and other visitors with respect

We will focus on:

Ensuring a greater range of people feel a sense of 'everyone's Heath' – covering individuals and groups.

Commitment

To achieve this, we will:

- Model and share the aspirations of the Heath Vision for a 'Heath community' that is respectful and tolerant towards visitors, interest groups and partners.
- Engage effectively through the Heath Constabulary, staff, volunteers and partners.
- Provide opportunities for a lasting connection with the Heath through volunteering, sponsorships, legacies and endowments.

Priority 10:

Responsible Management

To achieve our Outcomes, we must understand what we do well, while being open to trying new things and learning as we go. Working together as custodians of the Heath in order to pass it on to the next generation in as good, or better, condition. Continued collaboration with key partners such as Heath Hands and developing new partnerships is key to the success of this Strategy.

The way we work to implement this Strategy will be guided by the City of London Corporation's Corporate Plan and the wider policy and strategic framework, as it develops and adapts throughout the ten-year period. These ways of working can be grouped into three strands.

We will focus on:

Effective partnerships & collaboration.
Environmental, financial & social responsibility.
Being future ready.

Commitment

To achieve this, we will:

- Continue to build and grow positive relationships with stakeholders.
- Sustain existing partnerships and establish new connections to enable collaboration and optimise our impact.
- Strong governance, working within the legislative and policy framework, meeting our statutory obligations and upholding the Hampstead Heath byelaws.
- Ensure the health, safety and well-being of staff, volunteers and contractors, and the safeguarding of visitors.
- Create positive social and environmental value through responsible business practices.
- Provide environmental stewardship in the use of resources and associated emissions to provide a clean environment and drive down the negative effects of our own activities.
- Build resilience to natural and human threats by strengthening, protecting and adapting our infrastructure, directly and by influencing others.



Learning and improving

Implementation

The Management Framework enables a seamless transition from the 2007 Plan to the adoption of this Strategy, with priority projects identified in the 3-year Divisional Plan and cyclical activities implemented via the Annual Work Programme.

The implementation of this Strategy will be overseen by the Hampstead Heath, Highgate Wood and Queen's Park Committee. The Hampstead Heath Consultative Committee comprises representatives from local organisations and amenity groups for the purposes of making representations to the overseeing Committee about any matter which, in the opinion of the Consultative Committee, affects or is likely to affect the Heath Lands.

An annual review and update of the Divisional Plan will be undertaken, and an annual report prepared. Resources will be allocated to priority projects on a three-year rolling basis, informed by the Outcomes and Priorities in this Strategy and aligned with the Corporate Business Planning cycle.

There is likely to be change during this Strategy's ten-year term, and so we will seek to learn what works, what our best contribution can be, who we can partner and collaborate with, and how we should adapt.

A mid-term review of this Strategy will be undertaken, with findings and recommendations published in 2024.

A full review of this Strategy will occur in 2028.

Monitoring

Monitoring and tracking progress towards achieving the Outcomes will help us to understand the impact of our work, and to share and celebrate its success.

In year one, as we embed this Strategy into our ways of working, we will develop a Measurement Framework to guide us in assessing our progress towards achieving the Outcomes and delivering our Priorities.

Learning and improving

Monitoring the changes or benefits that result from our activities provides insight and understanding of the effectiveness of our actions and where we can develop our work to make the biggest difference.

Evaluating effectiveness enables us to check our course and to make corrections in a timely manner, capturing learning and building in improvements as we go.

Communicating our impact

An annual update will be produced, covering each theme, to demonstrate our progress. The update will reflect on what has been achieved and will set out the priorities we will be focusing on in the following year.



List of appendices

1. Map of the Heath
2. Legislative Framework
3. Developing this Strategy - a timeline
4. Transitioning from the 2007 Plan to this Strategy

Links

- 2007 Hampstead Heath Management Plan
- 2009 Vegetation Survey
- Corporate Plan 2018 – 2023
- Responsible Business Strategy 2018 - 2023
- Open Spaces Department Business Plan
- Divisional Plan
- Annual Work Programme

References

- Community Consultation for the Heath Vision Report
- Outcomes framework and measurement table Report

Appendix 1:

Map of the Heath



Appendix 2:

Legislative Framework

The City of London Corporation has powers and duties under various Acts of Parliament to manage and protect Hampstead Heath as an open space, primarily transferred to them by the London Government Reorganisation (Hampstead Heath) Order 1989.

The foundation legislation is the Hampstead Heath Act 1871. Under this Act the City of London Corporation:

- Subject to the provisions of the Act, must forever keep the Heath open, unenclosed, and unbuilt on (subject to certain exceptions), protect the Heath and preserve it as an open space and prevent, resist and abate encroachments (section 12).
- Must not sell, lease, grant, or in manner dispose of any part of the Heath (section 13).
- Must not cut turf or dig gravel etc. or fell or cut gorse, heather, timber or other trees, shrubs etc. on the Heath for profit (section 14).
- May drain, level and improve the Heath, as far only as in the City's judgment from time to time is required, with a view to its use for purposes of health and unrestricted exercise and recreation (section 15).
- May plant trees and shrubs on the Heath for purposes of shelter or ornament and make temporary enclosures for the protection thereof (section 15).
- Must at all times preserve, as far as

may be, the natural aspect and state of the Heath, and to that end must protect the turf, gorse, heather, timber and other trees, shrubs and brushwood (section 16).

- Must maintain and keep the original ornamental grounds in good order and condition (s.17).
- May erect and maintain ornamental buildings (subject to height restraints) as they think requisite for the accommodation of keepers, constables or other officers or for other public or useful purposes (section 18).

Sections 1,3,12-18,24,36,41-42 as amended by SI 1965/540 remain in force, the other sections having been repealed.

The Local Government Reorganisation (Hampstead Heath) Order 1989 transferred to the City of London Corporation the statutory functions formerly exercised by the GLC in relation to the Heath under a variety of legislation and set out some additional functions. The City of London Corporation's functions include:

- Provision of facilities for public recreation (Article 7 of the Ministry of Housing and Local Government Provisional Order Confirmation (Greater London Parks and Open Spaces) Act 1967).
- Grant of licences to provide facilities and letting of land and buildings for public recreation (Article 8 of above 1967 Act).

- To close parts of the Heath for the purpose of or in connection with the cultivation or preservation of vegetation in the interests of public amenity or in the interests of public safety. (Article 9 of above 1967 Act).
- Charging in respect of user of open space (Article 10 of above 1967 Act).
- Organising or conducting competitions in connection with any recreational activities for which it has power to provide facilities (Article 13 of the 1967 Act).
- Making byelaws (s.15 Open Spaces Act 1906).
- Provision of entertainments (s.145 Local Government Act 1972).
- Provision of recreational facilities and making such facilities available to persons at a charge or otherwise (s.19 of the Local Government (Miscellaneous Provisions) Act 1976).
- Appointment of Management and Consultative Committees with statutorily defined constitutions (Articles 8 and 9 of The London Government Reorganisation (Hampstead Heath) Order 1989).
- Maintenance of a trust fund for defraying expenditure on the management and maintenance of the Heath (Articles 6 and 7 of the 1989 Order).

The City of London Corporation has acquired additional statutory powers set out in the City of London Corporation (Open Spaces) Act 2018. The 2018 legislation was promoted because much of the legislative framework relating to the open spaces managed by the City of London Corporation,

including Hampstead Heath, dates from the 19th Century. While the 19th Century legislation serves its purpose of preserving the open spaces for public recreation and enjoyment there are some respects where it is unclear or out of date which left the Corporation to exercise management powers in reliance on implied or common law powers or its position as landowner rather than on express statutory powers. The 2018 Act clarifies and supplements the City of London Corporation's management powers, giving a clear statutory basis for existing activities. It also grants new up to date management powers, including in relation to enforcement.

Section 4(1)(a) applies to the 2018 Act the key objectives and protections for Hampstead Heath in the 1871 Act, namely sections 12,14 and 16 (which provide for the preservation of Hampstead Heath as an unenclosed public open space, the prohibition of the sale of turf, gravel or other material, and the preservation of its natural aspect).

The powers in the 2018 Act relevant to Hampstead Heath are:

- Land management powers permitting the cutting, felling, lopping etc. of any trees, pollards, gorse or other material, the scraping of soil and the grazing of cattle and other animals if it appears necessary or expedient for the proper management or husbandry of the open space and its flora and fauna (section 5).
- Letting of buildings for a period not exceeding 15 years or, where there are exceptional circumstances, 21 years (section 6).

- Holding of events and provision of facilities for events having regard to an events policy prepared in consultation with the Hampstead Heath Consultative Committee (section 7).
- Grant of rights for utilities (section 8).
- Entering into agreements with highway and traffic authorities (section 9).
- Making a licensing scheme to control commercial activity and granting of licences for such activities (section 10).
- Issue of fixed penalty notices for certain offences, including offences under the byelaws (section 11).
- Power to require name and address of person where an authorised officer has reason to believe the person has committed an offence in the open space (section 12).
- Removal and disposal of unauthorised articles left in the open space (section 13).
- Power for authorised officers to represent the Corporation in legal proceedings in the Magistrates' Court (section 15).

The byelaws applicable to Hampstead Heath were originally made by the London County Council and approved by the Secretary of State in 1932. They now have effect as if made by the City of London Corporation under the provisions of the 1989 Order and Open Spaces Act 1906. The provisions of the byelaws are subservient to any relevant provisions in primary legislation in respect of the Heath.

The byelaws are enforced by the Hampstead Heath Constabulary and regulate matters such as:

- Causing damage or injury to property or vegetation.
- Trespass (e.g. camping without a permit).
- Erecting buildings or obstructions without or otherwise than in accordance with a permit.
- Traffic.
- Horses, dogs and other animals.
- Nuisances.
- Sale of articles, exhibition of advertisements, etc.
- Plying for hire.
- Public meetings.
- Music and singing.
- Soliciting or gathering money.
- Games, drilling etc.
- Obstructing officers of the council, constables etc.
- Offenders, penalties etc.

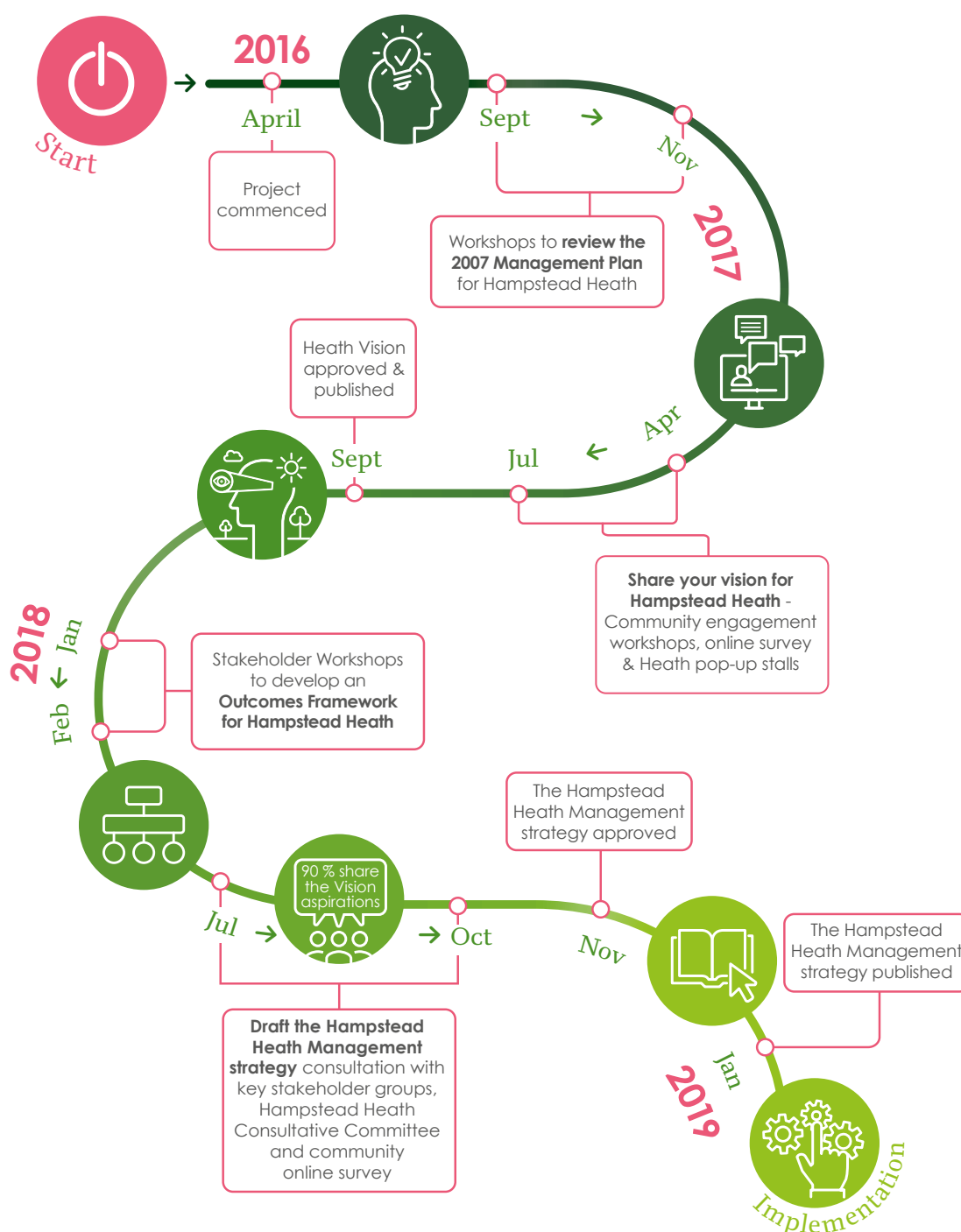
Appendix 3:

Developing this Strategy – a timeline

The timeline below summarises the key steps undertaken to develop this Strategy commencing in April 2016 with a consultative review of the Hampstead Heath Management Plan Part 1- Towards a Plan for the Heath 2007 – 2017.

Key learning and recommendations from the review emphasised the importance of a management framework to enable successful implementation and to measure progress and impact.




Extensive community engagement throughout 2017 saw the creation of the Heath Vision which set the direction for developing this Strategy.



Appendix 4:

Transitioning from the 2007 Plan to this Strategy

The chart below sets out how the Heath Management Strategy relates to the Overriding Objectives of the 2007 Hampstead Heath Management Plan.

Hampstead Heath Management Plan 2007 - 2017			Hampstead Heath Management Strategy 2018 - 2028
Section	Ref	Overriding Objectives	Outcomes
History	H1	Protect and conserve the historic aspects of the Heath and take due account of the distinctive histories of its component parts.	 A. The Heath is maintained as a flourishing green space and historic landscape
Natural Landscape	NL1	Retain and enhance the Heath's habitats and natural resources to enable continued quiet enjoyment and appreciation of the natural world by its visitors.	
Hydrology	HY1	Manage the Heath's ponds and watercourses to enhance their nature conservation value, reduce flood risk and address water quality problems.	
Designed Landscape	D1	Conserve and enhance the historic and planned elements of the Heath's designed landscapes, while improving their appearance and public facilities.	
Built Environment	B1	Provide buildings that are fit for purpose and aesthetically pleasing, enhancing examples of good architecture and seeking to reduce the impact of those that are functional, but detract from the natural qualities of the Heath.	 B. Improved quality of life for Heath visitors
Informal Public Use	P1	Recognise that the Heath's main users are those who come for informal activity and manage informal recreational activities to ensure that as far as is reasonably practical they do not adversely affect others' enjoyment of or the natural aspect of the Heath.	
Sports	S1	Work collaboratively in maintaining and developing the existing sports facilities and activities in response to changing demands ensuring appropriate provision for all sections of the community.	
Access	A1	Recognise the need to be as inclusive as possible, increasing the Heath's availability to a diversity of users.	 C. The Heath is inclusive and welcoming to a diverse range of visitors
Education	E1	Develop the Heath's potential for education and interpretation.	 D. Greater number and diversity of people taking care of the Heath





Hampstead Heath

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Hampstead Heath Divisional Plan 2019/20, 2020/21 & 2021/22							
Vision Theme: The Heath is protected and Conserved							
OUTCOME A:The Heath is maintained as a flourishing green space and historic landscape							
Priority 1: A mosaic of natural habitats is maintained and flourishes							
Priority 2: Heritage aspects and landscape character are maintained							
Priority 3: A balance is maintained between visitor activities and the conservation of natural, built and heritage values							
Reference	Primary Priority	Project & Action to deliver the objective	Key Milestones	Start Date	Final Result	Lead	Links to Corporate plan and OS Business
A DP1	1, 2 & 3	Implementation of the Hampstead Heath Management Strategy Following the development of the strategy, embed the management framework in order to deliver the outcomes, priorities and commitments.	Publication of Strategic Document.	Apr-19	Hampstead Heath Strategic Plan priorities and commitments are being planned and implemented via the Divisional Plan and Annual Work Programmes.	Business Manager	Shape Outstanding Environments - 10,11,12.
			Development of the Measurement Framework to guide us in assessing our progress towards achieving the Outcomes.	Sep-19	Baseline surveys developed.		
			Develop arrangements for annual impact reporting.	Jun-20	Annual impact report is submitted to Committee by June each year. Success and learning is shared.		
Links to other Outcomes: B, C & D							
Links to other Priorities: 4, 5, 6, 7, 8, 9, & 10							
A DP2	1, 2 & 3	Hampstead Heath Ponds and Wetlands Strategy Develop a strategy for ponds and wetlands to set out priorities for actions and achieving outcomes for hydrology, conservation and amenity value (including sediment management, water quality and landscaping).	Outline Strategy discussed with HHCC.	Apr-20	Strategy in place and plans implemented which contribute to the positive management of the ponds and wetlands.	Highgate Wood, Conservation & Trees Manager	Shape Outstanding Environments. - 11
			Establish a Project Team and prepare a project plan.	Apr-20			
			Surveys undertaken and data collation carried out to inform strategy, in collaboration with the City Surveyors Department.	Jul-20			
			Strategy approved and Management Plans for specific ponds/chains prepared.	Mar-21			
Links to other Outcomes: B & D							
Links to other Priorities: 4 & 10							

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Vision Theme: The Heath enriches lives							
OUTCOME B: Improved quality of life for Heath visitors							
Priority 4: Improved physical health, mental health and emotional well-being							
Reference	Primary Priority	Project & Action to deliver the objective	Key Milestone	Date	Final Result	Lead	Links to Corporate plan and OS Business
B DP1	4	Development of the Cultural Strategy Development of a strategy and policy to provide clarity, improved ways of working and delivery of services.	Strategy developed, agreed and implemented across the Division	Jan-20	Visitors have clear information and are able to participate and enjoy all that the Heath has to offer.	Principal Curator	Contribute to a flourishing society - 3, 4
Links to other Outcomes: A, C & D							
Links to other Priorities: 5, 6 & 10							
B DP2	4	Develop a Play Strategy Which will enable effective prioritisation of resources and support child learning and development through play.	Play Strategy developed, agreed and implemented at Hampstead Heath. This will inform projects at Highgate Wood & Queen's Park play facilities.	Apr-19	The play offer is accessible to a diverse range of children.	Leisure & Events Manager	Contribute to a flourishing society - 1,2,3,4
			Schedule for investment in play facilities developed, approved and integrated into the AWP.	Sep-19			
			Deliver CIL Funded projects at Vale of Heath and Preachers Hill Playgrounds.	Oct-19			
Links to other Outcomes: A, C & D							
Links to other Priorities: 3, 5, 6 & 10							
B DP3	4	Develop an Events Strategy The Events policy was approved on 5 September 2018, and a strategy will be developed to support the agreed policy.	Strategy developed, agreed and implemented, to ensure delivery of the policy outcomes.	Mar-20	The programme of events contributes to the achievement of the Management Strategy Outcomes.	Leisure & Events Manager	Contribute to a flourishing society - 1,2,3,4
Links to other Outcomes: A, C & D							
Links to other Priorities: 3, 5, 6, 7, 8, 9 & 10							

Reference	Primary Priority	Project & Action to deliver the objective	Key Milestone	Date	Final Result	Lead	Links to Corporate plan and OS Business
B DP7	4	Develop a Master Plan for optimising facilities at Parliament Hill Carry out a review of facilities and buildings at Parliament Hill to relocate the Superintendent, Management and Support Team. Review the operational base to provide a visitor centre and maintain suitable accommodation for staff and volunteers, as well as improved sports facilities and improved learning facilities.	Prepare a Gateway 1-2 report in order to take forward a project brief, in conjunction with the City Surveyors department in order to carry out a feasibility study.	Mar-19	Visitor facilities and the range of Heath experiences are accessible to a diverse range of Heath visitors. Staff facilities fit for purpose.	Operational Services Manager	Contribute to a flourishing society - 4
			Feasibility study completed and an implementation plan and schedule developed.	Nov-19			
Links to other Outcomes: A, C & D							
Links to other Priorities: 3, 5, 6, 7, 8, 9 & 10							

Vision Theme: The Heath is inclusive and welcoming

OUTCOME C: The Heath is inclusive and welcoming to a diverse range of visitors

Priority 5: Increasing social inclusion

Priority 6: Diversity and Equality

Reference	Primary Priority	Project & Action to deliver the objective	Key Milestone	Date	Final Result	Lead	Links to Corporate plan and OS Business
C DP1	5 & 6	Access Audit and landscape improvements. An audit of sites to inform changes to provide accessible facilities for all visitors. Projects include: The swimming facilities and Golders Hill Park accessible car park.	Project plans developed.	Jul-19	Facilities and sites are accessible to a diverse range of visitors.	Operational Services Manager	Contribute to a flourishing society - 1,2,3,4
Links to other Outcomes: A, B & D							
Links to other Priorities: 4, 7, 8, 9 & 10							

Reference	Primary Priority	Project & Action to deliver the objective	Key Milestone	Date	Final Result	Lead	Links to Corporate plan and OS Business
C DP2	5 & 6	Community Heath. Community Heath is Heath Hands' community outreach project that gives groups of all backgrounds and abilities the opportunity to get involved in discovering and learning about our green spaces. The Project will deliver a range of free activities and events at Hampstead Heath, Highagte Wood and the Kenwood Estate.	Plan developed to provide a range of activities and outreach to bring new audiences to the Heath.	Jan-19	Infrequent visitors, and those who need a little bit of extra support to get involved are able to access support to build confidence. Heath Hands working effectively with a range of community groups, and have established strong networks between different sectors.	Heath Hands Projects and Volunteer Manager	Contribute to a flourishing society - 1,2,3,4
Links to other Outcomes: A, B & D							
Links to other Priorities: 1, 2, 3, 4, 7, 8, 9 & 10							
C DP3	5 & 6	Promote social, environmental and economic outcomes for the Heath cafes Undertake an engagement and consultation exercise to inform the outcomes of a tender exercise to secure social, environmental and economic outcomes for the Cafes on Hampstead Heath.	Plan developed, which will include consultation and user engagement.	Apr-19	Leases are in place and cafes provide an inclusive space which is welcoming to a diverse range of visitors.	Queen's Park & Constabulary Manager	Contribute to a flourishing society - 2,3,4.
			Commence engagement and consultation activities.	June-20	The cafes are an integral part of the Heath experience and support the achievement of the Outcomes.		
			Tender process carried out and leases granted. Service standards and monitoring process embedded in AWP.	Sep-20	Delivery of longer leases which will enable tenants to make investment in the business. The cafes provide an inclusive space which is welcoming to a diverse range of visitors.		
Links to other Outcomes: A, B & D							
Links to other Priorities: 3, 4, 7, 8, 9 & 10							

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Pipeline Projects for coming years, which are at a formative stage			
Outcome	Priority	Project	Year
D	7	Youth Engagement Forum for the Heath.	2020/21
D	7 & 10	150 Anniversary of the 1871 Hampstead Heath Act – Celebration.	2020/21
A	2	Heritage Strategy – Management Plan- Listed structures, buildings etc.	2020/21
A	1	Hampstead Heath Ponds – Future ecological Surveys.	2021/22
B	4	Peggy Jay Centre Playground refurbishment.	2020/21
A	3	Developing guiding principles for cycling & angling.	2020/21
C	5	Improved security at vehicle entrances at Parliament Hill and Golders Hill Park.	2021/22

Transition Sheet - Project Record Schedule

Original Ref	New Ref	Detail	Update	Year	Comments
1.1	A DP1	Implementation of the Hampstead Heath Management Strategy.		2019/20	
1.2		Hampstead Heath Ponds Project landscaping, habitat establishment and management.	Moved to AWP CE-CW1	2019/20	
1.3	A DP2	Hampstead Heath Ponds and Wetlands Strategy.		2020/21	
1.4	DP 5	Continue to Implement Strategies that direct and support the outcomes and priorities for the Management of Highgate Wood, Keats House and Queen's Park.		2019/20	
1.5	A DP2	Highgate Wood Conservation Management Plan.	Incorporated into DP5	2019/20	
1.6	A DP3	Veteran and Ancient Tree Protection		2019/20	
1.7		Protections of Veteran Trees - Tree Forum - Engagement with neighbouring Boroughs to adopt guidance.	Moved to AWP TT-PR1		
1.8	A DP7	Bio-security Management.	Also referenced in AWP TT-PR2		
1.9		Kenwood Yard resurfacing	Completed 2017/18		
1.10	DP1	Keats House CIL project.		2019/20	
1.11		Improve security at vehicle entrances at Parliament Hill Fields and Golders Hill Park.	Moved to Pipeline Projects	2021/22	
1.12	A DP4	Asset Management Plan for Hampstead Heath.		2019/20 2020/21 2021/22	
1.13	DP2	Highgate Wood Roman Kiln Project.		2020/21 2021/22	
2.1	A DP5	East Heath Car park resurfacing and drainage improvements.		2019/20	
2.2	D DP1	Waste Management		2019/20 2020/21 2021/22	

Transition Sheet - Project Record Schedule

Original Ref	New Ref	Detail	Update	Year	Comments
2.3	C DP1	Access Audit and landscape improvements.		2019/20 2020/21 2021/22	
2.4	DP3	Queen's Park sandpit and toilets		2019/20	
3.1	DP3	Queen's Park sandpit refurbishment	Integrated into DP3		
3.2	D DP2	Development of volunteering opportunities across the Division		2019/20	Cycling & angling - Pipeline project
3.3	D DP4	Engagement, Consultation and Communications Strategy.		2019/20	
3.4	B DP2	Develop a Play Strategy		2019/20	
3.5	B DP3	Develop the Events Strategy		2019/20	
3.6	A DP6	Development of guiding principles for visitor services across all sites		2019/20	Peggy Jay Playground - Pipeline project
3.7	B DP4	Review and development of Golders Hill Park Zoo.		2019/20 2020/21 2021/22	
3.8		Redevelopment of the Queen's Park Children's Farm	Completed 2018/19		
3.9		Bench dedication and sponsorship project.	Moved to AWP SS-PR7		
3.10	B DP5	Development of the Adventure Playground.		2019/20	
3.11		Review and update entrance signage across the Division.	Moved to AWP COM-PR5		
3.12		Develop the Hive.	Project Closed linked to B DP7		
3.13	DP4	Keats 200 Celebration.		2019/20 2020/21	
3.14	B DP1	Project 3.5 duplicated. Culture moved to 3.14.		2020/21	
4.1	B DP6	Health & well-being - Development of a Sports Strategy.		2019/20	
4.2		OS Dept Water Safety Policy.	Moved to AWP OS-CW14		
4.3		Café and catering provision across the Division.	Integrated into C DP2		

Transition Sheet - Project Record Schedule

Original Ref	New Ref	Detail	Update	Year	Comments
4.4	C DP3	Promote social, environmental and economic outcomes for the Heath cafes.		2019/20 2020/21	
4.5	B DP7	Develop a Master plan for optimising facilities at Parliament Hill.		2019/20 2020/21 2021/22	
5.1	D DP5	Efficiencies and investment plan.		2019/20	
5.2	D DP6	Maximise opportunities for web based and contactless payment systems.		2019/20	
5.3	A DP1	This forms part of the review and implementation of the Management Strategy - 1.1, now A DP1	Embed Divisional Management Framework into ways of working, incorporated into A DP1	2019/20	
5.4		Working Arrangements Review.	Completed 2017/18		
5.5	D DP7	Ensure the health and welfare of our skilled and motivated staff.		2019/20 2020/21 2021/22	
New Project	A DP7	Bio-Security.	New Project	2019/20 2020/21 2021/22	
New Project	A DP8	Monitor Development which may impact upon the Heath.	New Project	2019/20 2020/21 2021/22	
New Project	D DP8	Ensure the Divisions Fleet is Ultra Low Emissions Zone (ULEZ) compliant by 2021.	New Project	2019/20 2020/21 2021/22	

Communications - Cyclical Works - (COM-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
COM-CW 1	Adventure Play Project	Provide technical logistical marketing and communications input for the forthcoming 2019 Adventure Play Project.	Throughout the Year	Comms Officer	Outcomes B & C
COM-CW 2	Filming Events	Manage filming events on the Heath to ensure that there is no long-term damage to the landscape and minimise disruption to local communities.	Throughout the Year	Supervisor & Team Leader	Outcomes B & C
COM-CW 3	Across the Heath	Where possible publicise filming that is taking place to encourage others to use the Heath as a filming location.	Throughout the Year	Comms Officer	Outcomes B & C
COM-CW 4	Communications Utilising IT etc.	Liaise with IS for technical maintenance and provision of services across the Division, supporting local staff when required.	Throughout the Year	Comms Officer	Outcomes B & C
COM-CW 5	New Media	Lead on provision of social media – Twitter, Facebook and Instagram. Set up and populate social media planner to schedule campaigns.	Throughout the Year	Comms Officer	Outcomes B & C
COM-CW 6	Diary	Lead on review and update of the 2019 diary for the Division, learning from the diary review 2018.	Feb-19	Comms Officer	Outcomes B & C
COM-CW 7	Representation	Represent Division on Communications Improvement Group.	Quarterly	Comms Officer	Outcomes B & C
COM-CW 8	Representation	Act as secretary for the newly formed Divisional Leisure Filming & Communication Working Group. Organising, and taking minutes of meetings	Quarterly	Comms Officer	Outcomes B & C
COM-CW 9	Representation	Represent the Division on the GIAG Working Group to be responsible for the marketing element of the event.	Monthly	Comms Officer	Outcomes B & C
COM-CW 10	Internal communications	Lead on production of a staff e-newsletter for the Division.	Throughout the year	Comms Officer	Outcomes B & C

Communications - Cyclical Works - (COM-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
COM-CW 11	External Communications	Provide communication support to staff across the Division to enable them to develop communications plans for projects when necessary. Assist in creating clear and concise signage for projects across the Heath.	Throughout the year	Comms Officer	Outcomes B & C
COM-CW 12	External Communications	Provide communication support to the Hampstead Heath, Highgate Wood & Queen's Park Committee Chairman, including regular newspaper columns and press statements.	Throughout the year	Comms Officer	Outcomes B & C

Communications - Projects - (COM-PR)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
COM-PR 1	Communication Strategy	Develop a communications strategy for the Division.	2019	Leisure & Events Manager	Outcomes B & C
COM-PR 2	Management Strategy	Provide support for the launch of the 2018-2028 Management Strategy for Hampstead Heath.	2019	Comms Officer	Outcomes All
COM-PR 3	Ponds Project Conclusion	Keep public informed about restoration stage of Ponds Project using e-newsletter, twitter, Facebook, etc.	2019	Comms Officer	Outcomes B & C
COM-PR 4	Ponds Project Conclusion	Review feasibility of a publication to record the implementation of the Hampstead Heath Ponds Project.	2019	Comms Officer	Outcomes B & C
COM-PR 5	Signage	Replacement of the Heath's main signs (and maps) to comply with OS Department Identity. To be rolled out gradually starting with the D3 entrance signs.	Ongoing	Comms Officer	Outcomes B & C
COM - PR 6	New Media	Investigate the opportunity to re-establish a regular digital newsletter for visitors.	Throughout the Year	Comms Officer	Outcomes B & C

Management of Events - Cyclical Works - (EVT -CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
EVT- CE1	OEG Officer Event Group	To meet with OEG once a month and consider applications for Events in accordance with open spaces policy part two: Hampstead Heath.	Monthly	Leisure & Events Manager	Outcomes B & C
EVT- CE2	Events Programme	To prepare a yearly events programme providing sports cultural and wellbeing activities	Feb-19	Leisure & Events Manager	Outcomes B & C
EVT- CE3	Events Programme	To Manage events across Hampstead Heath in Line with Events Policy Part One and Part Two.	Throughout the Year	Leisure & Events Manager	Outcomes B & C
EVT- CE4	Events Report	To prepare and Write the annual Events report for Consultative and Hampstead Heath committees	Feb-19	Leisure & Events Manager	Outcomes B & C
EVT- CE5	Events Management	To manage the three Bank Holiday fairs through liaison with the showmen's guild and the independent ground condition inspector	Easter Whitsun & Summer Fairs	Leisure & Events Manager	Outcomes B & C
EVT- CE6	Events Management	To liaise with event organisers to ensure an understanding of the process for event applications and criteria for a license being granted	Throughout the year	Leisure & Events Manager	Outcomes B & C
EVT- CE7	Events Management	Liaise with event organisers of large major and minor events to ensure that events are safe and appropriate to the character of Hampstead Heath and align to our long-term vision	Throughout the year	Leisure & Events Manager	Outcomes B & C

Conservation Ecology - Cyclical Works - (CE-CW)

Ref	Location	Map Ref	Details of Proposed Work: Jan 2019 - Mar 2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Who is Responsible	Year	% done	Link to 2018 Mgmt. Strategy
CE-CW 1	Areas affected by the Ponds Project		Monitor and maintain areas affected by the Pond Project, including mowing spillways and dams as required; monitoring wetland vegetation, turf and seeded areas; addressing any failures, e.g. of planted trees; mending fences as required, removing fences from wetland vegetation, watering new shrubs and trees if required.	y	y	y	y	y	y	y	y	y	y	y	y	C/R	2019/20		Outcomes A & B
CE-CW 2	Hedgerows Heath-wide		Remove non-native tree seedlings	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 3	Hedgerows Heath-wide		Carry out any necessary management to promote trees which could grow into veterans	y	y							y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 4	Conservation grassland Heath-wide		Remove invading tree seedlings and saplings	y	y	y	y	y	y	y	y	y	y	y	y	C/V	2019/20		Outcomes A & B
CE-CW 5	Conservation grassland Heath-wide		Maintain programme of cutting conservation grassland in a cycle of 1-3 years					y	y	y	y	y				C/E	2019/20		Outcomes A & B
CE-CW 6	Conservation grassland Heath-wide		Use green hay arisings from sparrow site on new donor sites across the Heath where appropriate						y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 7	All or several ponds		Continue dragonfly monitoring				y	y	y	y	y	y	y			E/V	2019/20		Outcomes A & B
CE-CW 8	Heathwide		Initiate an additional butterfly transect to covering a wider area. Record specific species numbers at set times, in particular Purple Emperor locations.					y	y	y	y	y				E/V	2019/20		Outcomes A & B
CE-CW 9	Heathwide		Extend moth recording programme to selected additional areas.					y	y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 10	All or several ponds		Use a boat to check for and remove line & tackle & other debris.			y				y		y				C/R	2019/20		Outcomes A & B
CE-CW 11	All or several ponds		Continue to manage and improve marginal and emergent vegetation.			y	y	y	y	y	y					C	2019/20		Outcomes A & B
CE-CW 12	All or several ponds		Monitor ponds for general problems and algae scums, and ensure warning notices are promptly put up & taken down	y	y	y	y	y	y	y	y	y	y	y	y	ERC	2019/20		Outcomes A & B
CE-CW 14	All or several ponds		Monitor water oxygen					y	y	y	y	y				E	2019/20		Outcomes A & B
CE-CW 15	All or several ponds		Attempt to alleviate problems such as duckweed blooms and oxygen crashes when required					y	y	y	y	y	y			C/E	2019/20		Outcomes A & B
CE-CW 16	Several ponds, including Highgate no 1, Hampstead no 1, Vale of Health, Viaduct		Carry out work required by Supervising Engineer to reduce flood risk	y	y	y	y	y	y	y	y	y	y	y	y	C/R	2019/20		Outcomes A & B
CE-CW 17	Heath-wide		Control Himalayan balsam, Japanese knotweed, giant hogweed, Michaelmas daisy, sycamore and, where necessary, creeping thistle, bramble, common hogweed, ragwort and bracken					y	y	y	y	y				C/E	2019/20		Outcomes A & B
CE-CW 18	Selected locations Heath-wide		Maintain bramble at roughly current extent													C/V	2019/20		Outcomes A & B

Conservation Ecology - Cyclical Works - (CE-CW)

Ref	Location	Map Ref	Details of Proposed Work: Jan 2019 - Mar 2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Who is Responsible	Year	% done	Link to 2018 Mgmt. Strategy
CE-CW 19	Selected locations Heath-wide		Monitor selected features, including certain invasive species, extent of bramble, Small Tumulus Field grassland, Tormentil slopes, Sparrows site, experimental cutting area, amphibians and reptiles.						y	y	y					E/C	2019/20		Outcomes A & B
CE-CW 20	Selected locations Heath-wide		Improve corridors for hedgehogs through opening up small gaps in selected fencing. Map current existing corridors	y	y	y	y	y	y	y	y	y	y	y	y	E/C	2019/20		Outcomes A & B
CE-CW 21	Selected locations Heath-wide		Review selected compartment management plans.	y	y	y	y	y	y	y	y	y	y	y	y	E	2019/20		Outcomes A & B
CE-CW 22	Heath-wide		Planning, facilitating and overseeing the work of Heath Hands	y	y	y	y	y	y	y	y	y	y	y	y	C/R/E	2019/20		Outcomes A & B
CE-CW 23	Heathwide		Maintain the Heath infrastructure such as paths, fencing and ditches	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 24	Vale-Upper Vale of Health		Cut bramble etc. round Pound to maintain views to it								y	y	y			C	2019/20		Outcomes A & B
CE-CW 25	Vale-Upper Vale of Health		Cut back bramble growing on the Belmore slopes by 5m	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 26	Vale-Upper Vale of Health		Mow majority of fertile grassland (including along paths) annually in September, removing arisings									y				C	2019/20		Outcomes A & B
CE-CW 27	Vale-Upper Vale of Health		Weed heather 2 to 3 times yearly as required and cut round existing patches to prevent encroachment	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 28	Vale-Upper Vale of Health		Cut areas of hogweed in rough grassland 2-3 times p.a. to prevent spreading						y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 29	Vale-Upper Vale of Health		Ensure trees & shrubs in bramble areas do not become more numerous	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 30	Vale-Upper Vale of Health		Skirt bramble carefully by hand on Atypus slopes, & remove tree & shrub seedlings. Cut back overhanging branches if they have extended from previous year.	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 31	Vale-Upper Vale of Health		Coppice gorse on rotation. When zones are coppiced, remove trees and saplings but retain a few song-posts, e.g. hawthorn, elder. Cut bramble & remove.	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 32	Vale-Upper Vale of Health		Cut and grub bramble from lower slopes of gorse patch to prevent encroachment onto the grassland	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 33	Vale-Upper Vale of Health		Control invasive species, e.g. sycamore, southern woodland, adjoining Vale of Health Approach Road								y	y	y			C	2019/20		Outcomes A & B
CE-CW 34	Vale-Upper Vale of Health		Coppice selected shrubs along edge of woodland and within gorse in year in which adjacent gorse is cut (every 12 years)	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 35	Vale of Health N of Approach Road		Cut triangle of grassland above Approach Road								y					C/R?	2019/20		Outcomes A & B
CE-CW 36	Vale of Health Valley		Flail toe of dam as required by the Supervising Engineer				y				y	y	y			C	2019/20		Outcomes A & B
CE-CW 37	Vale of Health Valley		Keep central area open, but retaining elder bushes at south-west edge. Retain nettle/comfrey area on south-west side. Mow south-eastern side as required to control bramble.					y	y	y	y					C	2019/20		Outcomes A & B
CE-CW 38	Fleet Stream Balsam Poplar section		Maintain marshy glade by removing sapling trees and sycamores along 30-50m section of streamline. Clear bramble 5m from stream edge. Leave fallen/standing dead trunks and Wild Service sapling. Keep open in future years. Dig out sediment from pool area.	y	y							y	y	y	y	C	2019/20		Outcomes A & B

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CE-CW 39	Fleet Stream-Viaduct pond area		Remove <i>Hedera colchica</i> from ground where possible. Cut ivy towards base where growing into tree canopies.	y	y							y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 40	Fleet Stream-Viaduct Glade to Viaduct slopes		Maintain open glade. Remove a minimum of 50% of willows growing in the glade, coppice the remainder. Coppice trees on the periphery of the glade. Place log weirs to encourage pooling of water. Dig out pools where possible.	y	y							y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 41	Catchpit- New sediment trap,		Check and remove sediment as required	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 42	Viaduct Pond		On south-west side of Viaduct pond, cut back hedge below bench to create view of pond.	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 43	Viaduct Pond		Cut bramble and blackthorn suckers etc. in grassland by hedge	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 44	Viaduct Pond		Coppice alders along western bank every three years	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 45	Viaduct Pond		Coppice willow and silver birch and raise alder crowns along east bank if impeding growth of emergent vegetation	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 46	Viaduct Pond		Cut bramble and tree growth back from new emergent planting south of bridge	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 47	Viaduct Pond		Control Japanese knotweed in enclosed area.								y	y				C	2019/20		Outcomes A & B
CE-CW 48	Viaduct Pond		Pull Himalayan balsam from marsh area						y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 49	Viaduct Pond		Remove bramble and saplings from gorse area east of Viaduct. Coppice any degrading gorse, and consider planting more	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 50	Viaduct Pond		Weed planted heather on exposed east bank	y	y					y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 51	Viaduct Pond		Maintain kingfisher/invertebrate bank along sandy bank to south of bridge. Cut back scrub growth and weed if required	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 52	Viaduct Pond		Remove robinia suckers growing around pond edge	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 53	Springett's Wood		Cut grass/scrub 2-3 times avoiding bluebell leaves.				y	y	y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 54	Springett's Wood		Clear & mow paths				y	y	y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 55	Springett's Wood		Keep bramble in damp area near pond in check by cutting back, & remove sapling & seedling trees & shrubs & scrub	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 56	Springett's Wood		Coppice scrub near entrance to thicken them up	y	y								y	y	y		2019/20		Outcomes A & B
CE-CW 57	Springett's Wood		Remove & dispose of <i>Crassula helmsii</i> if present in pond					y	y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 58	Springett's Wood		Maintain pond; reduce vegetation in pond if required.	y	y							y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 59	Springett's Wood		Check tree guards & tree ties, & clear scrub around young trees	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 60	Vale- Old Hockey Field wild flower area		Pull thistles before cutting						y	y						C	2019/20		Outcomes A & B

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CE-CW 61	Vale- Old Hockey Field wild flower area		Cut meadow late winter or Autumn		y	y						y	y	y		C	2019/20		Outcomes A & B
CE-CW 62	Vale of Health Pond		Maintain glade near pond inlets	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 63	Vale of Health Pond		Trim back bramble near bench above fishing pegs	y	y							y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 64	Woodland south of Vale of Health Approach Road		Remove ivy from 20% of trees each year		y							y	y	y		C	2019/20		Outcomes A & B
CE-CW 65	Tormentil Slopes		Cut bramble and rosebay willow herb as necessary with view to eradicating	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 66	Tormentil Slopes		Cut areas of coarse grass repeatedly					y	y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 67	Viaduct Pond and Vale toilets- path between		Open up and improve habitat by coppicing both sides, leaving major native trees. Treat one more Robinia annually but retain the best specimens	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 68	'Secret glade' W of path between Viaduct pond & Hollow Beech		Maintain glade through bramble/sapling removal	y	y							y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 69	Pryor's Field		Check area where common spotted orchid grows to ensure it is not being outcompeted; manage appropriately if so. Remove Michaelmas daisy						y	y	y					E/C	2019/20		Outcomes A & B
CE-CW 70	Pryor's Field		Clear sycamore saplings and laurel if present from woodland strip along north edge	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 71	Pryor's Field		Pull any Himalayan balsam in damp patch. Pull Himalayan balsam in central bramble patch only if whitethroat not breeding.							y	y	y	y			C	2019/20		Outcomes A & B
CE-CW 72	Pryor's Field		Cut 1/3rd of the scalloped eastern edge of Pryor's Field between the path and shrubs (excluding the area dominated by blackthorn) on a rotational basis	y	y							y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 73	Pryors Field		Remove tree stakes from trees planted as part of the Ponds Project	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 74	Pryor's Field		Remove seedling/sapling trees as required in grassland and gorse along northern edge, and maintain gorse by clearing bramble. Replenish gorse as necessary.	y	y	y						y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 75	Pryor's Field		Reduce the extent of bramble in south-west of Field, near car park, cutting by hand as ant hills are present.									y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 76	Pryor's Field		Cut or remove any purple Michaelmas daisy, and white Michaelmas daisy not growing in main patch									y	y			C	2019/20		Outcomes A & B
CE-CW 77	Pryor's Field		Cut areas dominated by hogweed or remove flowers before seeding and take off site in all areas except that specified on map in management plan						y	y	y					C	2019/20		Outcomes A & B
CE-CW 78	Pryor's Field		Cut round large white Michaelmas daisy patch						y	y	y					C	2019/20		Outcomes A & B
CE-CW 79	Preacher's Hill		Cut cow parsley/ rough grassland and ash saplings alongside Willow Road after cow parsley has flowered. Cut saplings by hand if necessary (car parking)							y	y	y				C	2019/20		Outcomes A & B
CE-CW 80	Preacher's Hill		Control invasive bramble on edge of Willow Road near junction with Christchurch Hill.				y	y								C	2019/20		Outcomes A & B
CE-CW 81	Pitch 11		Coppice willows on rotation to increase light along section 5 of the butterfly transect	y	y								y	y	y		2019/20		Outcomes A & B

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CE-CW 82	Mixed Pond meadow		Cut grassland regularly, to keep back bramble encroachment					y	y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 83	Mixed Pond		Remove ivy from selected oaks in the Mixed pond valley	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 84	Mixed Pond		Coppice tree regrowth from new emergent planting	y	y							y	y	y	y		2019/20		Outcomes A & B
CE-CW 85	Tumulus		Review Coppicing oaks surrounding Tumulus to increase light to understorey	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 86	Tumulus Field Pond		Cut vegetation surrounding pond	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 87	Small Tumulus Field		Mow most or all of large triangular area before ragwort flowers, preferably leaving some uncut						y							C	2019/20		Outcomes A & B
CE-CW 88	Small Tumulus Field		Control hogweed by cutting flowers off						y	y	y					C	2019/20		Outcomes A & B
CE-CW 89	Small Tumulus Field		Cut bays every third year in bramble over 9 year cycle, leaving bird perching posts									y	y			C	2019/20		Outcomes A & B
CE-CW 90	Small Tumulus Field		Remove tree seedlings/saplings from bramble edges	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 91	Small Tumulus Field		Coppice selected lengths of woody edges by hedge 3 & repeat as required to maintain edge habitat	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 92	Small Tumulus Field		Re-lay short but wide band of Hedge 3 to create better edge habitat	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 93	Small Tumulus Field		Coppice small oak tree near Hedge 2	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 94	Small Tumulus Field		Mow area of rosebay willowherb cut in 2016 until restored to grassland						y	y						C	2019/20		Outcomes A & B
CE-CW 95	Hedge No.2 western end		Lay or coppice shrubs near ditch-line to thicken up hedgerow and reduce disturbance	y	y								y	y	y		2019/20		Outcomes A & B
CE-CW 96	Hedge No.2		Remove Turkey oak saplings growing in the lower hedge line	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 97	Shrub island near café		Coppice and lay shrub island near Café to thicken it up. Plant in new native shrubs to reduce gaps.	y	y								y	y	y		2019/20		Outcomes A & B
CE-CW 98	Hedge from Lido northwards		Manage hedge on rotation to reduce obstruction of path and thicken up base, leaving plenty of stock to grow into standards. 1/3 at a time	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 99	Parliament Hill, near Dump		Mow close to fallen tree to prevent brambles growing up				y			y			y			C	2019/20		Outcomes A & B
CE-CW 100	Parliament Hill shrub islands		Lay one shrub island on western path and cut back sloe encroaching into grassland as necessary.	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 101	Sparrows site		Cut alexanders to reduce spread				y										2019/20		Outcomes A & B
CE-CW 102	Highgate no 1 pond		Maintain 2 open viewing windows to the west bank and prevent shading of marginals by coppicing willows on 3 year rotation. Windows should be re-coppiced if required to maintain view.	y	y									y	y	C/R	2019/20		Outcomes A & B
CE-CW 103	South Meadow		Mow all grassy glades except large areas north of stream to allow access & maintain grassland. Retain strip of long grass round edges.						y	y						C	2019/20		Outcomes A & B
CE-CW 104	South Meadow		Pull or cut small balsam in Kenwood SSSI strip before it flowers						y	y						C	2019/20		Outcomes A & B
CE-CW 105	Orchard		Continue to coppice area of hazel/ash on a 7 year rotation. Plant additional hazel to fill gaps. Section 2 2019/20	y	y								y	y	y	C	2019/20		Outcomes A & B

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CE-CW 106	Orchard		Clear around recently planted hazels						y	y						C	2019/20		Outcomes A & B
CE-CW 107	Orchard		Remove one large sycamore	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 108	Orchard		Raise crowns of selected beeches where shading coppice areas	y	y	y	y	y	y	y	y	y	y	y	y	C/JM/Arb/C	2019/20		Outcomes A & B
CE-CW 109	Cohen's Field ponds		Monitor for invasive species and remove as necessary					y	y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 110	Cohen's Field ponds		Autumn or late winter cut to pond edges to maintain a grassy fringe.		y	y						y	y	y		C	2019/20		Outcomes A & B
CE-CW 111	Upper (western) Cohen's Field		Maintain ditch to upper new pond to retain nearby crossing point	y	y	y	y	y	y	y	y	y	y	y	y	C/R	2019/20		Outcomes A & B
CE-CW 112	Upper (western) Cohen's Field		Continue to control expanding patch blackthorn, centre of Field towards northern edge					y	y	y	y	y	y			C	2019/20		Outcomes A & B
CE-CW 113	Lower (east) Cohen's Field		Grub out sapling trees from western fringe, transplant larger recently planted saplings.	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 114	Model Farm Compartment: farm section		Eradicate knotweed and balsam.					y	y	y	y	y	y			C	2019/20		Outcomes A & B
CE-CW 115	Model Farm Compartment: farm section		Yearly cut to 50% of area.	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 116	Model Farm compartment: top meadow		Continue to manage as open grassland by cutting late. Collect arisings and compost in area											y		C	2019/20		Outcomes A & B
CE-CW 117	Model Farm compartment: top meadow		July cut to perimeter of meadow for monitoring access. Care should be taken of grass snakes.							y						C	2019/20		Outcomes A & B
CE-CW 118	Model Farm Compartment: Middle section		Maintain as rough meadow through autumn cut										y	y		C/E	2019/20		Outcomes A & B
CE-CW 119	Model Farm compartment: farm section		Assess safety of 2 sycamores in north-west of farm area	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 120	Model Farm compartment- top meadow		Create further hibernaculum at north end of meadow for grass snakes. Create egg laying (compost)sites in warm south facing locations.				y	y	y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 121	Pipeline Triangle		Early summer cut to Triangle to reduce coarse grass vigour & encourage later-flowering knapweed & bedstraw					y								C	2019/20		Outcomes A & B
CE-CW 122	Cohen's Wood		Thin oaks selectively and use timber for projects around the Heath if required	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 123	Old Orchard Garden		On-going maintenance including planting, pruning, weeding & mowing	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 124	Ladies Pond Meadow		Reduce erosion caused by paths by cutting alternative desire lines adjacent to existing path in summer if required					y	y	y	y					C	2019/20		Outcomes A & B
CE-CW 125	Ladies pond enclosure		NW edge of pond: Continue to coppice sections of bankside to encourage emergent vegetation & reduce debris encroachment into the swimming area	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 126	Ladies pond enclosure		Cut northern wet meadow area to prevent scrub encroachment.		y	y						y	y			C	2019/20		Outcomes A & B

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CE-CW 127	Stock Pond		Continue to selectively thin & lift bankside trees to increase light levels & reduce leaf litter: remove dead elms	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 128	Stock Pond		Clear round wild service tree saplings	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 129	Stock Pond		Cut back scrub encroaching onto northern marsh area. Cut back to dead hedge.	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 130	Bird Sanctuary		Control Himalayan balsam & giant hogweed						y	y	y	y	y			C	2019/20		Outcomes A & B
CE-CW 131	Bird Sanctuary		Coppice/Pollard 10% of willows & alder along eastern edge.	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 132	Bird Sanctuary		Regular coppice or removal of recent regrowth from large birch tree southwards on one-year rotation, to provide more light to water	y	y		y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 133	Bird Sanctuary		Continue to expand wet meadow E of pond through selective coppicing of trees and scrub encroachment	y	y									y	y	C/E	2019/20		Outcomes A & B
CE-CW 134	Bird Sanctuary		Coppice alder & dogwood S end of pond to maintain a minimum of 2 view points	y	y					y			y	y	y	C	2019/20		Outcomes A & B
CE-CW 135	Bird Sanctuary		Maintain channel N side of pond to increase wetness & habitat for reedbed	y	y	y	y							y	y	C	2019/20		Outcomes A & B
CE-CW 136	Bird Sanctuary		Remove selected trees and shrubs growing in reedbeds								y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 137	Bird Sanctuary		Reedbed cutting section 3		y	y										C	2019/20		Outcomes A & B
CE-CW 138	Bird Sanctuary		Western wet meadow. Late cut to area to maintain as wet meadow and prevent encroachment onto reedbed. Leave small refuges.	y	y							y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 139	Bird Sanctuary		Dig more pools in western wet meadow to prevent drying out	y	y	y	y							y	y	C	2019/20		Outcomes A & B
CE-CW 140	Bird Sanctuary		Continue to increase reedbed through selective felling of birch & willow along NW edge of pond	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 141	Bird Sanctuary		Cut eastern dry area to prevent scrub encroachment.	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 142	Bird Sanctuary		Cut eastern wet meadow late winter		y	y										C	2019/20		Outcomes A & B
CE-CW 143	Bird Sanctuary		Cut north western rough meadow to prevent succession. Keep some rosebay willowherb and maintain a bramble fringe. Autumn cut followed by late spring and mid summer cut.					y		y		y	y	y		C	2019/20		Outcomes A & B
CE-CW 144	Bird Sanctuary		Cut rough meadow to the north of the reedbed late winter/early spring.		y	y										C	2019/20		Outcomes A & B
CE-CW 145	Bird Sanctuary		Late cut and early summer cut to grass area surrounding bird feeders to maintain as grassland					y	y			y	y	y		C	2019/20		Outcomes A & B
CE-CW 146	Bird Sanctuary		Open up viewing window again from corner nearest Millfield toilets	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 147	Bird Sanctuary		Open up 1-2 new sightlines from western section towards reeds.	y	y								y	y	y	C/E	2019/20		Outcomes A & B
CE-CW 148	Bird Sanctuary		Create further amphibian and reptile hibernaculum to the east of the sanctuary. Exact location to be decided.	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 149	Bird Sanctuary		Create further reptile egg laying sites through placement of vegetation/ compost in sunny areas	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 150	Bird Sanctuary		Continue to cut small channels linking the pools on the eastern edge with the main pond.				y	y	y	y	y	y	y			C	2019/20		Outcomes A & B

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CE-CW 151	Bird Sanctuary		Increase reedbed extent. Expand embayment in the West Meadow through edge excavation	y	y							y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 152	Southern slopes of Parliament Hill		Continue experimental regime of cutting selected areas of thistle monthly in season						y	y	y	y				C/E	2019/20		Outcomes A & B
CE-CW 153	Heath Extension meadows		Development of scalloped edges between mown and long grass			y	y	y	y	y	y	y	y			C	2019/20		Outcomes A & B
CE-CW 154	Near centre of north wall, Extension		Remove cherry suckers	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 155	North end of boundary between rugby and former rugby fields, Extension		Thin/coppice alder and hazel	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 156	Tree belt between two small meadows, Extension		Coppice young trees along northern edge to improve habitat & curtail further expansion into meadow	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 157	Extension, north-west corner of junior cricket field		Monitor ant populations				y	y	y	y	y	y	y			C/E	2019/20		Outcomes A & B
CE-CW 158	Extension, north-west corner of junior cricket field		Hand grub tree seedlings and saplings in uncut area & allow habitat to improve for meadow ants. Cut around hills	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 159	Extension, north-west corner of junior cricket field		Cut thistle areas to east and west in July to stop spread into area of ant hills							y						C	2019/20		Outcomes A & B
CE-CW 160	Extension		Lay up to 50m section of hedgerow. To be determined.	y	y								y	y	y		2019/20		Outcomes A & B
CE-CW 161	Ikin's Corner meadow		Selectively clear scrub and bramble	y	y	y										C	2019/20		Outcomes A & B
CE-CW 162	Wildwood Road edge		Remove or lay saplings from road edge to the east of the Extension to reduce pavement encroachment	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 163	Wildwood Road edge		Grub saplings from rear of gardens next to football pitch	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 164	New hockey pitch		Top 50% thistle along hedgerow on west of grassland						y	y	y					C	2019/20		Outcomes A & B
CE-CW 165	New hockey pitch		Maintain scalloped edge to bramble & close-mown grass	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 166	Meadow west of children's play area		Top 80% thistle along east hedge						y	y	y					C	2019/20		Outcomes A & B
CE-CW 167	Meadow Lower & Upper Wield Field (formerly Meadow 308)		Reduce peripheral bramble. Target encroachment along north edge & remove seedling tree encroachment into meadow.	y	y								y	y	y	C	2019/20		Outcomes A & B

Conservation Ecology - Cyclical Works - (CE-CW)

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CE-CW 168	Meadow at North Point (far NE corner of Extension)		Hand pull or cut 80% thistle						y	y	y					C	2019/20		Outcomes A & B
CE-CW 169	Meadow at North Point (far NE corner of Extension)		Late annual cut leaving refuges								y	y				C	2019/20		Outcomes A & B
CE-CW 170	Meadow at North Point (far NE corner of Extension)		Cut & monitor three trial grassland management strips, cutting e.g. April/May; July; July then late				y	y		y		y	y			C&E	2019/20		Outcomes A & B
CE-CW 171	Extension Great Wall Lunzers Spinney		Thin some standards of Birch, Prunus and Alder to maintain as thick copse	y	y								y	y	y		2019/20		Outcomes A & B
CE-CW 172	Extension Great Wall Lunzers Spinney		Lay or coppice self-seeded saplings to maintain ant hills.	y	y								y	y	y		2019/20		Outcomes A & B
CE-CW 173	East end of Corringham Path		Maintain newly planted hedgerow through weeding and watering	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 174	Short hedge west of ponds		Investigate feasibility of layering old crab apple tree	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 175	Eastern edge of Extension		Maintain cut grass strip at base of privet hedges at rear of private gardens				y	y	y	y	y	y				C/R?	2019/20		Outcomes A & B
CE-CW 176	Hedge between cricket & football pitches		Retain wide bramble/grassland fringe to hedge	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 177	Cricket field		Maintain native black poplar saplings at lower north corner of field	y	y	y	y	y	y	y	y	y	y	y	y	C/R	2019/20		Outcomes A & B
CE-CW 178	Extension Ponds		Maintain damp meadow by autumn/winter cut & clear from W edge of ponds 2-7. See compartment management plan for location.										y	y	y	C	2019/20		Outcomes A & B
CE-CW 179	Extension Ponds		Cut/coppice scrub & grub bramble from edges of pond 1&2 to maintain low scrub & wildflower area & prevent encroachment into pond. See compartment management plan for location	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 180	Extension Ponds		Cut/coppice scrub & grub bramble for N, S & E edges of ponds 3&4 to maintain low scrub & wildflower area & prevent encroachment into pond. See compartment management plan for location	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 181	Extension Ponds		Cut/coppice scrub & grub bramble for N, S & E edges of ponds 5&6 to maintain low scrub & wildflower area & prevent encroachment into pond. See compartment management plan for location	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 182	Extension Ponds		Cut/coppice scrub & grub bramble for N, S & E edges of pond 7 to maintain low scrub & wildflower area & prevent encroachment into pond. See compartment management plan for location	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 183	Extension Ponds		Maintain shrub islands by laying shrubs along fence ponds 4-6 on 10 yr. rotation. See compartment management plan for location.	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 184	Extension Ponds		Selectively coppice shrub islands/groups on 10 yr. cycle to maintain thick vegetation. Coppice 1 island/yr. See compartment management plan for location.	y	y									y	y	C	2019/20		Outcomes A & B

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CE-CW 185	Extension Ponds		Maintain open water by removing 50%-75% emergent vegetation from ponds 2-6 approx. every 10 years. Maintain minimum 50% open water.								y	y	y			C/E	2019/20		Outcomes A & B
CE-CW 186	Extension Ponds		Remove New Zealand Pigmyweed, Crassula helmsii, from pond 2+5 and any other ponds where it is present.					y	y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 187	Extension Ponds		Monitor dragonflies					y	y	y	y	y				E/Cont.	2019/20		Outcomes A & B
CE-CW 188	Extension Ponds		Remove silt from ponds 1 & 7 by dredging sediment.							y	y	y	y			Eng./C	2019/20		Outcomes A & B
CE-CW 189	Extension Ponds		Maintain views to ponds in small sections of east and west sides through summer coppicing of vegetation.						y	y	y					R/E	2019/20		Outcomes A & B
CE-CW 190	Extension Ponds		Remove robinia suckers growing around pond edge	y	y	y	y	y	y	y	y	y	y	y	y	R	2019/20		Outcomes A & B
CE-CW 191	Extension streamline		Place log weirs to encourage pooling and slow water flow	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 192	Path edge near to Extension No.1 pond		Ensure marsh woundwort population west of Pond 1 is conserved. Coppice willow shading plants and maintain short section of path to west by cutting through nettle patch again.	y	y	y	y	y	y	y	y	y	y	y	y	C/E	2019/20		Outcomes A & B
CE-CW 193	Extension, hedge on east side of horse ride at latitude of Children's Playground		Lay sections of hedge and plant up gaps	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 194	Flagstaff		Regular cut, but with midsummer window to allow flowering of wildflowers			y	y	y			y	y	y			C	2019/20		Outcomes A & B
CE-CW 195	Flagstaff		Maintain view from benches towards Harrow	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 196	Flagstaff gorse patch		Coppice a section of gorse on 12 year rotation and remove seedlings sycamore, oak and birch in compartment. Section 7 in 2019/20. Follow-up bramble removal in spring/summer if needed	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 197	Flagstaff gorse patch		Plant any open areas with gorse	y	y	y							y	y	y	C	2019/20		Outcomes A & B
CE-CW 198	Flagstaff gorse patch		Follow up management of recently coppiced/expanded area of gorse. Revisit section to remove any returning scrub or bramble growth. Replant any failed gorse. Section 6 in 2019/20	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 199	Heath lands, next to Jack Straws car park		Late annual cut, leaving refuges								y	y	y			C	2019/20		Outcomes A & B
CE-CW 200	Heathlands		Remove non-native Rhododendron and laurel from slopes.	y	y							y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 201	Heathlands		Lay hedge line behind carpark to thicken up and reduce gaps	y	y							y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 202	Heather stand on slope by Hill garden middle gate (old section of Pergola)		Weed existing heather. Increase area of heather/acid grassland by cutting back scrub and bramble from the fringes particularly the lower slopes.	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B

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CE-CW 203	Heather stand on slope by Hill garden middle gate (old section of Pergola)		High cut to lower heather section to maintain as low heath and prevent scrub encroachment								Y	Y	Y			C	2019/20		Outcomes A & B
CE-CW 204	Heather stand on slope by Hill garden middle gate (old section of Pergola)		Control bracken					Y	Y	Y						C	2019/20		Outcomes A & B
CE-CW 205	Heather stand on slope by Hill garden middle gate (old section of Pergola)		Remove gorse shading heather on slope	Y	Y								Y	Y	Y	C	2019/20		Outcomes A & B
CE-CW 206	Hill garden wall		Remove Ghost bramble from path edge	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	C	2019/20		Outcomes A & B
CE-CW 207	Hill garden wall		Thin oaks by hazel copse below Hill garden wall	Y	Y								Y	Y	Y	C	2019/20		Outcomes A & B
CE-CW 208	Area opposite Hill Garden main gate, adjacent to North End Way		Remove bramble & bracken encroaching on lily-of-the-valley & grassland	Y	Y	Y	Y	Y					Y	Y	Y	C	2019/20		Outcomes A & B
CE-CW 209	Inverforth Close/Hill Garden heather site		Weed and maintain heather. Lift pines where shading gorse.				Y	Y	Y	Y	Y	Y	Y			C	2019/20		Outcomes A & B
CE-CW 210	Inverforth Close/Hill Garden heather site		Increase area of heathland/acid grassland through selective tree and scrub removal from eastern edge.	Y	Y							Y	Y	Y	Y	C/E	2019/20		Outcomes A & B
CE-CW 211	Inverforth Close/Hill Garden heather site		Trial heather expansion through selective pegging of mature heather to encourage rooting			Y	Y	Y	Y	Y	Y					C/E	2019/20		Outcomes A & B
CE-CW 212	Inverforth Close/Hill Garden heather site		Cut perimeter of area 2-3 times to prevent bramble and scrub encroachment.					Y	Y	Y	Y	Y				C	2019/20		Outcomes A & B
CE-CW 213	Drying Ground		Coppice or lift gorse growing over heather surrounding gorse patch. Weed & maintain heather on slopes				Y	Y	Y	Y	Y	Y	Y			C	2019/20		Outcomes A & B
CE-CW 214	Drying Ground		Thin saplings growing in gorse patch next to the drying ground	Y	Y								Y	Y	Y	C	2019/20		Outcomes A & B
CE-CW 215	Drying Ground		Maintain open aspect under pines by bramble & scrub removal	Y	Y								Y	Y	Y	C	2019/20		Outcomes A & B
CE-CW 216	Drying Ground		Continue to Increase area of Heathland/acid grassland through selective tree and scrub removal southern slopes towards hollow. Rake or scrape off heavy areas of leaf mulch.	Y	Y							Y	Y	Y	Y	C	2019/20		Outcomes A & B
CE-CW 217	Drying Ground		Cut open area down to hollow to prevent scrub regrowth and establish grassland					Y	Y	Y	Y	Y				C	2019/20		Outcomes A & B
CE-CW 218	Grass Square opposite Bull & Bush public house		Late cut to grass, removing cuttings. Cut away from road edge.									Y	Y			C	2019/20		Outcomes A & B

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CE-CW 219	Cuttings Path		Thin saplings along cuttings path pavement	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 220	Heather adjacent to main path leading through West Heath 50m in from Dump		Control bracken on slope adjacent to area					y	y	y						C	2019/20		Outcomes A & B
CE-CW 221	Heather adjacent to main path leading through West Heath 50m in from Dump		Weed heather 2 to 3 times yearly.	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 222	Heather adj. main path leading through West Heath 50m in from Dump		Regular cuts of newly opened grass areas to prevent scrub encroachment					y	y	y	y	y				C/E	2019/20		Outcomes A & B
CE-CW 223	Leg of Mutton Pond		Cut back holly & coppice/pollard selective trees from pond banks, on 4-year rotation to allow light to penetrate marginal areas. Prevent regrowth in areas of good emergent vegetation. 1 side a year	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 224	Leg of Mutton Pond		Removal of tree and scrub cover shading out marginal vegetation, particularly on north side			y	y	y	y							C	2019/20		Outcomes A & B
CE-CW 225	Leg of Mutton Pond		Remove robinia suckers growing around pond edge	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 226	Leg of Mutton Pond		Cut reeds every 8 years		y	y										C	2019/20		Outcomes A & B
CE-CW 227	Main body of West Heath woodland		Develop & increase deadwood habitat piles. Place timber in bramble in shade.	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 228	Main body of West Heath woodland		Maintain open glades through removal of sycamores	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 229	Main body of West Heath woodland		Increase size of main glade adjacent to West Heath Road to increase ground flora	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 230	Main body of West Heath woodland		Manage glade within woodland adjacent to Platts Lane	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 231	West Heath meadow		Late cut to lower part of meadow, leaving refuges								y	y	y			C	2019/20		Outcomes A & B
CE-CW 232	West Heath meadow		Coppice willow copse adjacent to the bog	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 233	West Heath valley mire (West Heath bog)		Try to expand sphagnum through pool re-creation & translocation	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 234	West Heath valley mire (West Heath bog)		Maintain low herbage through regular cutting. Monitor for development of sphagnum.				y	y	y	y	y	y				C	2019/20		Outcomes A & B

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CE-CW 235	West Heath valley mire (West Heath bog)		Continue to cut of area between West Heath meadow & bog through removal of scrub & selective lifting & thinning of trees. This will increase area of acid-loving flora such as tormentil.	y	y							y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 236	West Heath valley mire (West Heath bog)		Continue to expand area around eastern seepage point towards Ironstone spring to encourage mire vegetation	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 237	West Heath valley mire (West Heath bog)		Increase light to higher seepage point through holly reduction between upper seepage paint and West Heath Meadow	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 238	West Heath valley mire (West Heath bog)		Reduce and restrict desire lines through mire area to reduce sphagnum damage	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 239	West Heath valley mire streamline		Increase light to streamline through selective coppicing	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 240	Whitestone Pond		Maintain pond to specification outlined by City Surveyors Department. Cut reeds overhanging path in summer	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 241	Whitestone Pond		Cut reedbed in early spring if required			y										C	2019/20		Outcomes A & B
CE-CW 242	Lower corner West Heath road/ Branch Hill junction		Maintain sightlines for traffic on lower bend.				y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 243	Lower corner West Heath road/ Branch Hill junction		Cut back road edge from Branch Hill junction down to West Heath meadow to prevent road encroachment as required	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 244	Flat area at top of Judges Hollow, close to flagstaff		Early cut; top thistle within grassland area				y			y	y					C	2019/20		Outcomes A & B
CE-CW 245	Judges Hollow		Cut low bramble patches invading grassland				y	y	y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 246	Judges Hollow small wooded area & steep slope		Late annual cut to half slope									y	y			C	2019/20		Outcomes A & B
CE-CW 247	Judges Hollow small wooded area & steep slope		An isolated & expanding area of thistle & nettle on edges of bank needs regular cut to prevent expansion into acid grassland				y	y	y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 248	Judges Hollow lower section & gentle slope		Selective cut during May & July to reduce aggressive coarse grasses.					y		y						C	2019/20		Outcomes A & B
CE-CW 249	Judges Hollow lower section & gentle slope		Remove bramble & seedling trees encroaching on all open areas	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 250	Judges Hollow lime & chestnut avenue		Late cut of grass next to houses.									y	y			C	2019/20		Outcomes A & B

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CE-CW 251	Judges Hollow		Liaise with Redington Fognal Neighbourhood Forum about possible restoration of Branch Hill pond	y	y	y	y	y	y	y	y	y	y	y	y	C/E	2019/20		Outcomes A & B
CE-CW 252	Sandy Road		Continue cutting 2 coupes/year along ride in 5-year rotation. Sections 2b + 4b in 2019/20. See map.	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 253	Sandy Road		Cut scalloped 2-5m strip along path edge during July							y						C	2019/20		Outcomes A & B
CE-CW 254	Turners firs		Remove ivy from pine trees.	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 255	Cooling Track		Monitor & remove tree seedlings along ditch as necessary	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 256	Cooling Track		Glade opposite Extension top locking bar: late cut at end of season								y					C	2019/20		Outcomes A & B
CE-CW 257	Cooling Track		Thin hollies behind cooling track to encourage bluebells and other ground flora to develop	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 258	Old Sand Pit, behind Heath House		Remove seedling sycamores	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 259	Old Sand Pit, behind Heath House		Coppice ash and Sorbus saplings and remove one Turkey oak and one sycamore annually to increase ground flora	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 260	Woodland next path & horse chestnut avenue, south of end of North End		Late cut to the Lily of the Valley area to remove bramble & ivy encroachment								y	y	y	y		C	2019/20		Outcomes A & B
CE-CW 261	Sandy Heath ponds		Selectively coppice or remove tree/gorse and scrub cover from the edge of pond No.2 to prevent shading and establishment of large trees.	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 262	Sandy Heath ponds		Remove selected emergent vegetation + sediment to prevent succession & maintain area of open water.	y	y						y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 263	Sandy Heath ponds		Regular cut of grass adjacent pond 4 to establish & maintain acid grassland					y	y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 264	Sandy Heath grassland		Remove bramble developing in acid grassland	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 265	Sandy Heath grassland		Remove turkey oaks from selected areas to increase the extent of acid grassland.	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 266	Pitt's Garden		Weed & maintain heather plantings. Remove pine tree seedlings & saplings. Remove willow saplings.	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 267	Pitt's Garden		Keep bramble controlled in areas of gorse	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 268	Pitt's Garden		High cut of northern heather section to maintain as low heath and prevent scrub encroachment								y	y	y			C	2019/20		Outcomes A & B
CE-CW 269	Pitt's Garden		Cut around heather sections to prevent scrub encroachment					y	y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 270	Pitt's Garden		Review management of open area with possible conversion to an area of gorse	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 271	Pitt's Garden		Increase area of potential heathland through removal of selected shrubs and trees.	y	y							y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 272	Pitt's Garden		Keep listed wall adjacent to North End clear of vegetation.					y	y	y	y					C	2019/20		Outcomes A & B

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CE-CW 273	Pitt's Garden		Remove some bramble & buddleia & coppice gorse along top of crib wall bank	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 274	Pitt's Garden		Maintain margins as grassland & prevent scrub encroachment on path by fence adjoining North End Way				y	y	y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 275	Pitt's Garden		Remove Rhododendron growing to the north of the wall.	y	y								y	y	y		2019/20		Outcomes A & B
CE-CW 276	Paddock		Grub tree seedlings & bramble as necessary	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 277	Paddock		Reduce thistles						y	y	y					C	2019/20		Outcomes A & B
CE-CW 278	Paddock		Early spring cut to 80% of meadow, leaving refuges, & repeat cut in summer, to encourage scabious				y		y	y						C	2019/20		Outcomes A & B
CE-CW 279	Paddock		Plant scabious plugs around Paddock to encourage spread	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 280	Large (Summer) Meadow		Control majority of Canadian golden rod, Russian comfrey & Michaelmas daisy as required							y	y					C	2019/20		Outcomes A & B
CE-CW 281	Large (Summer) Meadow		Remove non-native tree seedlings in peripheral areas of meadow	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 282	Large (Summer) Meadow		Early spring cut (around March) to allow invertebrates to overwinter in dead stems			y										C	2019/20		Outcomes A & B
CE-CW 283	Large (Summer) Meadow		Cut back bramble edge on south side by 1-3m to maintain fringe but preventing meadow encroachment	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 284	Large (Summer) Meadow		Continue to remove saplings coming up through gorse	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 285	Sandy Gorse patch		Coppice/expand gorse on a 12 year rotation. Section 7 in 2019/20. Grub out seedling trees and remove bramble. Plant up any bare/dead patches with potted gorse	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 286	Sandy Gorse patch		Gorse expansion in section 1 where area has reverted to shrub	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 287	Sandy Gorse patch		Follow up management of recently coppiced area of gorse. Revisit section to remove any returning scrub or bramble growth. Replant any failed gorse.	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 288	Sandy Gorse patch		Control bracken					y	y	y						C	2019/20		Outcomes A & B
CE-CW 289	Wylde's farm access road		Selectively thin trees growing into road	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 290	Woodland near Wylde's Farm		Restore tumulus above Wylde's Farm	y	y								y	y	y	C/E	2019/20		Outcomes A & B
CE-CW 291	Postcard Project		Create interactive map for external viewing of the Heaths donated collection of old postcards	y	y	y	y	y	y	y	y	y	y	y	y	E	2019/20		Outcomes A & B

Conservation Ecology - Projects - (CE-PR)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
CE-PR 1	Hampstead Heath	Pedestrian and cycle working group: Programme of shared use paths improvements/refurbishment to be rolled out 2019, following recommendation in LUCs 2018 Condition survey.	2019/20	Conservation Supervisor, Trees & Conservation Manager	Outcomes A & B
CE-PR 2	Hampstead Heath	Ponds and wetlands strategy: see Divisional Plan ref A-DP2.	2019/21	Ecology Team, Trees & Conservation Manager, City Surveyors	Outcomes A & B
CE-PR 3	Hampstead Heath	Post Card Project: volunteer assisted project with Ecologist creating data base of interactive old and new postcard views for Hampstead Heath.	2019/22	Ecology Team, Trees & Conservation Manager	Outcomes A & B

HH Constabulary - Cyclical Works - (HHC-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
HHC-CW 1	Hampstead Heath Division	Targeted & intelligence led patrols in defined dog control areas across the Division.	Daily	Sgt	Outcomes C & D
HHC-CW 2	Hampstead Heath Division	Promoting responsible dog ownership through engagement, education and enforcement throughout the Division.	Daily	Sgt	Outcomes C & D
HHC-CW 3	Hampstead Heath Division	Targeted & intelligence led patrols in defined non cycle areas across the Division.	Daily	Sgt	Outcomes C & D
HHC-CW 4	Hampstead Heath Division	Respond to cycling related incidents leading to successful prosecutions for cycling related offences.	Daily	Sgt	Outcomes C & D
HHC-CW 5	Hampstead Heath Division	Promoting responsible cycling across the Division.	Daily	Sgt	Outcomes C & D
HHC-CW 6	Hampstead Heath Division	Targeted patrols in areas where high concentrations of school children and young adults will be assembled, encouraging a safe and secure environment.	Throughout the Year	Sgt	Outcomes C & D
HHC-CW 7	Hampstead Heath Division	Targeted engagement opportunities at youth events on Hampstead Heath.	Throughout the Year	Sgt	Outcomes C & D
HHC-CW 8	Hampstead Heath Division	Targeted engagement opportunities at schools surrounding Hampstead Heath.	Throughout the Year	Sgt	Outcomes C & D
HHC-CW 9	Hampstead Heath Division	Targeted patrols during periods where there will be high concentrations of visitors to the Lido and other bathing facilities.	May - Sept	Sgt	Outcomes C & D
HHC-CW 10	Hampstead Heath Division	Reducing instances of serious crime through targeted patrols and tasking throughout the Division.	Daily	Sgt	Outcomes C & D
HHC-CW 11	Hampstead Heath Division	Targeted patrols to reduce instances of anti-social behaviour, crime and litter throughout the Division.	May - Sept	Sgt	Outcomes C & D
HHC-CW 12	Hampstead Heath Division	Targeted patrols to reduce instances of anti-social behaviour, crime and litter throughout the Division.	Daily	Sgt	Outcomes C & D

HH Constabulary - Cyclical Works - (HHC-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
HHC-CW 13	Hampstead Heath Division	Supporting Outreach work throughout the Division.	May - Oct	Sgt	Outcomes C & D

HH Constabulary - Projects - (HHC-PR)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy	Total project cost est.	Funding Stream
HHC-PR 1	Division Constabulary Team	Introduction of Body Worn and Vehicle in Board Cameras	Apr-19	Sgts	Outcomes C & D	£10,000	Local Risk
HHC-PR 2	Division	Develop an enforcement strategy following the introduction of the City of London (Open Spaces) Act 2019 and the use of Fixed Penalty Notices for the enforcement of Byelaws	April to August 2019	Sgts	Outcomes C & D	£5,000	Local Risk
HHC-PR 3	Division	Review radio communications across the Division, investigate feasibility of upgrading the current system to reflect advancement in technology with expected capital costs	April to March 2019	Sgts	Outcomes C & D	£5,000	Local Risk
HHC-PR 4	Division	Scope the introduction of a remote reporting module / tablet which will allow Constabulary Officers to record incidents and occurrences whilst away from a fixed office	April to March 2020	Sgts	Outcomes C & D	£2,000	Local Risk

Golders Hill Park - Cyclical Works - (GHP-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
GHP-CW 1	Heath Extension (H Ext) - Sports	Maintain 2 cricket squares and outfield, including mowing, preparation and re-instatement of individual wickets, rolling, fertilising and irrigation. Priority will be given to non-chemical control methods. Inspect and maintain cricket practice nets.	Early April to mid-September	Site Supervisor	Outcomes A & B
GHP-CW 2	H Ext - Sports	Maintain 3 football pitches, 3 rugby pitches, 1 school running track, 2 cricket nets grass sports areas which will include marking and setting out goal posts, mowing; preparation and re-instatement of individual areas and fertilising. Priority will be given to non-chemical control methods.	September to May	Site Supervisor	Outcomes A & B
GHP-CW 3	H Ext - Sports	Maintain working relationships with Sports & Leisure Administration Officer to bookings, usage and cancellations for pro-actively managed.	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-CW 4	H Ext - Sports	Renovation of grass pitches and grids to include aeration to overcome surface compaction, top-dressing and over-seeding centre circle and goal mouth areas. Repairing and checking goal posts, nets and sockets. Priority will be given to non-chemical control methods.	March to October	Site Supervisor	Outcomes A & B
GHP-CW 5	H Ext - Sports	Renovation of grass pitches to include aeration to overcome surface compaction and Plantain control. Top-dressing and over-seeding centre circle and goal mouth areas. Repairing and checking goal posts, nets and sockets. Organisation and management of School Sports Day, School / Club Training Sessions & Athletics Meetings	March to October	Site Supervisor	Outcomes A & B
GHP-CW 6	Heath Extension (H Ext) - Sports	Provide 8 changing rooms which are well-maintained for schools and sports clubs all year round. Facilities to be routinely cleaned.	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-CW 7	GHP / H Ex / Pergola /	Grass cutting of informal recreational areas a. Daily collection of litter, debris and dog faeces.	Minimum once every seven days	Site Supervisor	Outcomes A & B

Golders Hill Park - Cyclical Works - (GHP-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
GHP-CW 8	GHP - Sports	Maintain 2 grass tennis courts, 2 croquet squares, 1 putting green, 2 table tennis tables to include twice weekly mowing, monthly verti-cutting, aeration, fertilising, disease, weed, moss control. Irrigation, divot repairs and marking out and rotation of individual courts. Priority will be given to non-chemical control methods.	May to September	Site Supervisor	Outcomes A & B
GHP-CW 9	GHP - Hard Tennis Courts	Maintain four hard tennis courts to include daily inspections for debris, vegetation, wear and tear. Daily checking of nets and fencing. Management of bookings using Club Spark online booking system. Priority will be given to non-chemical control methods for control of moss and algae.	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-CW 10	GHP - Sports	End of season renovation of grass tennis courts, putting green and croquet lawns to include scarification, aeration, topdressing, over seeding with bent & fescues mix. Disease, weed and moss control. Priority will be given to non-chemical control methods, for example, daily dew removal to discourage disease outbreaks and dispersal of worm casts.	September / October	Site Supervisor	Outcomes A & B
GHP-CW 11	GHP - Natural Grassland Areas	Management of natural grass areas (Orchard Meadow / Dell Area / Swan Pond) to encourage flora and fauna. Pathways cut through on a weekly basis and areas are "framed".to define the area.	April to November	Site Supervisor	Outcomes A & B
GHP-CW 12	Public Toilets - GHP	Ensure daily cleaning of toilets and regular checks. Replenish toilet rolls and soap on an hourly basis during peak times.	Daily	Site Supervisor	Outcomes A & B
GHP-CW 14	GHP / H Ext / Pergola	Routine patrolling and visual presence will be maintained by Keepers during opening hours. Staff will interface with the public, hand out information, answer queries and monitor bye-laws as necessary. Assist the HH Constabulary with emergency situations, for example lost children, managing lost dogs, vulnerable people etc.	Daily	Site Supervisor	Outcomes A & B
GHP-CW 15	Hill Garden Pergola Wedding Ceremonies	Assist the Business Manager with weddings and civil ceremonies.	As per Bookings	Business Manager / Site Supervisor	Outcomes A & B

Golders Hill Park - Cyclical Works - (GHP-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
GHP-CW 16		Annual cut and collection - all grass cuttings to be re-cycled. Followed by three general maintenance cuts before end of November.	August to November	Site Supervisor	Outcomes A & B
GHP-CW 17	GHP - Sustainable Planting in Walled Garden	Maintain sustainable plantings to include lifting and dividing, irrigation, staking, pest, weed and disease control - priority will be given to non-chemical control methods. Maintain and update interpretation boards and other media	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-CW 18	GHP / Hill Garden / Pergola / Kitchen Garden / Keats House: Specimen Tree Management	Maintain specimen trees to include irrigation, pruning for vigour, form, safety, pest, weed and disease control, checking of tree stakes. Priority will be given to non-chemical control methods.	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-CW 19	GHP / Hill Garden / Pergola, Kitchen Garden / Keats House	Maintain shrub beds to include mulching, routine formative and regenerative pruning. Non-chemical weed and disease control via hoeing and removal or pruning out dead plants or branches. Hand irrigation if necessary. Priority will be given to non-chemical control methods.	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-CW 20	GHP / Hill Garden, Pergola, Kitchen Garden / Keats House	Cut hedges to an appropriate height to encourage vigour, density and maintain views. Hedges include Privet, Hornbeam, Yew, Buxus, Holly, Copper Beech, and Lonicera. Priority will always be given to the bird nesting season.	August to April	Site Supervisor	Outcomes A & B
GHP-CW 21	GHP Hanging Baskets by Café / Planting Tubs / Spot planting in borders	Install hanging baskets and other seasonal planting areas maintenance to include weed & disease control, dead-heading, fertilising and daily irrigation. Priority will be given to non-chemical control methods.	May to November	Site Supervisor	Outcomes A & B
GHP-CW 22	GHP / H Ext Children's Play Areas	Daily visual inspections will be carried out by staff and all findings recorded.	Daily,	Site Supervisor	Outcomes A & B

Golders Hill Park - Cyclical Works - (GHP-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
GHP-CW 23	GHP / H Ext Children's Play Areas	Children's play areas will be formally checked by qualified staff on a monthly basis.	Monthly	Site Supervisor	Outcomes A & B
GHP-CW 24	GHP / H Ext Children's Play Areas	Annual external playground inspections will be carried out by independent inspectors, with any recommendations actioned in the time specified	Annually	Site Supervisor	Outcomes A & B
GHP-CW 25	GHP Zoo	Recommendations from the London Borough of Barnet's licensing authority will be adhered to. Links will be pro-actively maintained through BIAZA (British and Irish Association of Zoos and Aquariums) and via the Zoo ethics committee which meets twice per year.	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-CW 26	GHP Zoo	Maintain all livestock and enclosures within the zoo to the animal welfare and husbandry standards as required by the Zoo licensing Act.	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-CW 27	GHP Zoo	Monitor and maintain all enclosures and housing infrastructure within the zoo, to ensure safety and continued suitability. Liaise regularly with the zoo veterinarian to ensure the health of all the livestock within the zoo.	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-CW 28	GHP Zoo	Ensure grass levels and general foliage within the animal enclosures are kept at a presentable level throughout the year. Areas left uncut to encourage natural animal behaviour e.g. foraging	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-CW 29	GHP Zoo	Promote the zoo to members of the public through advertised feeds, talks, donkey walks and animal adoption scheme. Maintain interpretation boards and other media.	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-CW 30	GHP - Butterfly House	Full access to the Butterfly House will be available to the public during agreed opening hours. The facility will be maintained in accordance with good husbandry practice. Maintain interpretation boards and other media	April to end October	Site Supervisor	Outcomes A & B
GHP-CW 31	GHP / H Ext / Hill Garden / Pergola / Kitchen Garden	All areas to be litter picked daily. Litter bins to be emptied daily.	Throughout the Year	Site Supervisor	Outcomes A & B

Golders Hill Park - Cyclical Works - (GHP-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
GHP-CW 32	GHP / H Ext / Hill Garden / Pergola / Kitchen Garden / Keats House	Footpaths, signage, fences will be checked on a daily basis and repairs carried out as and when required. Wooden edging boards repaired as necessary.	Daily	Site Supervisor	Outcomes A & B
GHP-CW 33	GHP - Christmas Tree	Maintain permanent planting. Ensure fertilizer and watering when needed	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-CW 34	GHP/ Keats House	Provide a programme for Heath Hand volunteers for the horticulture projects and works undertaken at the various locations across the Park, Hill Garden and Kats House	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-CW 35	GHP / H Ext Ditch Management	Maintain ditches and water courses. Grid clearance to be carried out during inclement weather. All ditches to be maintained as specified in Corporation of London hydrology policy.	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-CW 36	GHP / H Ext	Overseeing of children's education / interpretation , bandstand concerts etc.	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-CW 37	GHP - Ponds and Streams	Quarterly maintenance of pond pumps and filters. Daily inspection of overflows and safety equipment. Management of vegetation on pond edges.	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-CW 38	GHP	Manage filming events in the GHP to ensure that there is no long-term damage to the landscape and minimise disruption to local communities.	Throughout the Year	Site Supervisor	Outcomes A & B

Golders Hill Park - Projects - (GHP-PR)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
GHP-PR1	GHP Zoo & Queen's Park Farm	Continue to explore transformational management of the zoo in accordance with Zoo Licensing Act 1981. Phase 2 Deer enclosure improvements in accordance with the approved collection plan and 10 year redevelopment project.	Throughout the Year	Zoo & Farm Team Leader	Outcomes A & B
GHP-PR2	GH / H Ext / Pergola - Memorial Benches	Embed updated bench survey information and database into routine annual work programme and projects plan. Implement annual bench maintenance schedule with a target of 15 renewals to address benches reaching end of life. Liaise with Support Services for contacting of sponsors.	November to March 2019	Site Supervisor	Outcomes A & B
GHP-PR3	GHP Green Waste Management	Continue to review green waste recycling options for GHP.	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-PR4	GHP - Log Garden	Plan and implement new planting plan for Log Garden.	Spring 2019 and Autumn 2019	Site Supervisor	Outcomes A & B
GHP-PR5	Hill Garden Pergola	Plan and implement new planting plan for identified areas (section from bottom of stairs to the Bothy and phase three of Winter Boarder) within the Hill Garden.	Spring 2019 and Autumn 2019	Site Supervisor	Outcomes A & B
GHP-PR6	GHP Accessible Car Park	Review access arrangements for weekend and bank holiday opening during park opening hours.	TBC	Operations Manager	Outcome C
GHP-PR7	Stumpery	Continuation of phase three of the Stumpery - agreed in principle more stumps can be obtained from Epping Forest.	Autumn 2019	Site Supervisor	Outcome A

Heath Ranger - Cyclical Works - (HR-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
HR-CW 1	East Heath	Litter picking and emptying fishing bins.	Daily	Heath Ranger	Outcomes A & B
HR-CW 2	East Heath	Patrolling -report to Supervisor /Constabulary.	Daily	Heath Ranger	Outcomes A & B
HR-CW 3	East Heath	Play area checks (Preachers Hill and Vale of Health).	Weekly	Heath Ranger	Outcomes A & B
HR-CW 4	East Heath	Car Park parking control, give advice issue PCN's as required.	Daily	Heath Ranger	Outcomes A & B
HR-CW 5	East Heath	Toilets opening and closing (Vale of Health).	Daily	Heath Ranger	Outcomes A & B
HR-CW 6	East Heath	Signage-daily checks for swimming signage and life rings. When required erect signage for OPM,KHV,ICE, NO SWIMMING etc.	Daily	Heath Ranger	Outcomes A & B
HR-CW 7	East Heath	Emergency tree works-liaise with Tree Team and SMT.	Throughout the Year	Heath Ranger	Outcomes A & B
HR-CW 8	East Heath	Conservation work-liaise with Conservation Supervisor / Ecologist.	Monthly	Heath Ranger	Outcomes A & B
HR-CW 9	Heath Wide	Volunteer sessions (Heath Hands and Phoenix Futures).	Weekly	Heath Ranger	Outcomes A & B
HR-CW 10	East Heath	Wild life rescue/welfare response service-update the Swan sanctuary as to the welfare of Swans and Cygnets.	Throughout the Year	Heath Ranger	Outcomes A & B
HR-CW 11	East Heath	Event support: Traditional Fairs, AAF, Southern Cross Country, London Youth Games, Greater London Cross Country, Circus, Race for Life, British Heart Foundation, Park Run.	Throughout the Year	Heath Ranger Supervisor/ Events	Outcomes A & B
HR-CW 12	West Heath	Estate duties-cut back paths, repair steps, Whitestone pond maintenance, bench repair, replacement, seasonal works.	Throughout the Year	Heath Ranger	Outcomes A & B

Heath Ranger - Cyclical Works - (HR-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
HR-CW 14	West Heath	Patrolling - report to Supervisor / Constabulary.	Daily	Heath Ranger	Outcomes A & B
HR-CW 15	West Heath	Play area checks, including monthly inspection and annual external ROSPA report.	Daily	Heath Ranger	Outcomes A & B
HR-CW 16	West Heath	Car park parking control, give advice issue PCN's as required.	Daily	Heath Ranger	Outcomes A & B
HR-CW 17	West Heath	Toilets opening and closing, including regular cleaning.	Daily	Heath Ranger	Outcomes A & B
HR-CW 18	West Heath	Signage-daily checks for swimming signage and life rings. When required erect signage for OPM,KHV,ICE, NO SWIMMING etc.	Weekly	Heath Ranger	Outcomes A & B
HR-CW 19	West Heath	Emergency tree works-liaise with Tree Team and SMT.	As required	Heath Ranger	Outcomes A & B
HR-CW 20	West Heath	Conservation work-liaise with Conservation Supervisor / Ecologist.	Monthly	Heath Ranger	Outcomes A & B
HR-CW 21	West Heath	Wild life rescue/welfare response service.	Throughout the Year	Heath Ranger	Outcomes A & B
HR-CW 22	West Heath	Event support.	Throughout the Year	Heath Ranger	Outcomes A & B
HR-CW 23	Sandy Heath	Estate duties-cut back paths, repair steps, pond maintenance, bench repair, replacement, seasonal works.	Throughout the Year	Heath Ranger	Outcomes A & B
HR-CW 24	Sandy Heath	Litter picking.	Daily	Heath Ranger	Outcomes A & B
HR-CW 25	Sandy Heath	Patrolling -report to Supervisor / Constabulary.	Daily	Heath Ranger	Outcomes A & B
HR-CW 26	Sandy Heath	Car park parking control at entrances.	Daily	Heath Ranger	Outcomes A & B
HR-CW 27	Sandy Heath	Toilets cleaning, opening and closing.	Daily	Heath Ranger	Outcomes A & B

Heath Ranger - Cyclical Works - (HR-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
HR-CW 28	Sandy Heath	Signage-daily checks for swimming signage and life rings. When required erect signage for OPM,KHV,ICE, NO SWIMMING etc.	Weekly	Heath Ranger	Outcomes A & B
HR-CW 29	Sandy Heath	Emergency tree works-liaise with Tree Team / SMT.	As required	Heath Ranger	Outcomes A & B
HR-CW 30	Sandy Heath	Conservation work-liaise with Conservation Supervisor / Ecologist.	Monthly	Heath Ranger	Outcomes A & B
HR-CW 31	Sandy Heath	Wild life rescue / welfare response service.	Throughout the Year	Heath Ranger	Outcomes A & B
HR-CW 32	Parliament Hill Fields	Estate duties-cut back paths, repair steps, pond maintenance, bench repair, replacement, seasonal works.	Throughout the Year	Heath Ranger	Outcomes A & B
HR-CW 33	Parliament Hill Fields	Litter picking.	Daily	Heath Ranger	Outcomes A & B
HR-CW 34	Parliament Hill Fields	Patrolling -report to Supervisor / Constabulary.	Daily	Heath Ranger	Outcomes A & B
HR-CW 35	Parliament Hill Fields	Car park parking control, give advice issue PCN's as required - Lido.	Daily	Heath Ranger	Outcomes A & B
HR-CW 36	Parliament Hill Fields	Toilets cleaning, opening and closing at Millfield Lane.	Daily	Heath Ranger	Outcomes A & B
HR-CW 37	Parliament Hill Fields	Signage-daily checks for swimming signage, life rings. When required erect signage for OPM,KHV,ICE, NO SWIMMING etc.	Weekly	Heath Ranger	Outcomes A & B
HR-CW 38	Parliament Hill Fields	Emergency tree works-liaise with Tree Team / SMT.	As required	Heath Ranger	Outcomes A & B
HR-CW 39	Parliament Hill Fields	Conservation work-liaise with Conservation Supervisor / Ecologist.	Monthly	Heath Ranger	Outcomes A & B
HR-CW 40	Parliament Hill Fields	Wild life rescue / welfare response service.	Throughout the Year	Heath Ranger	Outcomes A & B
HR-CW 41	Parliament Hill Fields	Event support.	Throughout the Year	Heath Ranger	Outcomes A & B

Heath Ranger - Cyclical Works - (HR-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
HR-CW 42	Heath Extension	Estate duties-cut back paths, repair steps, pond maintenance, bench repair, replacement, seasonal works.	Throughout the Year	Heath Ranger	Outcomes A & B
HR-CW 43	Heath Extension	Litter picking.	Daily	Heath Ranger	Outcomes A & B
HR-CW 44	Heath Extension	Patrolling -report to supervisor/Constabulary.	Daily	Heath Ranger	Outcomes A & B
HR-CW 45	Heath Extension	Play area checks, including monthly inspection and annual external ROSPA report.	Weekly	Heath Ranger	Outcomes A & B
HR-CW 46	Heath Extension	Car park parking control, give advice issue PCN's as required.	Daily	Heath Ranger	Outcomes A & B
HR-CW 47	Heath Extension	Toilets cleaning, opening and closing.	Daily	Heath Ranger	Outcomes A & B
HR-CW 48	Heath Extension	Signage-daily checks for swimming signage, life rings. When required erect signage for OPM,KHV,ICE, NO SWIMMING etc.	Weekly	Heath Ranger	Outcomes A & B
HR-CW 49	Heath Extension	Emergency tree works-liaise with Tree Team / SMT.	As required	Heath Ranger	Outcomes A & B
HR-CW 50	Heath Extension	Conservation work-liaise with Conservation Supervisor / Ecologist.	Monthly	Heath Ranger	Outcomes A & B
HR-CW 51	Heath Extension	Wild life rescue/welfare response service.	Throughout the Year	Heath Ranger	Outcomes A & B
HR-CW 52	Heath Extension	Event support.	Throughout the Year	Heath Ranger	Outcomes A & B
HR-CW 53	Kenwood Beat	Estate duties-cut back paths, repair steps, pond maintenance, bench repair, replacement, seasonal works.	Throughout the Year	Heath Ranger	Outcomes A & B
HR-CW 54	Kenwood Beat	Litter picking.	Daily	Heath Ranger	Outcomes A & B
HR-CW 55	Kenwood Beat	Patrolling - report to Supervisor / Constabulary.	Daily	Heath Ranger	Outcomes A & B

Heath Ranger - Cyclical Works - (HR-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
HR-CW 56	Kenwood Beat	Car park parking control, give advice issue PCN's as required.	Daily	Heath Ranger	Outcomes A & B
HR-CW 57	Kenwood Beat	Toilets cleaning, opening and closing.	Daily	Heath Ranger	Outcomes A & B
HR-CW 58	Kenwood Beat	Signage-daily checks for swimming signage, life rings. When required erect signage for OPM,KHV,ICE, NO SWIMMING etc.	Weekly	Heath Ranger	Outcomes A & B
HR-CW 59	Kenwood Beat	Emergency tree works-liaise with Tree Team / SMT.	As required	Heath Ranger	Outcomes A & B
HR-CW 60	Kenwood Beat	Conservation work-liaise with Conservation Supervisor / Ecologist.	Monthly	Heath Ranger	Outcomes A & B
HR-CW 61	Kenwood Beat	Wild life rescue / welfare response service.	Year round	Heath Ranger	Outcomes A & B
HR-CW 62	Kenwood Beat	Event support.	Daily	Heath Ranger	Outcomes A & B
HR-CW 63	Highgate Pond Chain	Outflows and culverts-report any issues.	Daily	Heath Ranger	Outcomes A & B
HR-CW 64	Highgate Pond Chain	Monitoring pond water levels.	Daily	Heath Ranger	Outcomes A & B
HR-CW 65	Highgate Pond Chain	Re coppicing according to AWP specification.	Quarterly	Heath Ranger	Outcomes A & B
HR-CW 66	Highgate Pond Chain	Water safety checks for fencing and gates.	Daily	Heath Ranger	Outcomes A & B
HR-CW 67	Highgate Pond Chain	Biosecurity measures for KHV.	Daily	Heath Ranger	Outcomes A & B
HR-CW 68	Highgate Pond Chain	Vegetation management of dams.	Quarterly	Heath Ranger	Outcomes A & B
HR-CW 69	Highgate Pond Chain	Wild life rescue / welfare response service.	As required	Heath Ranger	Outcomes A & B

Heath Ranger - Cyclical Works - (HR-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
HR-CW 70	Hampstead Pond Chain	Outflows and culverts-report any issues.	Daily	Heath Ranger	Outcomes A & B
HR-CW 71	Hampstead Pond Chain	Monitoring pond water levels.	Daily	Heath Ranger	Outcomes A & B
HR-CW 72	Hampstead Pond Chain	Re coppicing according to AWP spec	Quarterly	Heath Ranger	Outcomes A & B
HR-CW 73	Hampstead Pond Chain	Water safety checks for fencing and gates.	Daily	Heath Ranger	Outcomes A & B
HR-CW 74	Hampstead Pond Chain	Biosecurity measures for KHV.	Daily	Heath Ranger	Outcomes A & B
HR-CW 75	Hampstead Pond Chain	Vegetation management of dams.	Quarterly	Heath Ranger	Outcomes A & B
HR-CW 76	Hampstead Pond Chain	Wild life rescue / welfare response service.	As required	Heath Ranger	Outcomes A & B
HR-CW 77	Body of the Heath	Management of agreed filming and still photography.	As required	Heath Ranger	Outcomes A & B

Heath Ranger - Projects - (HR-PR)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2019 Mgmt. Strategy
HR-PR 1	Mixed Pond	Installation of secure cycle parking, improvement to the public entering and exiting the facilities.	Winter – Spring 2019	Site Supervisor	Outcome B
HR-PR 2	East Heath Car Park	Assist City Surveyors Department with the management and control of contractors to implement drainage and car park surface works to agreed design.	Spring – Summer 2019	Site Supervisor	Outcome D
HR-PR 3	Tumulus	Renewal of adjacent memorial benches - working in partnership with MOLAS. Landscape area between railings and benches with the addition of grass seed.	Winter – Spring 2019	Site Supervisor	Outcome B
HR-PR 4	Willow Road play Area	Implement and oversee agreed design for improvement of existing equipment and introduction of natural play.	Autumn-Winter 2019	Site Supervisor	Outcomes B & C
HR-PR 5	Vale of Heath Play Area	Implement and oversee agreed design for improvement of existing equipment and introduction of natural play.	Spring 2019	Site Supervisor	Outcomes B & C
HR-PR 6	Memorial Bench Project	Liaise with Support Services to implement memorial bench policy to include renewals, waiting list provision, repairs and maintenance.	Throughout the Year	Site Supervisor	Outcomes B & C
HR-PR 7	Waste and Recycling	To assist in the placement of recycling / waste stations, monitoring and reporting.	Throughout the Year	Site Supervisor	Outcome C & D
HR-PR 8	All excavation works	Any extensive excavation work, MOLAS to be informed and advice sought.	Throughout the Year	Site Supervisor	Outcomes A & D

Operational Services - Cyclical Works - (OP-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
OS-CW 1	Equipment Maintenance	Ensure non-vehicular powered equipment is maintained to manufacturers' standards, commensurate with use. Ensuring an annual service of all items. Repair equipment based on priority, and quarantine items uneconomic to repair.	Throughout the year	Fleet & Equipment Maintenance Operative	Outcome A
OS-CW 2		Procure replacement machinery in a structured manner with consideration for Divisional and Departmental need, in accordance with the Local Fleet and Plant Management Plan.	Throughout the year	Fleet & Equipment Maintenance Operative	Outcome A
OS-CW 3	Fleet Maintenance	Service and maintain fleet in adherence to manufacturers' standards, and in accordance with the Corporate Transport Policy. Ensure MOTs and Tax are up to date.	Six monthly	Fleet & Stores Operative	Outcome A
OS-CW 4		Liaise with Insurance team to report accidental damage and progress claims and repairs.	Throughout the year	Operational Services Supervisor	Outcome A
OS-CW 5	Stores	Ensure sufficient stores are held to support daily operation of the Division.	Throughout the year	Fleet & Stores Operative	Outcome A
OS-CW 6		Ensure sufficient stocks of fuel are held for daily operation of fleet and equipment.	Throughout the year	Operational Services Supervisor	Outcome A
OS-CW 7		Maintain fuel store and delivery equipment including test and calibrate pumps and gsm costs.	Mar/April	Operational Services Supervisor	Outcome A
OS-CW 8		Perform annual stocktake in March/April and forward report to the finance section.	Mar/April	Operational Services Supervisor	Outcome A
OS-CW 9		Liaise with IS for technical maintenance and provision of services across the Division, supporting local staff when required.	Throughout the year	Operational Services Supervisor	Outcome A

Operational Services - Cyclical Works - (OP-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
OS-CW 10		Lead on provision of IS infrastructure on Heath Extension - 4G hub and laptop.	May 2019	Operational Services Supervisor	Outcome A
OS-CW 11	Visitor Numbers	Lead on collection and collation of visitor counts across the Division, including maintenance of equipment.	Throughout the year	Operational Services Supervisor	Outcome A
OS-CW 12	Events	Provide events technical and logistic support, temporary structures, lighting, moving display trailers and temporary toilet trailers.	Per events diary	Operational Services Team	Outcome A
OS-CW 14	Health & Safety	Lead on review and update of Risk Assessment for the Division.	July	Operational Services Supervisor	Outcome A
OS-CW 15		Represent Division on Open Spaces H&S Improvement Group	Quarterly	Operational Services Supervisor	Outcome A
OS-CW 16		Act as secretary for the Divisional H&S Working Group. Organising, and taking minutes of meetings	Quarterly	Operational Services Supervisor	Outcome A
OS-CW 17		Represent the Division on the Departmental H&S Sub Group.	Monthly	Operational Services Supervisor	Outcome A
OS-CW 18		Organise Divisional H&S peer audits.	Apr - Sep	Operational Services Supervisor	Outcome A
OS-CW 19		Validate H&S audits of other divisions of Open Spaces Department.	Oct	Operational Services Supervisor	Outcome A
OS-CW 20		Collate accident reports and support Supervisors and Managers with reporting and investigation.	On-going	Operational Services Supervisor	Outcome A

Operational Services - Cyclical Works - (OP-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
OS-CW 21		Liaise with Insurance Team to investigate and provide evidence relating to third party claims.	Throughout the year	Operational Services Supervisor	Outcome A
OS-CW 22		Provide Events H&S support by reviewing RAMS and local procedures.	Throughout the year	Operational Services Supervisor	Outcome A
OS-CW 23	Built Environment	Liaise with Property and Facilities Manager / Assistant Property and Facilities Manager / Property Service Desk to support Breakdown Repair and Maintenance (BRM) provision across the Division.	Throughout the year	Fleet and Stores Operative	Outcome A
OS-CW 24		Manage the Divisional permit to work system.	Throughout the year	Operational Services Supervisor	Outcome A
OS-CW 25		Liaise with City Surveyors Department and contractors for delivering projects, including client funded and those contained in the Cyclical Works Program.	Throughout the year	Operational Services Supervisor	Outcome A
OS-CW 26		Review Cyclical Works Program.	Jan-Apr	Operational Services Supervisor	Outcome A
OS-CW 27		Maintain headline built asset issues log for Division.	Throughout the year	Operational Services Supervisor	Outcome A
OS-CW 28		Represent Division on BRM client group.	Throughout the year	Operational Services Supervisor	Outcome A
OS-CW 29		Emergency local response for repairs.	Throughout the year	Operational Services Supervisor	Outcome A
OS-CW 30		Improvements to built assets not addressed by the Cyclical Works Program.	Throughout the year	Operational Services Supervisor	Outcome A

Operational Services - Cyclical Works - (OP-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
OS-CW 31		Repairs and maintenance of built assets deemed out of scope of the BRM contract.	Throughout the year	Operational Services Supervisor	Outcome A

Operational Services - Projects - (OP-PR)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
OS-PR 1	Built Assets	Assist in completion of Asset Management Plan & Asset Register.	Jun-19	Maintenance Team	Outcome A
OS-PR 2		Deliver farm project at Queens Park.	Jan-Mar 2019	Maintenance Team	Outcome A
OS-PR 3		Rebuild waste and recycling infrastructure.	2019/20	Maintenance Team	Outcome A
OS-PR 4		Install bicycle racks at East Heath & Queens Park.	2019/20	Maintenance Team	Outcome A
OS-PR 5	Fleet & Equipment	Replace diesel road going fleet (16 vehicles) - Electric/hybrid where possible. Vehicle replacement strategy is outlined in The Hampstead Heath Highgate Wood Keats House and Queens Park Fleet and Plant Management Plan.	2019/20	Maintenance Team	Outcome A
OS-PR 6		Ensure replacement pedestrian powered equipment is electric where possible, and in line with current investment.	2019/20	Maintenance Team	Outcome A
OS-PR 7	Sustainability	Support energy efficiency projects, and lead on implementation when funding is in place, including conversion of lighting to LEDs, and provision of photo electric power generation.	2019/20	OSS	Outcome A
OS-PR 8	H&S	Lead on the review and update of Departmental Risk Assessments.	2019/20	OSS	Outcome A

Support Services - Cyclical Works - (SS-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy	Total project cost est.
SS-CW 1	Division	To provide support to the Superintendent, Management Team and Division with respect to Finance, procurement and compliance.	Throughout the year	Business Manager	Outcome D	Local Risk
SS-CW 2	Division	To provide support to the Superintendent, Management Team and Division with respect to HR.	Throughout the year	Business Manager	Outcome D	Local Risk
SS-CW 3	Division	To provide support to the Superintendent, Management Team and Division with respect to Committee reporting.	Throughout the year	Business Manager	Outcome D	Local Risk
SS-CW 4	Division	To provide support to the Superintendent, Management Team and Division with respect to Corporate strategic issues.	Throughout the year	Business Manager	Outcome D	Local Risk

Support Services - Projects - (SS-PR)

Ref	Location / Activity	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy	Total project cost est.
SS-PR 1	Achieve a balanced budget	Support the Division in managing budgets in order to ensure that a balanced budget is delivered and that resources are managed effectively.	Monthly	Business Manager	Outcome D	
SS-PR 2	Governance	Develop and manage a Committee Agenda Plan to ensure deadlines are shared and met and reports are completed allowing sufficient time for consultation.	Quarterly	Business Manager	Outcome D	
SS-PR 3	Dashboard	Roll out dashboard to display management information on a monthly basis.	Monthly	Business Manager	Outcome D	
SS-PR 4	Install till at the Information office	To install and programme a new till for the Information Office. This Project is subject to the installation of a separate broadband service at this facility.	Oct	Business Manager	Outcome D	
SS-PR 5	Lodge Minor Improvements	Support the City Surveyors Department with the annual Lodge Inspections 2019.	Nov	Business Manager	Outcome D	
SS-PR 6	Planning Monitoring	To monitoring planning applications and development on a monthly basis.	Monthly	Business Manager	Outcome A	£26,000
SS -PR7	Benches	Support the bench sponsorship policy, ensuring that the waiting list is managed and maintained and liaising with sponsors and front line staff.	Monthly	Business Manager	Outcome B	
SS - PR8	Apprentices	Provide support to the Division and Open Spaces Department with to ensure that apprentices are successful and achieve the City of London's commitment to the Apprentice Levy.	Monthly	Business Manager	Outcome D	
SS - PR9	Weddings and Civil Ceremonies	Manage the Hampstead Heath Weddings and Civil Ceremonies service.	on-going	Business Manager	Outcome B	
SS - PR10	30th Anniversary - Hampstead Heath	Support and co-ordinate the programme to mark the 30th Anniversary of the City of London Corporation caring for Hampstead Heath. This will include events, displays and merchandise.	Sept	Business Manager	Outcomes A,B,C,D	

Swimming - Cyclical Works - (SW-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
SW-CW 1	Lido Terraces North / South / Pool Surrounds	Maintain terraces and paddling pool clean and weed free (priority will be given to non-chemical control methods). Maintain plants on poolside terraces.	April 2019 then as required	Swimming Facilities Supervisor	Outcomes C & D
SW-CW 2	Lido / Plant / Swimming Pool	Maintain Lido Plant, under the Management of Health and Safety at Work Regulations and manufactures guidance (filters clean and reduce risk of bacterial contamination. Swimming Pool maintenance: Cleaning of stainless steel liner and edges / vacuum pool bottom / clean grills and overflow channels / Chlorination and filtration.	Throughout the year	Swimming Facilities Supervisor	Outcomes C & D
SW-CW 3	Lido Facilities	Provide clean facilities to customers and sports clubs. Facilities to be routinely cleaned and inspected daily. Daily cleaning of toilets and regular checks. Replenish toilet rolls and soap on an hourly basis during peak times.	Throughout the year	Swimming Facilities Supervisor	Outcomes C & D
SW-CW 4	Lido Facility Public Toilets	Arrange for two deep cleans.	April/ September	Swimming Facilities Supervisor	Outcomes C & D
SW-CW 5	Lido Sauna	Ensure daily cleaning of sauna and regular checks to the facility.	Daily	Swimming Facilities Supervisor	Outcomes C & D
SW-CW 6	Lido Sauna	To refurbish the facility in September applying water resistant rendering, maintaining electrics, dealing with minor repairs.	September to October	Swimming Facilities Supervisor	Outcomes C & D
SW-CW 7	Lido Sauna	Manage sauna season ticket administration and daily ticket sales through cash collection process.	Daily	Swimming Facilities Supervisor	Outcomes C & D

Swimming - Cyclical Works - (SW-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
SW-CW 8	Lido Facility Staffing	Provide a full complement of staff that reflects NOPs and EAPs. Staff will interface with the public, on call to undertake lifesaving rescues, hand out information, take money and answer queries. Assist the HH Constabulary with emergency situations. On Trigger Event Days lifeguard duties will be prioritised to manage the water and to undertake lifesaving rescues. Support staff across the Division will be called upon to assist when and where needed. Procure security personnel to assist with managing crowd control issues.	Daily	Swimming Facilities Supervisor / Heath Duty Managers and Supervisor	Outcomes C & D
SW-CW 9	Lido Events	Assist the Leisure and Events Manager with Duathlon, GIAG, cross country events and any leisure complementary activities.	As per bookings	Leisure and Events Manager	Outcomes C & D
SW-CW 10	Lido / PH Paddling Pools	Maintain paddling pools at Parliament Hill and the Lido to include weekly plant inspection and chemical control. Daily facility inspection and cleaning. To ensure at the Parliament Hill paddling pool a full complement of trained staff that reflects NOPs and EAPs.	May to September 2019	Swimming Facilities Supervisor	Outcomes C & D
SW-CW 11	Water Safety Policy	Annual external safety audit inspections procured. To be carried out by independent inspectors, with any recommendations actioned in the time specified.	May-19	Swimming Facilities Supervisor	Outcomes C & D
SW-CW 12	Lido / Ponds Filming	Manage filming events on water sites around the Heath to ensure that there is no long-term damage to the landscape, minimise risk and minimise disruption to local communities.	Throughout the year	Swimming Facilities Supervisor	Outcomes C & D
SW-CW 13	Lido/Ponds Filming	Manage filming events on water sites around the Heath to ensure that there is no long-term damage to the landscape, minimise risk and minimise disruption to local communities.	All year	Swimming Facilities Supervisor	"Outcomes C & D"
SW-CW 14	Men's Pond Compound	Maintain Men's Pond compound which will include weeding, deep cleaning and minor repairs through outside contractors or handyman. Priority will be given to non-chemical control methods hoeing of weeds/mould etc. Inspect and maintain facility. All areas to be litter picked daily. Litter bins to be emptied daily. Liaise with User Groups, Lifebuoys and Men's Pond Association.	Throughout the year	Team Leader / Swimming Facilities Supervisor / Leisure and Events Manager	Outcomes C & D

Swimming - Cyclical Works - (SW-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
SW-CW 15	Men's Pond	Complete Health and Safety audit recommendations for the facility.	May-Oct 2019	Team Leader / Swimming Facilities Supervisor	Outcomes C & D
SW-CW 16	Ladies Pond Compound	Maintain Ladies Pond compound which will include, deep cleaning and minor repairs through outside contractors or handyman. Priority will be given to non-chemical control methods hoeing of weeds/mould etc. Inspect and maintain facility liaise with user groups, KLPA.	Throughout the year	Team Leader / Swimming Facilities Supervisor	Outcomes C & D
SW-CW 17	Ladies Pond	Complete Health and Safety audit recommendations for facility.	May-Oct 2019	Team Leader / Swimming Facilities Supervisor	Outcomes C & D
SW-CW 18	Ladies Pond Enclosure Woodland / Grassland Area	Liaise with conservation team and maintain natural habitats.	Ongoing	Conservation Team / Team leader / Swimming Facilities Supervisor	Outcomes C & D
SW-CW 19	Ladies Pond Woodland / Grassland area	Liaise with conservation team and maintain natural habitats.	Ongoing	Conservation team / Team leader / Swimming Facilities Supervisor	Outcomes C & D

Swimming - Cyclical Works - (SW-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
SW-CW 20	Mixed Pond Compound	Maintain Mixed Pond compound, which will include, deep cleaning and minor repairs through outside contractors or handyman. Priority will be given to non-chemical control methods hoeing of weeds/mould etc. Inspect and maintain facility and liaise with user groups, Mixed Pond Association.	Throughout summer season, May-Oct 2019	Team Leader/acting team Leader / Swimming Facilities Supervisor	Outcomes C & D
SW-CW 21	Mixed Pond Compound	All areas within compound to be litter picked daily. Litter bins to be emptied daily.	Daily	Team Leader/acting team Leader / Swimming Facilities Supervisor	Outcomes C & D
SW-CW 22	Mixed Pond	Complete Health and Safety audit recommendations for facility.	May to Oct 2019	Team Leader/acting team Leader / Swimming Facilities Supervisor	Outcomes C & D
SW-CW 23	Men's, Ladies Facility Routine Lifeguarding	Ensure a full complement of staff, that reflects NOPs and EAPs, which will be maintained by lifeguard staff during opening hours throughout the year. Staff will interface with the public and be on call to affect Lifesaving rescues, hand out information, encourage payment, and answer queries. Assist the Hampstead Heath Constabulary with emergency situation, for example lost children, vulnerable people, Law and order situations such as assaults, abuse and crowd control both inside and outside the facility. However, on Trigger Events when customers increase, lifeguard duties will be prioritised to manage the water and effect Lifesaving rescues. Support staff across the Division will be called upon to assist.	Throughout the year	Team Leader / Swimming Facilities Supervisor	Outcomes C & D

Swimming - Cyclical Works - (SW-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
SW-CW 24	Mixed Pond Facility Routine Lifeguarding (Summer Season only)	This is a summer only facility and needs to ensure a seasonal compliment of staff that reflects NOPs and EAPs. This will be maintained by lifeguard staff during opening hours throughout the summer season by a full time lifeguarding complement plus an experienced casual workforce. Staff will interface with the public and be on call to affect Lifesaving rescues hand out information, encourage payment and answer queries. Assist the Hampstead Heath Constabulary with an emergency situation, for example lost children, vulnerable people, Law and order situations such as assaults, abuse and crowd control both inside and outside the facilities. However on Trigger Events when customers increase lifeguard duties will be prioritised to manage the water and effect Lifesaving rescues. Support staff across the Division will be called upon to assist.	May – Oct 2019	Team Leader / Swimming Facilities Supervisor	Outcomes C & D
SW-CW 25	Ponds Events	Assist the Leisure & Events Manager with Duathlon, GIAG, Cross country events and any leisure complementary activities.	Throughout the year	Team Leader / Swimming Facilities Supervisor	Outcomes C & D
SW-CW 26	Annual Water Safety Inspection	Annual external safety audit inspections procured. To be carried out by independent inspectors, with any recommendations actioned in the time specified.	May-Oct 2019	Swimming Facilities Supervisor	Outcomes C & D
SW-CW 27	Ladies, Men's and Mixed: Signage / Litter Bins	Signage / litter bins /compounds will be checked on a daily basis and repairs carried out as and when required.	All year	Team Leader	Outcomes C & D
SW-CW 28	Body of Heath Water Safety Points	All other water safety signs and rescue equipment across NLOS should be checked and maintained by Ranger staff.	Daily	Swimming Facilities Supervisor / Ranger Supervisors	Outcomes C & D

Swimming - Cyclical Works - (SW-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
SW-CW 29	Ladies, Men's and Mixed Gates Fences and Barriers - Temporary & Permanent	Check and maintain gates and entrances / fence lines, repairing and/or replacing. Temporary fencing/barriers to be placed proximal to the hazard and in such a way as to minimise disruption to users. All temporary fencing is to have signage to explain reasons for erection and time scale for removal; this is to be placed at time of erection and checked by Ranger staff to ensure compliance.	Daily	Team Leader / Swimming Facilities Supervisor / Ranger Supervisors	Outcomes C & D
SW-CW 30	Heath Hands, Volunteers at the Ponds	Provide a programme for Heath Hand volunteers for the horticulture projects and works undertaken at the Ladies pond area.	Throughout the year	Team Leader / Swimming Facilities Supervisor	Outcomes C & D

Swimming - Projects - (SW-PR)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
SW-PR 1	Men's Pond	Accessibility and redesign of entrance/exit to include toilets, changing areas and entry to water. Project to include cycle parking and dog tethering areas.	Phased project from 2019	Swimming Facilities Supervisor / Leisure & Events manager / Superintendent	Outcomes C & D
SW-PR 2	Lido Security	Enhance security measures at entrance and exit of Lido building. Procure contractor to install improved entry/exit facilities and to enhance fencing to prevent illegal entry.	Jan -April 2019	Swimming facilities Supervisor / Leisure & Events Manager / City Surveyors	Outcomes C & D
SW-PR 3	Lido leak detection	To continue leak investigations and develop strategy and solutions to repair problem.	Jan-May 2019	Swimming Facilities Supervisor / Leisure & Events manager / City Surveyors	Outcomes C & D
SW-PR 4	Payment options at Swimming Facilities	Improve payment options at Ponds. Repair and Relocate donation posts, Implement online season ticket payment scheme, continue to procure contactless payment options and re-site ticket machines. Improve signage around payment options.	ongoing 2019	Swimming Facilities Supervisor / Leisure & Events Manager / IT Services	Outcomes C & D
SW-PR 5	Lido and Paddling Pool maintenance contract	Procurement of maintenance contract for the Lido and paddling pool. Contract to include upkeep of filtration and chlorination systems at all three plant rooms. Maintenance and repairs of pools and all mechanical faults. Regular servicing of plantroom equipment and delivery of chemicals.	ongoing 2019	Swimming Facilities Supervisor / City Surveyors	Outcomes C & D

Swimming - Projects - (SW-PR)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
SW-PR 6	Cycle parking at Mixed Pond	Project to design and consult on cycle parking at Mixed Pond and Men's Pond.	2019	Operations Manager	Outcomes C & D

Tree Team - Cyclical Works - (TT-CW)

Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
Hampstead Heath	Veteran Tree Management: Specialist tree works to manage the conservation of the heaths ancient & veteran trees including; halo pruning surrounding trees, tethering unstable vets, propping, stability reduction, path moving, mulching & soil decompaction.	Year round	DH	Outcome A
Hampstead Heath	Veteran Tree Survey: Revisiting the 2002/2007 HH Veteran tree survey and reassessing current condition, plotting position on to new database map (Arbortrack/ArcGIS) & prioritising required work. Areas to be surveyed 2019 – Extension, South Meadow, Vale.	Year round	DH	Outcome A
Hampstead Heath	Tree Inspections: Undertaking visual inspection of all trees within the designated 32 risk sequence system (RSS) zones across the site. Prioritising inspection to trees within High & Medium risk zones annually & trees within low risk zone every 2/3 years.	Year round	DH	Outcome A
Hampstead Heath	Priority Tree Works List: Top 12 highest hazard trees required for safety works to reduce risk, reviewed monthly to reprioritise the list. Trees highlighted from RSS tree inspection, post storm drive by inspection and from site staff.	Year round	DH	Outcome A
Hampstead Heath	Massaria Management: Identification & removal of branches with the disease via inspection, (within the 4 London plane management areas (South End Green, Gospel Oak, Highgate Road, Hampstead Way).	Year round	DH	Outcome A
Hampstead Heath	OPM Management: Creating management maps of risk areas for contractor spraying in May. Identification of trees within high risk areas that have caterpillar processions & nests in June-August. Managing caterpillar & nest removal by contractors and inhouse Arb	May to August	DH	Outcome A

Tree Team - Cyclical Works - (TT-CW)

Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
Hampstead Heath	Highways Trees: Ensuring paths, & highways are kept cleared of low tree branches to statutory height regs. Ensuring traffic signage & street lights are clear of covering branches.	Year round	DH	Outcome A
Queen's Park	Emergency Tree work: When urgent tree work arises (example - post storm).	Year round	DH	Outcome A
Queen's Park	Veteran Tree Management: Specialist tree works to manage the conservation of the heaths ancient & veteran trees including; halo pruning surrounding trees, tethering unstable vets, propping, stability reduction, path moving, mulching & soil decompaction. (2 x trees).	Year round	DH	Outcome A
Queen's Park	Veteran Tree Survey: See Divisonal Plan.	N/A		Outcome A
Queen's Park	Tree Inspections: Undertaking visual inspection of all trees within the designated 32 Risk Sequence System (RSS) zones across the site. Prioritising inspection to trees within High & Medium risk zones annually.	Year round	DH	Outcome A
Queen's Park	Priority Tree Works List: Top 12 highest hazard trees required for safety works to reduce risk, reviewed monthly to reprioritise the list. Trees highlighted from RSS tree inspection, post storm drive by inspection and from site staff.	Year round	DH	Outcome A
Queen's Park	Massaria Management: Identification & removal of branches with the disease via. inspection.	Year round	DH	Outcome A

Tree Team - Cyclical Works - (TT-CW)

Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
Queen's Park	OPM Management: Creating management maps of risk areas for contractor spraying in May. Identification of trees within high risk areas that have caterpillar processions & nests in June-August. Managing caterpillar & nest removal by contractors and inhouse Arb	May to August	DH	Outcome A
Queen's Park	Highways Trees: Ensuring paths, & highways are kept cleared of low tree branches to statutory height regs. Ensuring traffic signage & street lights are clear of covering branches.	Year round	DH	Outcome A
Highgate Wood	Woodland Management: Supporting HW Team in planned woodland management (High Wood Woodland Management Plan 2017-2027).	Nov to Jan	JM/DH/CB	Outcome A
Highgate Wood	Emergency Tree work: When urgent tree work arises. (example - post storm).	Year round	DH/CB	Outcome A
Highgate Wood	Veteran Tree Management: Specialist tree works to manage the conservation of the heaths ancient & veteran trees including; halo pruning surrounding trees, tethering unstable vets, propping, stability reduction, path moving, mulching & soil decompaction.	Nov to Jan	DH/CB	Outcome A
Highgate Wood	Veteran Tree Survey: Revisiting the 2002/2007 HH Veteran tree survey and reassessing current condition, plotting position on to new database map (Arbortrack/ArcGIS) & prioritising required work. Areas to be surveyed 2019 – Extension, South Meadow, Vale.	N/A		Outcome A
Highgate Wood	Tree Inspections: RSS scheduled tree inspections.	N/A		Outcome A
Highgate Wood	Priority Tree Works: Generated from RSS HW schedule (HH Tree team to assist HW team where required).	Year round	CB/DH	Outcome A

Tree Team - Cyclical Works - (TT-CW)

Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
Highgate Wood	OPM Management: Creating management maps of risk areas for contractor spraying in May. Identification of trees within high risk areas that have caterpillar processions & nests in June-August. Managing caterpillar & nest removal by contractors and inhouse Arb	May to July	DH/FC	Outcome A
Highgate Wood	Highways Trees: Ensuring paths, & highways are kept cleared of low tree branches to statutory height regs. Ensuring traffic signage & street lights are clear of covering branches.	N/A		Outcome A
Keat's House	Emergency Tree work: When urgent tree work arises. (example - post storm).	Year round	DH	Outcome A
Keat's House	Veteran Tree Management: Specialist tree works to manage the conservation of the heaths ancient & veteran trees including; halo pruning surrounding trees, tethering unstable vets, propping, stability reduction, path moving, mulching & soil decompaction.	N/A		Outcome A
Keat's House	Veteran Tree Survey: See Divisional Plan.	N/A		Outcome A
Keat's House	Tree Inspections: Undertaking visual inspection of all trees within the designated 32 risk sequence system (RSS) zones across the site. Prioritising inspection to trees within High & Medium risk zones annually.	Year Round	DH	Outcome A
Keat's House	Priority Tree Works: Generated from RSS schedule.	Year round	DH	Outcome A
Keat's House	Massaria Management: Identification & removal of branches with the disease via inspection. (x1 tree).	Year round	DH	Outcome A

Tree Team - Cyclical Works - (TT-CW)

Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
Keat's House	Highways Trees: Ensuring paths, & highways are kept cleared of low tree branches to statutory height regs. Ensuring traffic signage & street lights are clear of covering branches.	Year round	DH	Outcome A
External Works	Compost Tea Treatment: Current Study program has finished.	N/A		Outcome A
External Works	Resistograph: Offering Arb Technical Services utilising decay micro drill for tree inspection to local LA's & Consultancies.	Year round	DH	Outcome A
External Works	Burnham Beeches (pollard restoration): Carrying out specialist reduction works on Ancient pollards, benefiting BB Ancient & Veteran Pollard work program & internal Arb Team development.	Feb	DH	Outcome A
External Works	LTOA seminars & Working Parties: Attending appropriate quarterly Tree management seminars - Continued Professional Development.	Year round	DH	Outcome A
External Works	TRP / CoL / ATF Biosecurity Groups: Sharing best practice regarding Pest & Disease development with external colleagues.	Bi-annually	DH	Outcome A
External Works	Arb Association Trade Show & Conference: Attending appropriate Tree management seminars - Continued Professional Development	Bi-annually	DH	Outcome A
External Works	ATF Regional Seminars / Visits: Attending appropriate Ancient & veteran Tree management seminars - Continued Professional Development.	Bi-annually	DH	Outcome A

Tree Team - Projects - (TT-PR)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
TT-PR 1	Veteran Tree Management	To promote and develop the continuing management of the Veteran and Ancient trees on Hampstead Heath, Highgate Wood and Queen's Park.	Year round	Tree Management Officer & Trees and Conservation Manager	Outcome A
TT-PR 2	OPM Contract	Tender for new OPM contractor. Fast Track contract for spraying to commence 28.02.2019. Main OPM contract to start May 2019 divided into Lot 1 (Commons) Lot 2 (NLOS, Epping and Cems and Cems)	2019	Tree Management Officer & Trees and Conservation Manager	Outcome A
TT-PR 3	Views and Vistas	Identify views to retain and those to be abandoned. Ref HH Mgt Strategy: Outcome A, Priority 2, Commitment 7.	Year round	Tree Management Officer & Trees and Conservation	Outcome A
TT-PR 4	OPM IPM	Pilot project in HH Bird Sanctuary to identify presence of OPM Parasitoid, Carcelia iliaca.	April to June	Tree Management Officer & Trees and Conservation Manager	Outcome A

Waste Recycling - Cyclical Works - (WW-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
WW-CW 1	Hampstead Heath	General waste collection using Trilo unit or Ford Ranger Pickup.	Daily	Conservation Supervisor	Outcome A
WW-CW 2	Hampstead Heath	Dog waste collection.	Twice weekly	Conservation Supervisor	Outcome A
WW-CW 3	Hampstead Heath	Lodges waste collection service.	Weekly	Conservation Supervisor	Outcome A
WW-CW 4	Hampstead Heath	Lido, Parliament Hill, and GHP cafe food waste collection service.	Weekly	Conservation Supervisor	Outcome A
WW-CW 5	Hampstead Heath	Low volume recyclables (scrap metal, batteries, clothes, tyres, WEEE).	When required	Conservation Supervisor	Outcome A
WW-CW 6	Queen's Park	Periodic miscellaneous collections.	When required	Conservation Supervisor	Outcome A
WW-CW 7	Highgate Wood	Dog waste collection service.	Weekly	Conservation Supervisor	Outcome A
WW-CW 8	Highgate Wood	Recyclables collection service.	Weekly	Conservation Supervisor	Outcome A
WW-CW 9	Highgate Wood	Bulky items collection service.	Monthly	Conservation Supervisor	Outcome A
WW-CW 10	Highgate Wood	HW Pavilion Cafe food waste collection service.	Weekly	Conservation Supervisor	Outcome A
WW-CW 11	Keat's House	Recyclables collection service.	Weekly	Conservation Supervisor	Outcome A
WW-CW 12	Keat's House	Bulky items collection service.	Weekly	Conservation Supervisor	Outcome A

Waste Recycling Projects - (WW-PR)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
WW-PR 1	Waste and Recycling Review	To scope waste and recycling review. Three work strand have been identified.:- (1) public awareness campaign, (2) operational improvements and (3) cost savings. Update 15.01.2019 .Keep Britain Tidy appointed to draft Communication Strategy. To achieve cost savings through reducing waste volumes, we are launching a phased move to Eurobin collection service with recycled and non recycled waste streams, separate food waste collection service contract with Camden /Veolia starting January 2019.	2019/20	JM/RP	Outcomes A-D

Parliament Hill Fields - Cyclical Works - (PHF-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
PHF-CW 1	Cricket Square and Outfield	Maintain cricket square and outfield which will include mowing, preparation and re-instatement of individual wickets, rolling, fertilising and irrigation. Priority will be given to non-chemical control methods. Inspect and maintain cricket practice nets.	Early April to Mid-September	Site Supervisor	Outcomes A - D
PHF-CW 2	Cricket Enclosure - Woodland Planting	Pruning management of blackthorn, hawthorn, Rosa, buckthorn plantings along East and Southern boundary of cricket enclosure - outside of bird nesting season.	Late August-early April	Site Supervisor	Outcomes A - D
PHF-CW 3	Bowling Green / Croquet	Liaise with licensee of the bowling green and offer advice and support throughout the year. Arrange for irrigation and machinery servicing.	Playing season Apr - Sept	Site Supervisor	Outcomes A - D
PHF-CW 4	Formal Grass Sports Areas	Maintain pitches and training grids (1 football pitches, 4 rugby training grids, 6 schools training grids, 1 soft ball area , 5 rounder areas, 4 mini football grids) which will include marking out, setting out goal posts, mowing; preparation and re-instatement of individual areas and fertilising. Routine checking of goal post will be completed by daily inspections. Priority will be given to non-chemical control methods. Maintain and foster close working relationships with neighbouring schools and encouraging usage of facilities.	Winter sports: Sept - Apr. Summer sports: Apr - Sept	Site Supervisor	Outcomes A - D
PHF-CW 6	Formal Grass Sports Areas	Renovation of above pitches and grids to include aeration to overcome surface compaction, top-dressing and over-seeding centre circle and goal mouth areas. Repairing and checking goal posts, nets and sockets. Priority will be given to non-chemical control methods.	Mid-April	Site Supervisor	Outcomes A - D
PHF-CW 5	Stakeholder Liaison	Host athletics track forum with key stakeholders.	Quarterly	Superintendent	Outcomes CA - D
PHF-CW 7	Meadow Grass Areas / Café / Cricket Enclosure	Management of meadow grass areas to encourage flora and fauna. Non-chemical weed and disease control via hoeing and removal of arisings. Annual cut and collection.	April to November	Site Supervisor	Outcomes A - D

Parliament Hill Fields - Cyclical Works - (PHF-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
PHF-CW 8	Class A Certified Athletics Track	Organisation and management of athletics meetings, school sports day, school and club training sessions and corporate events. Daily inspection of track (including hammer cage / pole vault, long jump and javelin run-ups / high jump fan / shot putt landing area / throwing areas etc. to check for debris and wear and tear. Check sand depth and quality and replace as necessary. Keep abreast with current UKA regulation changes. Routine checking of hurdles / landing mats / hammer wires / throwing equipment / pole fault and high jump stands and bars / judges stand / starting blocks / flags / relay batons. Replacement and repair as necessary. Setting out of track for meetings and training events (including schools). Ensuring the changing facilities including toilets are checked and cleaned on a daily basis. Maintain grass centre area and routinely replace divots.	Athletics meeting season: April-September. Training sessions, Sports days & Corporate events: All year	Site Supervisor	Outcomes A - D
PHF-CW 9	Petanque	Daily checking of Petanque area to include debris removal, raking and replacement of topdressing material as necessary. Continual monitoring of weed and moss growth. Priority will be given to non-chemical control methods.	All year	Site Supervisor	Outcomes A - D
PHF-CW 10	Hard Tennis Courts	Maintain 10 courts to include daily inspections for debris, vegetation, wear and tear. Daily checking of nets and fencing. Management of bookings using of Club Spark online booking system. Priority will be given to non-chemical control methods for the control of moss and algae.	All Year	Site Supervisor	Outcomes A - D
PHF-CW 11	Male / Female / Accessible Public Toilets	Ensure regular cleaning and checks of toilets. Replenish toilet rolls and soap on an hourly basis during peak times.	All Year	Site Supervisor	Outcomes A - D
PHF-CW 12	Male / Female / Disable Public	Arrange for two deep clean.	March & April	Site Supervisor	Outcomes A - D
PHF-CW 13	Natural Grassland Areas Parliament Hill	Management of existing natural grass areas to encourage flora and fauna and extend the natural aspects of the Heath into this formal area. Lido café area pathways cut on a weekly basis and areas framed.	All Year	Site Supervisor	Outcomes A - D

Parliament Hill Fields - Cyclical Works - (PHF-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
PHF-CW 14	Natural Grassland Areas Parliament Hill	Cut and collection of designated areas on a three yearly cycle. All cut grass to be baled and removed.	Mid-September to Early October	Site Supervisor	Outcomes A - D
PHF-CW 15	Specimen Tree Management: Swains Lane, Dukes Field, Bull Path.	After care and monitor growth of new and establishing trees. Maintain specimen trees to include irrigation, pruning for vigour, form, safety, pest, weed and disease control and checking of tree stakes. Priority will be given to non-chemical control methods.	All year	Site Supervisor	Outcomes A - D
PHF-CW 16	Mixed Borders: Bowling Green	Maintain borders to include mulching, routine, formative and regenerative pruning. Non-chemical weed and disease control via hoeing and removal or pruning out dead plants or branches. Hand irrigation if necessary. Priority will be given to non-chemical control methods.	All year	Site Supervisor	Outcomes A - D
PHF-CW 17	Hedge Rows: Highgate Road, Tennis Courts, Lido Wall, Bull Path and Bowling Green	Cut native hedges (outside of bird nesting season) to an appropriate height to encourage vigour, density and maintain views.	Late August-early April	Site Supervisor	Outcomes A - D
PHF-CW 18	PHF: Signage / Litter bins / Tennis Hut Shelter / Tennis Hut	Signage / Litter bins / Tennis Hut Shelters / Tennis Hut will be checked on a daily basis and repairs carried out as and when required.	All year	Site Supervisor	Outcomes A - D
PHF-CW 19	PHF: Paths, Roadways & Entrances	Check and maintain pathways in line with specifications to include top finishes. Carryout checks for potholes, cracks and deformations, making patch repairs where needed. Maintain sightlines at junctions, crossroads, adjoining gateways and entranceways for safe access and egress. Grass edging will be carried out during the growing season and wooden edging boards repaired as necessary. Manage traffic movements in line with risk assessment and safe systems of work.	Daily	Site Supervisor	Outcomes A - D

Parliament Hill Fields - Cyclical Works - (PHF-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
PHF-CW 20	PHF: Gates, Fences and barriers, temporary and permanent	Check and maintain gates and entrances in good working order to include locks and padlocks. Check and maintain fence lines repairing and or replacing a needed. Temporary fencing/barriers to be placed proximal to the hazard and in such a way as to minimise disruption to users. All temporary fencing is to have signage to explain reasons for erection and time scale for removal; this is to be placed at time of erection.	Daily	Site Supervisor	Outcomes A - D
PHF-CW 21	Traditional Play, 1 O'clock club, Adventure play & Children's Enclosure	Daily visual inspections will be carried out by staff and all findings recorded.	Daily	Site Supervisor	Outcomes A - D
PHF-CW 22	Outdoor Gym: Trim Trail	Daily visual inspections will be carried out by staff and all findings recorded.	Daily	Site Supervisor	Outcomes A - D
PHF-CW 23	Children's Play Facilities	Children's play areas will be formally checked by qualified staff on a monthly basis.	Monthly	Site Supervisor	Outcomes A - D
PHF-CW 24	Children's Play Facilities	Annual external playground inspections will be carried out by independent inspectors, with any recommendations actioned in the time specified	Annually	Site Supervisor	Outcomes A - D
PHF-CW 25	PHF: Ditches, drains, gullies and grids.	Maintain ditches and water courses. Grid clearance to be carried out during inclement weather. All ditches to be maintained debris free.	All year	Site Supervisor	Outcomes A - D
PHF-CW 26	PHF: Routine Patrolling	Visual presence will be maintained by Keeping staff during opening hours. Staff will interface with the public and hand out information answer queries and monitor by-laws as necessary. Assist the Hampstead Heath Constabulary with emergency situation, for example lost children, lost dogs and vulnerable people.	All year	Site Supervisor	Outcomes A - D
PHF-CW 27	Highgate Road Entrance: Christmas Tree	Sighting and later, dismantling of Christmas Tree	December-January	Site Supervisor	Outcomes A - D
PHF-CW 28	Heath Hands Volunteers	Provide a programme for Heath Hand volunteers for the horticulture projects and works undertaken at the Parliament Hill area.	All Year	Site Supervisor	Outcomes A - D

Parliament Hill Fields - Cyclical Works - (PHF-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
PHF-CW 29	Filming	Manage events to ensure that there is no long-term damage to the landscape and minimise disruption to local communities and visitors.	All Year	Site Supervisor	Outcomes A - D

Parliament Hill Fields - Projects - (PHF-PR)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
PHF-PR 1	Nassington Road, Savernake Road Bridge & Hive	Landscaping works to create a more welcoming and natural rural gateway to the Heath. Link to the 2018 Hampstead Heath Management Strategy.	Winter 2019 to Spring 2020	Site Supervisor	Outcome A
PHF-PR 2	PHF- Adventure Playground	Assist in landscaping aspect of development project for Adventure playground and One O'clock club exterior areas. To plant trees, shrubs and vegetation in line with landscape plan.	Winter 2019-spring 2020	Site Supervisor, Education Supervisor	Outcome A
PHF-PR 3	Memorial Benches	Implement target of 15 renewals to address benches reaching end of life. Tag and monitor 15 further bench sites for renewal in 2020-2021. Support Services to update if sponsors not found. Support the wider Memorial Bench Project for the main body of the Heath.	Throughout the year	Site Supervisor	Outcome A
PHF-PR 4	PHF - Electronically Controlled Entrance Gates to Tennis Courts	Plan and implement a project to install coded gates to manage access to the tennis courts.	Quarterly updates	Constabulary & Queen's Park Manager	Outcome A
PHF-PR 5	PHF - Public Toilet Refurbishment	Support the City Surveyors Department with planned refurbishment of the public toilets.	May-19	CSD	Outcome C
PHF-PR 6	Track Resurfacing Works	Keep key stakeholders of the track resurfacing programme.	Throughout the year	Site Supervisor	Outcomes B & D
PHF-PR 7	Traditional Playground	Repair and replace worn equipment on a like for like basis.	Mar-19	Site Supervisor	Outcome D

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Committee	Dated:
Hampstead Heath, Highgate Wood & Queen's Park Committee	13 March 2019
Subject: Review of the 2018 Events Programme & Provisional 2019 Events Programme	Public
Report of: Superintendent of Hampstead Heath	For Decision
Report author: Paul Maskell – Open Spaces Department	

Summary

The following report details the success and learning from the 2018 Hampstead Heath Events Programme and sets out the proposed 2019 Events Programme, which has been compiled in line with the City of London Corporation Open Spaces Departmental Events Policy (Part One) and the site-specific Events Policy for Hampstead Heath (Part Two).

This ensures that events are consistently managed across the Open Spaces Department and that individual events are considered against the potential impact they might have on the particular Open Space where they are planned to take place.

The proposed 2019 Events Programme allows Hampstead Heath to showcase its excellent facilities and highlights the charitable contributions that the City of London Corporation makes to a regional, national and international audiences. At the same time, the events provide excellent entertainment, education, health and well-being opportunities for Heath visitors, an opportunity to attract new visitors, and the chance to foster good partnership working with Local Councils and community organisations.

Recommendation

It is recommended that:

- The Hampstead Heath, Highgate Wood and Queen's Park Committee approve the proposed 2019 Events Programme (Appendix 2).

Main Report

Background

1. Hampstead Heath has a long history of holding events. These are designed to attract new audiences and promote the health and well-being of our visitors.
2. The Hampstead Heath Site Specific Events Policy, which was approved in September 2018, sets out the framework for making decisions about events at Hampstead Heath.
3. In order to facilitate this policy framework, the Leisure and Events Manager, the Operational Services Manager and the Highgate Wood Conservation & Trees

Manager form the Officer Event Group (OEG) which meets monthly to consider event applications.

4. The OEG considers the following criteria when assessing the suitability of events:
 - Aligns with the Heath Vision and strategic outcomes for Hampstead Heath.
 - Is appropriate for the proposed location and complies with the Open Spaces Departmental Events Policy Parts One and Two.
 - Is high quality and includes an event plan which sets out minimum standards for achieving a successful, safe and well-executed event.
 - Is sustainable and based on a strong business case.
 - Offers quality and memorable experiences for visitors and participants that connect people with Hampstead Heath and local community.
 - Identifies and delivers added value for social inclusion.
 - Promotes the Heath Vision values of shared stewardship and collective responsibility.
5. The OEG has already referred three event applications for Committee approval and these were considered by this Committee in October 2018 and agreed by the Hampstead Heath, Highgate Wood & Queen' Park Committee in November 2018.

Current Position

6. The 2018 Hampstead Heath Events Programme consisted of over 115 sports, well-being and cultural events, culminating with the Christmas Day swim at the Men's Pond. A summary and highlights of the 2018 programme has been prepared, see appendix 1.

Highlights of the 2018 Events Programme

7. 10-13 May – Affordable Art Fair had a successful event although attendance figures were down from 17,000 to 15,500.
8. 19 May – Highgate Harriers' 'Night of the 10,000m PBs' once again attracted top entries from 27 European countries, extensive media coverage and many spectators – the event was free to attend.
9. June-August – The bandstands at Parliament Hill and Golders Hill Park were the focal point for the 2018 Summer Music Programme, with 26 bands performing.
10. July – Despite competition from the World Cup Final and Wimbledon Men's Tennis Final, around 5,000 people took part in the Give It A Go! Festival.
11. 2 September – The 20th Hampstead Heath Duathlon saw 55 teams of athletes enjoying the chance to run across the Heath and take the plunge in each of our swimming facilities.
12. 18-28 October – Zippos Circus had the best-attended opening night of all their ten visits to the Heath and proved popular throughout their ten-day stay, in the face of largely peaceful protest groups and anti-circus demonstrations.

13. 18 November – For the first time, the London Youth Games attracted entries from all of the Capital's 32 Boroughs.
14. All year – A total of eighteen Wedding & Civil Ceremonies took place at Hampstead Heath during 2018, with the Hill Garden hosting eight weddings, making it our most popular venue.

Proposed 2019 Events Programme

15. The proposed 2019 Events Programme is appended to this report (Appendix 2).
16. Whilst recognising that this is a transitional phase, all the events listed in the 2019 programme have been reviewed by the OEG and support the principles set out in the Events Policy.
17. Three major 2019 events were discussed and agreed by Members in November 2018, these being the Affordable Art Fair, Race for Life and the Highgate Harriers' 'Night of the 10, 000m PBs.
18. The OEG have received applications for a Circus event and a Cross Country event during the autumn/winter 2019. These will be reviewed at the next meeting of the OEG and subject to meeting the criteria the Superintendent will consult Members of the HHCC and this Committee in relation to these events, in accordance with the Events Policy.

Publicity

19. Once agreed, the 2019 Events Programme will be advertised to the public via the Hampstead Heath Diary. Where applicable event bookings can be made online via Eventbrite.

Corporate & Strategic Implications

20. The Events Programme directly supports the Hampstead Heath Management Strategy 2018-2028 Strategic Outcomes A: The Heath is maintained as a flourishing green space and historic landscape, B: Improved quality of life for Heath visitors, C: The Heath is inclusive and welcoming to a diverse range of visitors and D: Greater number of and diversity of People taking care of the Heath.
21. The Policy also meets the three objectives and outcomes set out in the Open Spaces Business Plan 2018-19 (a) Open spaces and historic sites are thriving and accessible, (b) Spaces enrich people's lives and (c) Business practices are responsible and sustainable.
22. This Policy contributes towards the achievement of the three aims set out in the City of London Corporate Plan 2018-23. Contribute to a flourishing society (1-4), Support a thriving economy (5) and Shape outstanding environments (9-12).

Financial Implications

23. The Events Policy details the framework for event cost recovery. The associated charges for holding events are set out in the annual Fees & Charges Report for Hampstead Heath which is review and approved by Members on an annual basis.
24. Information on the costs associated with the 2018 Events Programme are available at Appendix 3.
25. Following a request from Members, Officers meet with representatives of the Affordable Art Fair to discuss the license arrangements for the up-coming 2019 Fair. A note outlining discussions is attached at Appendix 4.

Conclusion

26. The proposed 2019 Events Programme incorporates a wide range of events that promote health and well-being, while being fully in keeping with the aims of the Events Policy and contributing to achieving the Management Strategy Outcomes.

Appendices

- Appendix 1 - Highlights of the 2018 Events Programme
- Appendix 2 - Proposed 2019 Events Programme
- Appendix 3 - 2018 Events Programme financial information (non-public)
- Appendix 4 - Affordable Art Fair License 2019 (non-public)

Contact

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Appendix 1

2018 Events in detail

The Affordable Art Fair (AAF) welcomed 15,550 visitors between 10 and 13 May, this was a decrease in footfall of 1,500. This was a slight dip on 2017's numbers but the fair overall saw a buoyant atmosphere and a smooth tenancy on the Heath.

The **Highgate Harriers' Night of the 10,000m PBs** was held on 19 May and received extensive international media coverage. The event has grown from hosting the British National Championships to nowadays hosting the European Cup, with athletes from 27 nations competing. Thousands of spectators enjoyed this free event, including VIPs such as Lord Sebastian Coe (IAAF President), Ronnie Sullivan OBE, Olympic medallist Wendy Sly MBE and President of European Athletics Sven Arne Hansen. A fly-past by the RAF Typhoon Squadron was an added attraction. The BBC televised the event for the first time and over 50,000 viewers watched the races live, despite competition from the Royal Wedding and FA Cup Final. The event continues to demonstrate how a not-for-profit volunteer initiative can both positively engage the local community and become a world-class track event, with four of the participating athletes running fast enough to feature in the IAAF Global Top 10 rankings. The 2019 event will take place on 6 July and will once again welcome the best of Europe, while also hosting the Team GB trials for the IAAF World Championships taking place in Doha. Negotiations are continuing with the BBC to promote the event on their Red Button platform, so that it can be accessed by an even wider audience.

The **2018 Summer Music Programme** at the Parliament Hill and Golders Hill Park bandstands included 26 band performances from June until August. The three Friday night concerts at Parliament Hill were a great success, with over 3,000 people supporting these much-loved concerts.

The **Give It A Go! Festival** was held on 16 July, in partnership with the London Borough of Camden and other partners from around the Borough. Due to this year's very hot conditions, both the Mayhew Dog Show and Operation Centaur (showcasing the Shire horses) were cancelled. However tasters were offered of all the following sports: fencing, athletics, football, rugby, bowls, croquet, assault courses and T3 lawn table tennis, plus Lawn Tennis incorporating the great British Tennis Weekend. This year British Volleyball also took part, offering coaching, taster sessions and organized matches. The event attracted over 5,000 people, which was slightly down on last year, probably because the World Cup Final and the Men's Wimbledon Final were being played on the same day. However, there was good positive media coverage in both local papers, as well as plenty of positive comments from customers.

Some 299 people in 55 teams participated in the **20th Hampstead Heath Duathlon** on 2 September. Numbers were up on 2017 and competitors also received a 20th anniversary T-shirt. The event is managed in partnership with Hampstead Rugby Club and ParkRun and offers an opportunity for participants to run across the Heath and swim in each of our swimming facilities.

Zippos Circus returned to the Heath after completing a comprehensive risk assessment to manage the possibility of demonstrations and protest groups attending the event. Their ten-day stay at the end of October featured acrobatics, horses, music and clowns, in a circus tent on East Heath. The event was well attended, with the opening night being their best here in ten years. The risk assessment audit advised on new security measures, which were introduced. These included a new entrance to the fair, fencing around the perimeter of the event and the event organiser [Zippos] being responsible for monitoring the activities of the protesters at the event, while also being the first point of contact for the Metropolitan Police. Throughout the ten-day stay, there were sporadic protests prior to circus performances. Overall there were four nights of protest, with a maximum number of seven protesters in attendance and a minimum number of 2. These protests were peaceful and were managed effectively by the Zippos team.

The **London Youth Games** attracted over 2,000 entries, which for the first time came from all 32 Boroughs. Jon Hughes, Chief Executive Officer of the London Youth Games, said: *"What an incredible way to start the 2018 London Youth Games season, with school children from every London borough coming together. Our thanks go out to the City of London, the South of England Athletic Association and our dedicated team of volunteers for their continued support in making this event such a great success."*

A total of eighteen **Wedding & Civil Ceremonies** took place here during 2018. The Hill Garden has become the most popular location, being the venue for eight weddings. A number of larger weddings have been held there, as they can be easily accommodated in this location. The Rotunda has closely followed this, with seven ceremonies taking place there, and the Belvedere has had three weddings. Feedback from clients and guests is extremely positive. It is clear that the high quality of service provided remains critical to the continued success of the venue.

Proposed 2019 Events Programme

No	Day	Date	Month	Time	Event	Place	No of Set up days
1	Sat	19	Jan	10am-11am	Phish-Outdoor Swimming Race	Lido	1
2	Sat	26	Jan	11am	Southern Counties Cross Country Championship	Parliament Hill	3
3	Sat	16	Feb		North West London Young Athletes Cross Country League	Extension	
4	Fri	15	March		Hereward House School Cross Country	Extension	
5	Sun	7	April	9am-3.30pm	LOK Orienteering Event	East Heath	1
6	Wed	10	April	10am-6pm	Highgate Harriers - Middlesex Young Athletes league (MYAL)	Athletics Track	1
7	Fri	19	April	12pm-9.30pm	Easter Fair	East Heath	
8	Sat	20	April	12pm-9.30pm	Easter Fair	East Heath	
9	Sun	21	April	12pm-7pm	Easter Fair	East Heath	
10	Mon	22	April	12pm-9.30pm	Easter Fair	East Heath	7
11	Wed	24	April	11am-4pm	Camden Secondary Schools Cross Country	PH Athletics Track	1
12	Thu	25	April	3pm-6pm	Camden Schools Mini Tennis Tournament	Parliament Hill tennis courts	1
13	Wed	1	May	11am	World Laughter Day celebration	Parliament Hill bandstand	1
14	Tue	8	May	3pm-6pm	CSSA Football Tournaments	Parliament Hill football pitches	1
15	Wed	8	May	3pm-6pm	CSSA Football Tournaments	Parliament Hill football pitches	1
16	Wed	8	May	9am-4pm	Camden Secondary School Athletics championships	Athletics Track	1
17	Wed	8	May	5.30pm-9.30pm	Affordable Art Fair	East Heath	
18	Thu	9	May	11am-5.30pm-9.30pm	Affordable Art Fair	East Heath	
19	Fri	10	May	11am-6pm	Affordable Art Fair	East Heath	
20	Sat	11	May	11am-6pm	Affordable Art Fair	East Heath	
21	Sun	12	May	11am-6pm	Affordable Art Fair	East Heath	
22	Tues	14	May	3pm-6pm	CSSA Football Tournaments	Parliament Hill football pitches	1
23	Sun	19	May	9am-2pm	Hampstead 4Heart - British Heart Foundation	East Heath	1
24	Sun	19	May	9am-11.30am	Garden Suburb Junior School PTA Funrun	Extension	1
25	Sat	25	May	12pm-9.30pm	Spring Bank Holiday Fair	East Heath	1
26	Sun	26	May	9am-2pm	British Heart Foundation	East Heath	1
27	Sun	26	May	12pm-7pm	Spring Bank Holiday Fair	East Heath	
28	Mon	27	May	12pm-9.30pm	Spring Bank Holiday Fair	East Heath	7
29	Sun	9	June	8am - 1pm	Cancerkin Hampstead Heath Walk		
30	Sun	9	June	3pm-5pm	Band - The Trouser Band	Parliament Hill bandstand	1
31	Sun	9	June	3pm-5pm	Band - London Metropolitan Brass Band	Golders Hill Park bandstand	
32	from	10	June	all week	"This Girl Can " week	Parliament Hill	1
33			June		"This Girl Can " - Tennis coaching		

34			June		"This Girl Can " - school sessions		
35			June		"This Girl Can " - BMF		
36			June		"This Girl Can " - Highgate Harriers		
37			June		"This Girl Can " - fencing		
38			June		"This Girl Can " - Rugby coaching		
39	Sat	15	June	11am-2pm	Race for Life	East Heath	
40	Sun	16	June	3pm-5pm	Band - Road Trip Band	Parliament Hill bandstand	1
41	Sun	23	June	3pm-5pm	Band - Young Music Makers	Parliament Hill bandstand	1
42	Sun	23	June	3pm-5pm	Band - Balkan Village Band	Golders Hill Park bandstand	1
43	Thu	27	June	7pm-9pm	Band - John Etheridge's Sweet Chorus	Golders Hill Park café	1
44	Fri	28	June	7pm - 9pm	Band - John Etheridge and Wimala Rowe	Parliament Hill café	1
45	Sun	30	June	3pm-5pm	Band - Ashley Walker Experience	Parliament Hill bandstand	1
46	Fri	5	July	7pm - 9pm	Band - Dig It Sound System's Music Night	Parliament Hill bandstand	1
47	Sat	6	July	10am-10pm	Night of the 10,000m PBs	Athletics Track	3
48	Sun	7	July	6.30-8.30pm	Band - The Artery Showcase	Parliament Hill bandstand	1
49	Sun	7	July	3pm-5pm	Band - Hendon Music Centre Concert Band	Golders Hill bandstand	1
50	Fri	12	July	7pm - 9pm	Band - The Stealers	Parliament Hill bandstand	1
51	Sun	14	July	1.00pm-5.30pm	GIAG Festival	Parliament Hill	3
52	Sun	14	July	1pm-5pm	The Good Old Boys	Parliament Hill bandstand	
53	Sun	14	July	1pm-4.30pm	Andalus	Parliament Hill bandstand	
54	Sun	21	July	3pm-5pm	Band - Snakes and Ladders	Parliament Hill bandstand	1
55	Sun	21	July	3pm-5pm	Band - City of London Brass Band	Golders Hill bandstand	1
56	Mon	22	July	9.30am-10.30am	Water Awareness Week	Lido	1
57	Tues	23	July	9.30am-10.30am	Water Awareness Week	Lido	
58	Wed	24	July	9.30am-10.30am	Water Awareness Week	Lido	
59	Thu	25	July	9.30am-10.30am	Water Awareness Week	Lido	
60	Fri	26	July	9.30am-10.30am	Water Awareness Week	Lido	
61	Sun	28	July	3pm-5pm	Band - Marina & Fraud Squad	Parliament Hill bandstand	1
62	Sun	4	Aug	3pm-5pm	Band - London Gay Symphonic Winds	Golders Hill bandstand	1
63	Sun	4	Aug	3pm-5pm	Band - Harrow Concert Band	Parliament Hill bandstand	1
64	Sun	11	Aug	3pm-5pm	Band - Chico Chica	Parliament Hill bandstand	1
65	Sun	18	Aug	3pm-5pm	Band - Green Cjain Quartet	Parliament Hill bandstand	1
66	Sun	18	Aug	3pm-5pm	Band - Longland Jazz Band	Golders Hill bandstand	1
67	Sat	24	Aug	12pm-9.30pm	Summer Bank Holiday Fair	East Heath	
68	Sun	25	Aug	12pm-7.00pm	Summer Bank Holiday Fair	East Heath	

69	Sun	25	Aug	3pm-5pm	Band - Oh la la! Fifi la Mer	Parliament Hill bandstand	
70	Sun	25	Aug	3pm-5pm	Band - The 286	Golders Hill bandstand	
71	Mon	26	Aug	12pm-9.30pm	Summer Bank Holiday Fair	East Heath	7
72	Sun	1	Sept	8am-2pm	20th Heath Duathlon	Lido/Parliament Hill	1
73	Sat	14	Sept	1.30pm-3.30pm	Pat Bagnal memorial Cross Country (Highgate school)	HH Extension	1
74	Sat	14	Sept	10am	Jubilee Hall Trust Charity Run	Parliament Hill	1
75	Tue	24	Sept	10am-11.30am	The Mulbery House School Sponsored Charity Walk	Parliament Hill	1
76	Fri	27	Sept	10am-1pm	CSSA Cross Country	Parliament Hill	1
77	Sat	5	Oct	10am-1pm	Brookfield School family Fun Run	Parliament Hill	1
78	Sun	6	Oct	2.30pm-5pm	Hampstead Heath Conker Championship & Mad Dog Bites	Parliament Hill bandstand	1
79	Mon	7	Oct	2pm-4pm	William Ellis parents Association - 3k Sponsored Run	Parliament Hill	1
80	Wed	9	Oct	11.30-4pm	Civil Service Cross Country Championship	Parliament Hill	1
81	Fri	11	Oct	12pm-3pm	CSSA Tag Rugby Competition	Ben Dorsett	1
82	Fri	11	Oct	9am-4pm	Highgate School Foundation Sponsored Walk	Hampstead heath	1
83	Wed	16	Oct	3pm-5pm	London Universities & Colleges (LUCA) Cross Country	Parliament Hill	1
84	Thu	17	Oct	8:25am-12.30pm	College Francais Bilingue London Cross Country	Parliament Hill	1
85	Thu	5	Dec	11am-2pm	The Fire Service Cross Country	Parliament Hill	1
86	Wed	25	Dec	11am	Christmas Swim	Men's Pond	1

The following large/major events have already received Committee approval.

- Affordable Art Fair, 9 – 12 May 2019.
- Race for Life, 15 June 2019.
- Highgate Harriers Night of 10,000m PB's, 6 July 2019.

In addition to the events listed above, there are currently nine Wedding & Civil Ceremonies scheduled so far in 2019.

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Committees: Corporate Projects Board - For Decision Project Sub Committee – For Decision Hampstead Heath, Highgate Wood, Queen's Park Committee – For Decision		Dates: 31 January 2019 20 February 2019 13 March 2019
Subject: Queen's Park Sandpit Refurbishment & Public Toilet Rebuild Unique Project Identifier: 12055	Gateway 2: Project Proposal Regular	
Report of: Director of Open Spaces Report Author: Richard Gentry		For Decision

Recommendations

<div>1. Next steps and Requested decisions</div>	<div><p>Project Mission Statement: To provide an accessible and safe public toilet facility, construct a sustainable building which meets the needs of Park users and refurbish the sandpit adjacent to the public toilets.</p><p>Approval track: 2. Regular</p><p>Next Gateway: Gateway 3/4 - Options Appraisal (Regular)</p><p>Next Steps:</p><div><div>1.1 To enable the project to move from RIBA stage 2 to RIBA stage 3, developed design.</div><div>1.2 Appoint Consultant(s) to complete structural investigation and if necessary develop further concept designs.</div><div>1.3 Prepare Gateway 3/4 Options Appraisal, providing detailed costs.</div><div>1.4 Finalise developed design RIBA stage 3.</div></div><p>Requested Decisions:</p><div><div>1.</div><div>Members are asked to approve the initiation of this project, including the £14,000 resources, funded through local risk, and to approve progression of this project to the next stage of the Gateway process.</div></div></div>								
<div>2. Resource requirements to reach next Gateway</div>	<table><tr><th>Item</th><th>Reason</th><th>Funds/ Source of Funding</th><th>Cost (£)</th></tr><tr><td></td><td></td><td></td><td></td></tr></table>	Item	Reason	Funds/ Source of Funding	Cost (£)				
Item	Reason	Funds/ Source of Funding	Cost (£)						

	Staff time	Project Management,	Local Risk	£5,000
		Structural Engineer	Local Risk	£6,000
		Consultant to develop concept designs for additional single toilet cubicle options	Local Risk	£3,000
	Total			£14,000
3. Governance arrangements	<p>3.1 Spending Committee: Hampstead Heath, Highgate Wood and Queen's Park Committee (HHMC).</p> <p>3.2 Senior Responsible Person: Bob Warnock, Superintendent, Hampstead Heath</p> <p>3.3 Project Board: This project would be managed through the Open Spaces Department, Hampstead Heath Division, Capital Projects Board.</p>			

Project Summary

4. Context	<p>4.1 The Queen's Park Public Toilets are located adjacent to the Play Area in the south west corner of the Park. The building dates back to the 1980s when the Play Area was redeveloped.</p> <p>4.2 The current toilet facility is accessible from the Park, but not the Play Area, and is gender specific. With a mix of cubicles, urinals and an accessible toilet on the Gentleman's side and cubicles and an accessible toilet on the Ladies' side. Both have baby changing tables available.</p> <p>4.3 Following the June 2017 Queen's Park Consultative Group (QPCG) meeting and the subsequent finding of movement in the building in September 2017, the QPCG suggested that this was an opportunity to consider a more ambitious project be undertaken to either refurbish or rebuild the toilet.</p> <p>4.4 The QPCG asked that the City of London Corporation consider the opportunity of a new build toilet facility to provide access from the Park and Play Area.</p> <p>4.5 The QPCG had previously commented that the view of the wider community was that the toilets were not of a standard expected in a public park managed by the City of London Members felt that a facility with longevity would be the most cost effective solution.</p>
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	<p>4.6 Single point of access to the existing toilets presents safeguarding issues for parents/carers with multiple children using the Play Area.</p> <p>4.7 Lack of suitable toilets and changing provision for children and babies.</p> <p>4.8 The sandpit and the play equipment within the play area is failing and beyond economical repair.</p> <p>4.9 This project will deliver a toilet facility and a sandpit which will accommodate the potential increase in visitor / user numbers.</p> <p>4.10 Following consultation with the City Surveyor's Department, they have advised the Open Spaces Department that they consider the toilet facilities to be fit for purpose and it would continue to be maintained through the Cyclical Works Programme.</p>
5 Brief description of project	<p>5.1 To provide an accessible and safe public toilet facility which is in keeping with the character of the Park with direct access from the Play Area.</p> <p>5.2 Construct a sustainable building which meets with the needs of Park users and the wider community now and in the future.</p> <p>5.3 Refurbish the sandpit adjacent to the public toilets, to provide a safe, accessible environment for challenging play and appropriate level of risk to support learning and development.</p>
6 Consequences if project not approved	<p>6.1 Items of play equipment in the sandpit have reached the end of their serviceable life and the facility would have to be closed due to a potential Health and Safety risks.</p> <p>6.2 The demand for public toilets facilities and outdoor play space is increasing as a consequence of the significant increase in housing and development in Brent and the impact that this is having on Queen's Park. As the Park continues to see an increase in visitors the toilet provision and the sandpit will fail to meet the increased demand from its users.</p> <p>6.3 There is a risk to the City of London's reputation. The opinion of local stakeholders suggests the current provision of facilities does not meet with their expected standards.</p> <p>6.4 The public toilet is maintained through the current Cyclical Works Programme. The City of London will be required to increase their budget for ongoing maintenance costs as the facility and its fixtures deteriorate.</p>
7 SMART Project Objectives	<p>Specific – Provide facilities which are accessible, safe and easily maintained. Provide sustainable facilities that are in character with the open space environment. Provide a play space which is challenging with the appropriate level of risk.</p>

	<p>Measurable – The Park and its facilities are relevant and accessible to a more diverse range of users, measurable through a user / visitor survey.</p> <p>Assignable – The project for the rebuild of the toilets and the redevelopment of the sandpit will be led by the City Surveyor's Dept.</p> <p>Realistic – Facilities which meet with the aspirations of the local community, Park users and wider audience. Giving access to the toilet facility from the play area and from the Park and providing a sandpit which is challenging and offers good play value.</p> <p>Time-related – Full project delivery, January 2019 – April 2021. December 2020 – April 2021 (construction phase RIBA 5, 6 and 7)</p>
8 Key Benefits	<p>8.1 Increased user / visitor satisfaction by providing suitable facilities.</p> <p>8.2 Improving the user/visitor experience, measured in terms of user satisfaction, e.g. delivering a toilet facility which is of a high standard, safe, clean and hygienic.</p> <p>8.3 Improving the City of London's reputation and reducing reputational risk, e.g. less complaints.</p> <p>8.4 Improved quality of facilities and services, receiving positive feedback from users / visitors to the Park.</p> <p>8.5 Improved safeguarding of children by them having direct access to a toilet facility from the play area, measured through user satisfaction and reduction in complaints received.</p> <p>8.6 Reduce resource required to maintain toilet facility.</p> <p>8.7 Reduction in energy costs.</p> <p>8.8 The proposed roof area would be fitted with a solar Photovoltaic (PV) Cells and will seamlessly connect into the existing electrical network.</p> <p>8.9 Installing solar PV will reduce energy bills but it also has a significant impact on reducing greenhouse gas emissions, specifically carbon dioxide, which is directly linked to heat usage.</p> <p>8.10 With an installation of the proposed size producing 6271.65kWh per annum, there will be a reduction of 3255 kg of CO2 emitted.</p>
9 Project category	7a. Asset enhancement/improvement (capital)
10 Project priority	B. Advisable

11 Notable exclusions	None noted
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Options Appraisal

12 Overview of options	<p>The options are:</p> <p>12.1 Value engineer the project as a whole by adding a single toilet cubicle at the rear of the toilet block, accessible from the sandpit, refurbish the existing building and redevelop the sandpit. This is the least expensive option, delivering an accessible toilet facility from the sandpit. This option does not meet with the aspirations of the QPCG or the Hampstead Heath, Highgate Wood and Queen's Park Committee (HHMC). This is the least expensive option and is estimated to be £150K including the redevelopment of the sandpit.</p> <p>12.2 Refurbish the toilet building and the sandpit, value engineering the proposed designs. This was not the preferred option of the QPCG or the HHMC. This option was recommended to the HHMC on the 28 November 2018. However, the HHMC agreed to progress option 12.3.</p> <p>12.3 Rebuild the toilet building and refurbish the sandpit, value engineering the proposed designs. This is the most costly option and is the preferred option of both the QPCG and the HHMC. This option was approved at the HHMC on 28 November 2018. This option delivers a sustainable, modern and efficient toilet building and a sandpit which provides challenging play, with a suitable level of risk, learning and development. This is the most expensive option and is estimated to be £470K.</p>
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Project Planning

13 Delivery Period and Key dates	<p>Overall project: January 2019 – April 2021</p> <p>Key dates:</p> <ul style="list-style-type: none"> ○ G 1/2 January - March 2019 ○ G 3/4, target May 2019 ○ Appoint consultant team, target July 2019 ○ Design Work complete, October 2019 ○ Works procurement complete, target December ○ Planning approval obtained January/February 2020 ○ Lead in end March 2020 ○ Start on site Dec 2020/April 2021 ○ Completion April 2021 ○ RIBA stages 6/7 April/May 2021
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	Other works dates to coordinate: <i>None known at this time.</i>
14 Risk implications	<p>Overall project risk: Low</p> <p>14.1 Inability to secure funding through the City of London or externally.</p> <p>14.2 Planning consent refused by the London Borough of Brent. The Park is within a conservation area.</p> <p>14.3 Weather impacts on the construction phase of the project.</p> <p>14.4 Unknown / unforeseen utility services beneath the existing building, play area, cause delay and/or increase costs.</p> <p>14.5 Local community aspirations are not met, potential reputational risk to the City of London.</p>
15 Stakeholders and consultees	<p>15.1 Queen's Park Consultative Group</p> <p>15.2 Hampstead Heath, Highgate Wood and Queen's Park Committee</p> <p>15.3 City Surveyor's Department</p> <p>15.4 Chamberlain's Department</p> <p>15.5 Media and Communications Team.</p> <p>An Equality Impact Assessment will be undertaken for the project, results will be reported on a date TBC.</p>

Resource Implications

16 Total estimated cost	Likely cost range: This is for a range of options - £150K to £470K (see commentary in Section 12.)													
17 Funding strategy	Choose 1: No funding confirmed	Choose 1: Mixture - some internal and some external funding												
	<table><tr><td>Funds/Sources of Funding</td><td>Cost (£)</td></tr><tr><td>Local Risk (City Cash)</td><td>£25,000</td></tr><tr><td>Cyclical Works Programme 19/20</td><td>£35,000</td></tr><tr><td>Other sources of funding to be explored*</td><td>£410,000</td></tr><tr><td></td><td></td></tr><tr><td>Total</td><td>£470,000</td></tr></table>		Funds/Sources of Funding	Cost (£)	Local Risk (City Cash)	£25,000	Cyclical Works Programme 19/20	£35,000	Other sources of funding to be explored*	£410,000			Total	£470,000
	Funds/Sources of Funding	Cost (£)												
	Local Risk (City Cash)	£25,000												
	Cyclical Works Programme 19/20	£35,000												
	Other sources of funding to be explored*	£410,000												
Total	£470,000													
*There is no existing financial provision to meet the cost of this project and it is therefore currently unfunded. Resources to deliver this project will be subject to a request to the Resource Allocation Sub Committee and will be subject to prioritisation														

	against other competing bids in the context of the City's cash medium term financial plans.
18 Investment appraisal	Not applicable, although the design of the facility would aim to achieve a reduction in the ongoing costs of maintenance and resource through the Cyclical Works Programme and staff time, e.g. cleaning of the toilet facility. .
19 Procurement strategy/Route to Market	<p>19.1 The Open Spaces Dept, Hampstead Heath Division will work with the City of London Procurement Team. A point of contact is to be confirmed within this team.</p> <p>19.2 The project will be delivered working in collaboration with both internal and external stakeholders. Where necessary, specialist contractors will be required to quote for works.</p> <p>19.3 Competitive tender processes will be carried out for the works to be completed at the toilet building and the sandpit.</p>
20 Legal implications	<p>20.1 The City of London has the power to provide recreational facilities and public conveniences at Queen's Park under section 76 of the Public Health Acts Amendment Act 1907 and section 19 of the Local Government (Miscellaneous Provisions) Act 1976.</p> <p>20.2 Planning permission for the proposals will be required from the local planning authority. Queen's Park is within a conservation area.</p>
21 Corporate property implications	<p>21.1 The proposal aligns with the Corporate Property Asset Management Strategy 2017-18, in particular:</p> <ul style="list-style-type: none"> Operational assets remain in good, safe and statutory compliant condition. Operational assets are fit for purpose and meet service delivery needs. <p>21.2 However, the proposal does not align with a further key objective of the Corporate Property Asset Management Strategy, in that: Capital and revenue projects are affordable, sustainable, prudent and directed to the highest Corporate priorities.</p> <p>21.3 The City Surveyor's Department have expressed their opinion that the toilet facility, although not providing access from the play area, is fit for purpose and continues to be maintained through the Cyclical Works Programme.</p>
22 Traffic implications	None
23 Sustainability and energy implications	23.1 The proposed roof area would be fitted with a solar PV system, assumed to be facing due South East/North West, at a pitch of 15° with no known shading, subject to planning (if required), structural survey and electricity network operator

	<p>approval, and will seamlessly connect into the existing electrical network.</p> <p>23.2 Installing solar PV will reduce energy bills but it also has a significant impact on reducing greenhouse gas emissions, specifically carbon dioxide, which is directly linked to heat usage.</p> <p>23.3 With an installation of the proposed size producing 6271.65kWh per annum, there will be a reduction of 3255 kg of CO2 emitted.</p>
24 IS implications	None
25 Equality Impact Assessment	An equality impact assessment will be undertaken.
26 Data Protection Impact Assessment	The risk to personal data is less than high or non-applicable and a data protection impact assessment will not be undertaken

Appendices

Appendix 1	Project Briefing
Appendix 2	
Appendix 3	

Contact

Report Author	Richard Gentry
Email Address	richard.gentry@cityoflondon.gov.uk
Telephone Number	020 7332 3322

Project Briefing

Project identifier			
[1a] Unique Project Identifier	12055	[1b] Departmental Reference Number	Hampstead Heath Divisional Plan Project 2.4
[2] Core Project Name	Queen's Park Sandpit Refurbishment & Public Toilet Rebuild		
[3] Programme Affiliation (if applicable)	Hampstead Heath, Parliament Hill Fields Toilets		

Ownership	
[4] Chief Officer has signed off on this document	Colin Buttery – Director, Open Spaces Department
[5] Senior Responsible Officer	Bob Warnock - Superintendent, Hampstead Heath Division
[6] Project Manager	Richard Gentry, Constabulary and Queen's Park Manager

Description and purpose
[7] Project Mission statement / Elevator pitch
To provide an accessible and safe public toilet facility which is in keeping with the character of the Park with direct access from the Play Area. Constructing a sustainable building which meets with the needs of Park users and the wider community now and in the future. As well as refurbishing the sandpit adjacent to the public toilets, to provide a safe, accesible environment for challenging play, with a suitable level of risk, learning and development.
[8] Definition of Need: What is the problem we are trying to solve or opportunity we are trying to realise (i.e. the reasons why we should make a change)?
<p>Problems</p> <ul style="list-style-type: none"> • Single point of access to the existing toilets presents safeguarding issues for parents/carers with mulple children using the playground. • Lack of suitable toilets and changing provision for children and babies. • The foundations of the sandpit and the play equipment within this facility is failing and beyond economical repair. <p>Opportunities</p> <ul style="list-style-type: none"> • Opportunity to construct a sustainable facility in keeping with the environs and character of the Park. • Opportunity to construct a toilet that provides a modern, efficient and hygienic facility for all Park users. • Opportunity to refurbish the sandpit to provide an accesible play facility with direct access to toilets.
[9] What is the link to the City of London Corporate plan outcomes?
<p>[1] People are safe and feel safe.</p> <p>[2] People enjoy good health and wellbeing.</p> <p>[4] Communities are cohesive and have suitable housing and facilities.</p> <p>[9] Our spaces are secure, resilient and well-maintained.</p> <p>[10] Our physical spaces have clean air, land and water and support a thriving and sustainable natural environment.</p>
[10] What is the link to the departmental business plan objectives?
<p>This project is linked to the following Open Spaces Department Business Plan Outcomes:</p> <p>A.1. Our Open Spaces are accessible, inclusive and safe (1, 2, 12)</p>

B.5. People enjoy good health and wellbeing (2,3,4)					
[11] Note all which apply:					
Officer: Project developed from Officer initiation	Yes	Member: Project developed from Member initiation	Yes	Corporate: Project developed as a large scale Corporate initiative	No
Mandatory: Compliance with legislation, policy and audit	No	Sustainability: Essential for business continuity	Yes	Improvement: New opportunity/ idea that leads to improvement	Yes

Project Benchmarking:
[12] What are the top 3 measures of success which will indicate that the project has achieved its aims? <These should be impacts of the activity to complete the aim/objective, rather than 'finishes on time and on budget'>>
1) Provide facilities which are accessible and sustainable, safe and easily maintained, e.g. a hygienic facility, daily cleaning by staff more efficient. This would be measured through the Open Spaces Annual Satisfaction Survey.
2) Facilities whose characters are in in keeping with the open space environment. This would be measured through the Open Spaces Annual Satisfaction Survey.
3) Facilities which meet with the aspirations of the local community, park users and wider audience. Giving access to the toilet facility from the play area and from the Park and providing a sandpit which is challenging and offers good play value. This would be measured through the Open Spaces Annual Satisfaction Survey.
[13] Will this project have any measurable legacy benefits/outcome that we will need to track after the end of the 'delivery' phase? If so, what are they and how will you track them? (E.g. cost savings, quality etc.)
<ul style="list-style-type: none"> The toilet facility, once completed should not increase any ongoing maintenance costs under the existing Cyclical Works Programme (CWP) budget. Cost savings in resource used to clean the toilet facility. The sandpit is relevant and is accesible to a more diverse range of users. The sandpit will deliver quality and challenging play, with an appropriate level of risk, which sees an increase in visitors and user satisfaction. Visitors to the Park would have access to a safe, hygienic, sustainable and modern facility which can be accessed from the Park and from the segregated play area.
[14] What is the expected delivery cost of this project (range values)[£]?
Options presented to the Hampstead Heath, Highgate Wood and Queen's Park Committee in November 2018 included delivery cost options ranging from £330,780 this would be a refurbishment of the existing toilet block and the redevelopment of the sandpit, with costs extending to £470,000, which is for a full rebuild of the toilet block and the redevelopment of the sandpit. An option of a single toilet block on the rear of the existing toilet premises was not a preferred option of the Queen's Park Consultative Group, this option, including the redevelopment of the Sandpit would be an estimated £150K.
[15] Total anticipated on-going revenue commitment post-delivery (lifecycle costs)[£]:
There will be an annual charge for the ongoing maintenance and cleaning of Photovoltaic cells (PVC), the ongoing costs is estimated to be £670 in year 1 increasing to £700 pa in following years. The Sandpit in the Play Area would be maintained through the Parks local risk budget. These costs may be offset by a possible reduction in energy charges though use of the PVC.
[16] What are the expected sources of funding for this project?
City Cash and External Funding. Neither City Cash nor External Funding have been confirmed as sources of funding.

<p>[17] What is the expected delivery timeframe for this project (range values)? Are there any deadlines which must be met (e.g. statutory obligations)?</p>
<p>Lower Range estimate: January 2019 – August 2020 Upper Range estimate: January 2019 – April 2021 The project from RIBA Stage 3-4 Developed and Technical Design to RIBA Stage 7 (In use) would be 455 days. The construction (RIBA Stage 5) is estimated to be 105 days (15 weeks). Ideally this project (construction) should take place over the winter months. The construction phase of the Sandpit is expected to be 11 weeks.</p>

Project Impact:	
<p>[18] Will this project generate public or media impact and response which the City of London will need to manage? Will this be a high-profile activity with public and media momentum?</p> <p>The rebuild of the toilet facility will attract public and local media interest, the risk of this being a high-profile activity is low. The construction phase of the project may attract some negative public and media interest due to inconvenience caused to Park visitors, this would be mitigated through the use of temporary toilets. . The redevelopment of the sandpit would be carried out in parallel with the rebuild of the toilet facility adjacent to the Play Area.</p>	
<p>[19] Who has been actively consulted to develop this project to this stage? <(Add additional internal or external stakeholders where required) ></p>	
Chamberlains: Finance	Officer Name: Alison Elam
Chamberlains: Procurement	Officer Name: To be confirmed
IT	Officer Name: N/A
HR	Officer Name: N/A
Communications	Officer Name: Laura Simpson / John Park
Corporate Property	Officer Name: Marcus Odunlami / Sunil Singh / Warren Back
External	Queen's Park Consultative Group
<p>[20] Is this project being delivered internally on behalf of another department? If not ignore this question. If so: Please note the Client supplier departments. Who will be the Officer responsible for the designing of the project? If the supplier department will take over the day-to-day responsibility for the project, when will this occur in its design and delivery?</p>	
Client	Department: Open Spaces Dept.
Supplier	Department: City Surveyor's Dept.
Supplier	Department:
Project Design Manager	Department: City Surveyor
Design/Delivery handover to Supplier	Gateway stage: Post Detailed Design

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Committee:	Date:
Open Spaces and City Gardens - For Decision	10 December 2018
Hampstead Heath, Highgate Wood - For Information	13 March 2019
and Queens Park	
Epping Forest and Commons - For Information	14 January 2019
Committee	
West Ham Park - For Information	04 February 2019
Port Health & Environmental - For Information	15 January 2019
Services	
Subject: Tree Pests and Diseases: Oak Processionary Moth urgent update	Public
Report of: Colin Buttery – Director, Open Spaces	For Information
Report author: Colin Buttery – Director, Open Spaces	

Summary

This report provides Members with an update on the challenges being faced due to the spread of Oak Processionary Moth (OPM) across the Open Spaces in the care of The City of London. The OPM caterpillars shed irritating hairs that can cause allergic reactions in people and dogs.

The report also highlights the resource issues with expenditure in the financial year 2018/19 approaching £100,000 across the Open Spaces. It is anticipated that the resource demands for the control of OPM in future years will be in excess of £250,000 pa. It is proposed that these new and increasing resource commitments are highlighted through the Chamberlain to the Medium-term Financial Planning Process scheduled for January 2019.

Recommendation

Members are asked to:

- Note the challenging position regarding the spread of Oak Processionary Moth (OPM) and the partnership work being undertaken with the Forestry Commission.
- Note that the cost of risk based OPM control undertaken in 2018/19 is likely to lead to a small departmental overspend at the year-end.
- Approve the submission of a bid for additional resources to Resource Allocation Sub Committee for future financial years from 2019/20, highlighting OPM as a new and significant resource demand in the medium-term financial planning process.

Main Report

Background

1. Oak Processionary Moth (*Thaumetopoea processionea*) (OPM) was accidentally introduced to the UK from Europe through the importation of oak trees for a development site in Richmond, West London in 2006. In a short space of time OPM had spread to a wide area of the Borough of Richmond and by 2008 was found in Richmond Park and Kew Gardens.
2. OPM is a pest species that feeds on oak trees and in extreme numbers can result in the defoliation of a tree. However, the main reason for seeking to control the spread and numbers of OPM caterpillars is that the irritating hairs on the caterpillars and within the communal nests, represents a public and animal health hazard through allergic reactions.
3. The City of London has been working closely with the Forestry Commission, Natural England, National Trust, The Royal Parks, Local Authorities and other land owners to share scientific data and research, practical experience and good practice. Public Health England has also been involved in advising on health issues and the Forestry Commissions communications including: “*Spot it, avoid it, report it*” public awareness campaign. Information has been sent to GP’s across London and Veterinary surgeries have also been contacted to make vets aware of the symptoms and risk primarily to dogs.
4. The City Corporation Chairs the Oak Processionary Moth Strategic Group which helps the Forestry Commission engage with landowners, share the strategic direction being taken by Defra and promote best practice.
5. Control methods have primarily focussed on two approaches; nest removal or pesticide spraying with *Bacillus thuringiensis var kurstaki* (known as Bt) a bio-pesticide. The bio-pesticide is applied in early spring as soon as the eggs hatch and the initial instars (developmental stages) of the caterpillars emerge. Neither approach is 100% effective and the aim of both techniques is primarily to protect public health and reduce the rate of spread of the pest.
6. The City Corporation has taken a risk zone-based approach targeting OPM in areas where the public would be most at risk of being exposed to the caterpillars or nests. This includes removal of nests close to busy locations such as car parks, key paths and buildings, catering facilities, children’s play and sporting facilities.
7. The use of the bio-pesticide (Bt) in the Spring where OPM has already been identified is also carefully targeted. Spraying is kept to a minimum because of its impact on non-target species of Lepidoptera such as butterflies and native species of moth. The collateral damage to the wider biodiversity of a site is a concern with many of the Open Spaces protected through statutory designations such as Sites of Special Scientific Interest (SSSI), National Nature Reserves (NNR), and sites of Special area of Conservation (SAC).

8. The Forestry Commission and Forest Research are undertaking a regional pheromone trapping programme with support from Cambridge University. This work is helping to monitor the spread of the pest species and the density of the populations. Research is also being undertaken to consider if there are other viable control methods including natural predators.
9. In reducing the human health risks, we are recognising that City of London Arboricultural Officers and Contractors are at an increased occupational health risk. Where these risks are identified, robust measures are in place to ensure correct protective clothing and good operational practices are in place. Experience across London is that despite these measures individuals may become sensitised to the irritating hairs from the caterpillars and that this can result in unpleasant rashes.
10. To date reports of health issues affecting the public on City Corporation sites is very low, but we are now reaching a 'tipping point' at some properties, such as Hampstead Heath, where nest numbers have grown exponentially in 2018. At Ashted Common; the City Cemetery & Crematorium and Epping Forest numbers are currently relatively low, but these properties are likely to follow the same trajectory of large increases in the number of OPM nests and distribution of this pest species over the next few years.
11. The staff time resource and contractor costs will also increase markedly even with the targeted risk zone approach being taken. Officers have attended OPM training sessions and volunteers have also been trained how to identify the OPM nests to assist in the reporting of infested trees. The presence of OPM also impacts on normal arboricultural work including tree safety and veteran tree management. Contractors and Officers from the Corporation have to be aware of OPM as a risk and remove nests before undertaking tree surgery works.
12. To help illustrate the significant change that has taken place in 2018 the figures from Hampstead Heath, Highgate Wood and Queens Park below show the number of nests identified in each year since 2015;

Year	Nests	Trees affected
2015	15*	13
2016	25	20
2017	184	84
2018	2013	680

(*it is likely that OPM arrived at Hampstead Heath in 2014 but was only identified in 2015. Targeted spraying of the pesticide Bt from 2016 will have helped to limit the expansion of the OPM population)

A similar pattern of growth in population was experienced at Ashted Common where the number of OPM nests grew from 6 in 2016; to 16 in 2017; and 184 in 2018.

13. The Forestry Commission has served under the Plant Health Act 1967, Statutory Plant Health Notices (SPHNs) on the City Corporation, requiring the removal the infestations. Failure to comply with a notice can result in enforcement action and possible prosecution. landowners need to be able to demonstrate that reasonable steps have been taken to control the pest.

Financial Implications

14. The annual spend on contracted services for the control of OPM across the Department will be close to £100,000 in 2018/19 which is close to a ten-fold increase in expenditure on OPM compared to 2017/18. The spend is made up of nest removal, pesticide spraying, pheromone trapping and survey inspections across the Divisions as follows: Ashted Common £29,000; City Cemetery £5,000; Hampstead Heath, Highgate Wood and Queens Park £56,500; City Gardens £1,000; Epping Forest £8,000; a total spend in 2018/19 of £99,500.
15. It is anticipated that annual spending on the control of OPM will increase to a figure of circa £200,000 in 2019/20 and plateau at approximately £250,000 to £300,000 in subsequent years. Partner organisations, such as the Royal Parks, have already seen a similar growth in resource commitment having been affected by OPM for a much longer period.
16. The department is profiling a small overspend for the financial year 2018/19 identifying the expenditure on OPM and certain other areas of exceptional spend including the grass and heathland fires experienced in the summer of 2018.
17. It is also proposed that the need for addition resources from financial year 2019/20 onwards is highlighted to Resource Allocation Sub Committee when it considers the medium-term financial planning process in January 2019.

Corporate & Strategic Implications

The Corporate Plan

18. The Open Spaces Department actively contributes to the following Corporate Plan 2018-23 aims and outcomes:

Contribute to a flourishing society

- People enjoy good health and wellbeing
- People have equal opportunities to enrich their lives and reach their full potential
- Communities are cohesive and have the facilities they need

Shape outstanding environments

- We inspire enterprise, excellence, creativity and collaboration
- We have clean air, land and water and a thriving and sustainable natural environment.

- Our spaces are secure, resilient and well-maintained

Support a thriving economy

- Our land management supports local businesses and enterprises

Tree pests and diseases including OPM are identified in the Departmental risk register; OPM represents a significant risk to our ability to deliver key outcomes identified in the Corporate Plan. OPM control measures are needed to allow the public to continue to enjoy the natural environments, whilst protecting public health and wellbeing.

Conclusion

19. The expansion of the range and distribution of OPM across London is resulting in the need for targeted control measures to be undertaken across the Open Spaces. The risk zone-based approach is a pragmatic and effective way to address the public health risk and target necessary resources.
20. In the early years of the OPM infestation the costs of control have been accommodated within the existing resource budgets, however, in 2018 expenditure has reached a quantum where such costs cannot simply be absorbed. It is proposed that the additional resource requirement is highlighted through the medium-term financial planning process.

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Committee:	Date:
Epping Forest and City Commons - For Information	11 March 2019
Hampstead Heath, Highgate Woods and Queens Park - For Information	13 March 2019
West Ham Park - For Information	8 April 2019
Open Spaces and City Gardens - For Decision	8 April 2019
Subject: Final Departmental High-level Business Plans 2019/20 – Open Spaces Department	Public
Report of: Colin Buttery, Open Spaces Director	For Information
Report authors: Gerry Kiefer, Open Spaces Department	

Summary

This report presents the final high-level business plan for the Open Spaces Department for 2019/20. The Business Plan identifies three top line objectives with four outcomes sitting under each objective. These objectives and outcomes are relevant across the range of services provided by the Department. The Business Plan also identifies the key activities that the Department will be progressing and delivering over the next year and indicates how the Department is helping to achieve the Corporate Plan's aims and outcomes.

Recommendation

Open Spaces and City Gardens Committee Members are asked to:

- approve the Open Spaces Department's high-level Business Plan 2019–20.

Epping Forest and the Commons Committee, Hampstead Heath, Highgate Woods and Queens Park Committee and West Ham Park Committee are asked to:

- note this report

Main Report

Background

1. As part of the new framework for corporate and business planning, departments were asked to produce standardised high-level, 2-side Business Plans for the first time in 2017/18. Members generally welcomed these high-level plans for being brief, concise, focused and consistent statements of the key ambitions and objectives for every department.

2. For 2018/19, departments were again asked to produce high-level plans in draft, which were presented to Service Committees in November and December 2017 alongside the departmental estimate reports, so that draft ambitions could be discussed at the same time as draft budgets. This represented the first step towards integrating budget-setting and priority-setting.
3. For 2019/20, to secure deeper Member engagement with Business Plans, a series of four informal 'cluster' meetings took place in early February to allow Chairmen and Deputy Chairmen of relevant approving Committees to scrutinise how departments are using their 2019/20 Business Plans to prioritise activities towards corporate goals. These meetings were chaired by the Chair and Deputy Chairman of Resource Allocation Sub Committee.
4. To complement this, and to give all Members a chance to ask questions and put their views to their Chairmen and Deputy Chairmen in advance of these meetings, a 'Business Plan Surgery' was held on 10 January (immediately before Court of Common Council).
5. Taken together, these sessions replace the submission of draft high-level Business Plans to Committees. Final high-level Business Plans are still subject to Committee approval, as in previous years.
6. Work has also taken place to review the content and format of the supporting detail beneath the high-level Business Plans. This includes: information about inputs (e.g. IT, workforce, budgets, property and assets); improved links to risk registers; EEE Health Checks (economy, efficiency and effectiveness), and schedules of measures and key performance indicators for outputs and outcomes. This is a key element in the move towards business planning becoming a joined-up service planning process that links directly to Corporate Plan outcomes.

High-level Business Plan for 2019/20

7. The Open Spaces high level Business Plan for 2019/20 (Appendix 1) reflects the breadth of the Department recognising the services provided as a local authority (City Gardens and the Cemetery and Crematorium), Tower Bridge and the Monument, and through its eight Open Spaces and Keats House charitable trusts.
8. The Department's three top line objectives remain unchanged and align closely with the Corporate Plan. The three objectives are:
 - A. Open spaces and historic sites are thriving and accessible
 - B. Spaces enrich people's lives
 - C. Business practices are responsible and sustainable
 Below these three objectives sit twelve outcomes.
9. The Business Plan uses bracketed numbers to show how the Open Spaces outcomes link to the twelve outcomes of the Corporate Plan 2018 – 2023.
10. Delivery of the Business Plan is driven through a range of divisional activities. The high-level business plan groups these as generic statements of activity (page two appendix 1). The detail behind these activity statements is shown in appendix

2. This appendix is used inter and intra departmentally to show the activity that different divisions will be progressing in 2019/20.

11. The Department has reviewed its performance measures against its twelve outcomes and areas of activity. A new collection of seventeen measures have been identified which are listed in appendix 3. Some measures that were reported previously have been removed including those that were predominantly divisional rather than Departmental and those which did not link back to the Department's outcomes. New measures include: condition of our Sites of Special Scientific Interest, influencing planning authorities development approvals and planning policy documents, income generation and apprentice performance.

Corporate & Strategic Implications

12. The Department's activity is delivering ten of the twelve corporate plan outcomes across all three of the Corporate Plan aims as shown on the pie chart and table on page one of the Business Plan (appendix 1):

Contribute to a flourishing society

1. People are safe and feel safe.
2. People enjoy good health and wellbeing.
3. People have equal opportunities to enrich their lives and reach their full potential.
4. Communities are cohesive and have the facilities they need.

Support a thriving economy

5. Businesses are trusted and socially and environmentally responsible.
8. We have access to the skills and talent we need.

Shape outstanding environments

9. We are digitally and physically well-connected and responsive.
10. We inspire enterprise, excellence, creativity and collaboration.
11. We have clean air, land and water and a thriving and sustainable natural environment.
12. Our spaces are secure, resilient and well-maintained.

Conclusion

13. This report presents the final high-level Business Plans for 2019/20 for the Open Spaces Department. The Business Plan sets out the Departments top-line objectives and outcomes and the activity we will progress and deliver in the year ahead.

Appendices

- Appendix 1: High Level Open Spaces Department Business Plan
- Appendix 2: Detail sitting behind the high-level activity statements
- Appendix 3: 2019-20 Open Spaces Department Performance Measures

Gerry Kiefer

Directorate Business Manager, Open Spaces Department

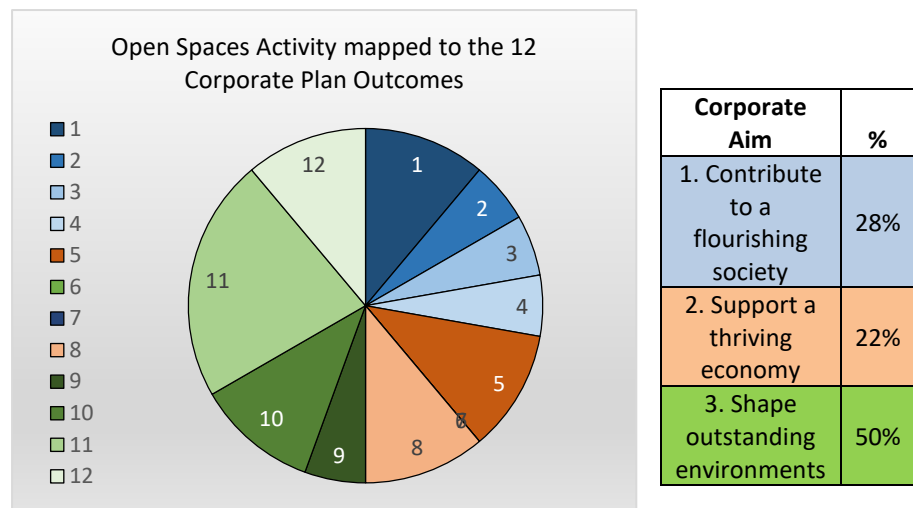
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OUR VISION: We enrich people's lives by enhancing and providing access to ecologically diverse open spaces and outstanding heritage assets across London and beyond.

The Department's Business Plan Activity is mapped below to the 12 Corporate Outcomes and 3 Corporate Aims



The Department manages open spaces across London and beyond, a Cemetery & Crematorium, Keats House, the Monument & Tower Bridge.

City Gardens and the Crematorium and Cemetery operate as local authority functions funded by City's Fund. The other Open Spaces & Keats House are Charitable Trusts and with The Monument, are funded by the City of London through City's Cash. Tower Bridge is funded by Bridge House Estates.

Our total 2019-20 budget is:	(Expenditure) (£000)	Income £000	Net cost (£000)
DIRECTORS'S LOCAL RISK:			
City's Fund	(5,013)	5,626	613
City's Cash	(15,543)	4,422	(11,121)
Bridge House Estates	(6,435)	6,217	(218)
TOTAL Director's Local Risk	(26,991)	16,265	(10,726)
City Surveyor's local risk (across all funds)	(4,898)	-	(4,898)
Recharges (across all funds)	(7,345)	1,330	(6,015)
Central risk (across all funds)	(1,121)	1,522	401
GRAND TOTAL ALL CHARGES	(40,355)	19,117	(21,238)

Our three top line objectives and twelve outcomes are:

A. Open spaces and historic sites are thriving and accessible.

1. Our open spaces, heritage and cultural assets are protected, conserved and enhanced (12)
2. London has clean air and mitigates flood risk and climate change (11)
3. Our spaces are accessible, inclusive and safe (1)
4. Our habitats are flourishing, biodiverse and resilient to change (11)

B. Spaces enrich people's lives.

5. People enjoy good health and wellbeing (2)
6. Nature, heritage and place are valued and understood (3)
7. People feel welcome and included (4)
8. People discover, learn and develop (3)

C. Business practices are responsible and sustainable.

9. Our practices are financially, socially and environmentally sustainable (5)
10. London's natural capital and heritage assets are enhanced through our leadership, influence, investment, collaboration and innovation (10)
11. Our staff and volunteers are motivated, empowered, engaged and supported (8)
12. Everyone has the relevant skills to reach their full potential (8)

What we'll measure:

- Green Flags Awards & Green Heritage Accreditation
- Condition of our Sites of Special Scientific Interest
- Our negative environmental impact
- Planning influence
- Active veteran tree management
- Internet access
- Learning
- Visits to our heritage attractions
- Customer satisfaction
- Tennis participation
- Net budget
- Income generation
- Volunteering
- Apprenticeships
- Short term sickness
- Health and safety investigations

KEY: The numbers in brackets show how the Open Spaces Outcomes link to the twelve Corporate Plan Outcomes 2018-2023.

We will work across the Department, with colleagues in City Surveyors, Chamberlains, Town Clerks, Comptrollers, Remembrancer's, Built Environment, Community and Children's Services and with Members, partners, stakeholders and our local communities to deliver our activities which will help us achieve our Departmental objectives and outcomes.

Departmental activity

A. Open Spaces and Historic Sites Are Thriving and Accessible

- a) Protect our heritage: developing partnership funding bids where possible (A1) (10d)
- b) Progress reviews, drafting, approval and implementation of management / conservation / heritage plans (A1) (11b)
- c) Reduce the negative environmental impacts of our activities (A2 & C9) (11a)
- d) Engage with the local planning process to mitigate and protect against the impact of development on our open spaces (A4) (12b)
- e) Review security and access control provision (A3) (1c)
- f) Protect and enhance our sites' biodiversity and determine the 'value of our green infrastructure'. (A4) (11b)

B. Spaces Enrich People's Lives

- g) Provide a sustainable range of sports and recreational opportunities (B5) (2d)
- h) Improve the visitor and cultural offer, including the development of facilities, new technologies, customer service and a programme of events celebrating our anniversaries, historic sites and nature. (B6 & B7) (4a)
- i) Determine our 'learning offer' (B8) (3b)

C. Business practices are responsible and sustainable.

- j) Maximise the value and opportunities of our built and natural assets (C9) (10c)
- k) Deliver opportunities arising from improved management capability from the City of London Corporation (Open Spaces) Act 2018 (A1) (1c)
- l) Develop innovative approaches to income diversification (C9) (5c)
- m) Make more effective use of IT and technology and adopt 'smarter' ways of working (C9) (9b)
- n) Support the development of asset management plans and master plans for each site and influence the City Surveyors implementation of their operational property review (C9, C10) (12a)
- o) Maintain our regional and national influence with regard to environmental, open space, burial, heritage and tourism matters (C10) (11d)
- p) Implement the recommendations arising out of the workforce plan, staff and customer surveys (C11) (8a)
- q) Develop our apprenticeship programme and volunteering opportunities across the Department (C12) (8d)
- r) Commence the process for prioritisation of services to mitigate efficiencies and establish long term sustainable service provision (C9) (5c)

Key:

The letter/number in brackets (e.g. A2) shows which Open Spaces outcome our activities are helping to achieve.

The number/letter in brackets (e.g. 2a) shows which Corporate Plan activity our activities are helping to achieve.

See appendix 1 for the detail behind these synopsised Departmental activities

Corporate programmes and projects:

In addition to those programmes and projects listed above and in appendix 1, we will support the delivery of Corporate Strategies in particular: Responsible Business Strategy, Apprenticeships, Volunteering, Education Social Mobility and the emerging strategies including: Customer Service, Climate Action, Transport, Visitor Destination, Local Plan.

We will contribute to development of the Culture Mile.

How we plan to develop our capabilities this year:

Actions k), m), p) and q) particularly show how we will develop our capabilities including those of our staff and volunteers. This is also reflected within Appendix 1.

The Open Spaces Cultural Values

which staff should uphold in the course of their work are:

**Collaborative and Inclusive,
Passionate and Driven,
Respectful and Open
Honest and Responsible**

CORPORATE PLAN'S AIMS:		2018 - 2023 CORPORATE PLAN					
		Contribute to a flourishing society.		Support a thriving economy.		Shape outstanding environments.	
		The Open Spaces Department's Vision, Objectives, Outcomes & Activity.					
DEPARTMENT VISION:		We enrich people's lives by enhancing and providing access to ecologically diverse open spaces and outstanding heritage assets across London and beyond.					
Department Objectives		A. Open spaces and historic sites are thriving and accessible.		B. Spaces enrich people’s lives.		C. Business practices are responsible and sustainable.	
Department Activity		Summary of OSD Activity (link to OSD outcomes & Corporate Plan activity)		Summary of OSD Activity (link to OSD outcomes & Corporate Plan activity)		Summary of OSD Activity (link to OSD outcomes & Corporate Plan activity)	
Key:		Detail behind the Summary		Detail behind the Summary		Detail behind the Summary	
The letter/number in brackets (e.g. A2) shows which Open Spaces outcome our activities and projects are helping to achieve.		a) Protect our heritage ; developing partnership funding bids where possible (A1) (10d)		g) Provide a sustainable range of sports and recreational opportunities (B5) (2d)		j) Maximise the value and opportunities of our built and natural assets (C9) (10c)	
The number/letter in brackets (e.g. 2a) shows which Corporate Plan activity our activities and projects are helping to achieve.		b) Progress reviews, drafting, approval and implementation of management / conservation / heritage plans (A1) (11b)		h) Improve the visitor and cultural offer, including the development of facilities, customer service and programmes of events celebrating our anniversaries, historic sites and nature (B6, B7) (4a)		k) Deliver opportunities arising from improved management capability from the City of London Corporation (Open Spaces) Act 2018 (A1) (1c)	
More than one division = Purple Cem & Crem = Black City Gardens & WHP = Dark Red Epping = Brown NLOS = Dark Blue The Commons = Green TB&M = Light Blue		c) Reduce the negative environmental impacts of our activities (A2) (11a)		i) Determine our 'learning offer' (B8) (3b)		l) Develop innovative approaches to income diversification (C9) (5c)	
		Bunhill Fields - review funding opportunities Wanstead Park Address our statutory requirement under the Reservoirs Act on Wanstead Park lakes Highgate Wood Roman Kiln Project		Standardise the sports grounds maintenance specifications Develop and implement sports licencing/leasing arrangements Increase awareness of clubs using OSD sports facilities Develop sustainable football improvements at Wanstead Flats		Implement agreed approach and options for commercial wayleaves Progress Finsbury Circus reinstatement Develop the masterplan for the future of West Ham Park Nursery site Progress Churchyard Enhancement programme	
		Cemetery & Crematorium Heritage Conservation Plan - implementation West Ham Park Conservation Plan - progress its drafting Epping Forest Management Plan - progress its drafting Hampstead Heath Management Strategy - implementation Highgate Wood Conservation Management Plan- progress review Queens Park Conservation Management Plan- progress review Keats House Forward Plan - implementation Keats House Improvement Plan - progress its drafting Stoke Common Management Plan - implementation Burnham Beeches Management Plan - progress its drafting Farthing Downs Heritage Plan - progress its drafting		Programme of OSD organised activities and events on our sites Playgrounds at: WHP, HH, QP Promote and improve accessibility of our sites and facilities, subject to funding. Improve signage, interpretation and visitor content Develop Tower Bridge's and Epping Forests cultural profile via Artist in Residence programmes and other cultural events. Enhance West Ham Park entrances Hunting Lodge and the View Progress access improvements at Keats House Deliver Keats200 anniversary programme Improve toilets at QP Progress a standalone Visitor Centre for The Monument Celebrate Tower Bridge's 125th anniversary		Introduce longer concessions/leases Manage fly tipping Develop and implement licencing arrangements Review opportunity for use of FPN's for Bylaw offences Implement the Departmental and Divisional approved events policies Progress letting of lodges Progress off road parking strategy	
		Increase our 'green fleet': Euro 6 or Electric Reduce the use of pesticides Reduce utility consumption - petrol, diesel, electricity, gas, water Audit and improve effectiveness of Building Energy Management System, install / retrofit LED lighting, with a focus on areas of largest consumption Progress waste procurement review Review approach to dog waste Extend EPCs and recommended actions to residential properties Replace ageing cremators with new at the Cemetery and Crematorium Implement City Gardens fleet changes arising from ULEZ Progress HH waste and recycling strategy		Determine the Departmental Learning team provision Develop the learning offer at Tower Bridge, Monument and Keats House Kenley - maintain schools outreach and visits Launch and evaluate the fully accessible education facility at Tower Bridge		Optimise income that we bring in from outside our local risk budget e.g. sponsorship, will donations, grants, CIL Increase the amount of income generated from existing activity such as events, retail, filming etc Review existing income generating arrangements and opportunities e.g. Burnham Beeches cafe, car parking at The Commons Investigate and progress new income generating opportunities e.g. new catering provision Regular benchmarking of fees and charges with neighbouring/competing facilities/providers Review approach to fees and charges	

Department Activity		Summary of OSD Activity (link to OSD outcomes & Corporate Plan activity)	Detail behind the Summary
Key: The letter/number in brackets (e.g. A2) shows which Open Spaces outcome our activities and projects are helping to achieve. The number/letter in brackets (e.g. 2a) shows which Corporate Plan activity our activities and projects are helping to achieve. More than one division = Purple Cem & Crem = Black City Gardens & WHP = Dark Red Epping = Brown NLOS = Dark Blue The Commons = Green TB&M = Light Blue	d)	Engage with the local planning process to mitigate and protect against the impact of development on our open spaces (A4) (12b)	Mitigation strategies developed with host/neighbouring local authorities Comment on planning applications that affect our land &/or the openness and character of the open space Resist and abate encroachment Contribute to Local Authorities Local Plans and Supplementary Planning Documents
	e)	Review security and access control provision (A3) (1c)	Review site security and public safety at identified entrances Review access control methods at the Lido Explore the potential for a secure exit facility at the Bridge's South Tower
	f)	Protect and enhance our sites' biodiversity and determine the value of our green infrastructure (A4) (11b)	Progress the implementation of the grazing expansion plans at the Commons and Epping Implement the actions within the biodiversity arm of the Responsible Business Strategy Commence work to adopt a single approach to 'value our green infrastructure' Monitor and report returning / new habitats within our open spaces Deliver habitat improvements to south meadow and complete extension of wildlife garden at West Ham Park Submit a bid to the Secretary of State which enhances Burnham Beeches natural habitats, biodiversity and visitor experience. Progress the potential for Cousldon Common and the London Borough of Croydon's Happy Valley to be declared a National Nature Reserve

Summary of OSD Activity (link to OSD outcomes & Corporate Plan activity)	Detail behind the Summary
---	---------------------------

Summary of OSD Activity (link to OSD outcomes & Corporate Plan activity)	Detail behind the Summary
m)	Make more effective use of IT and technology and adopt 'smarter' ways of working (C9) (9b) Increase use of: * Skype, SharePoint, iBase * online payments and bookings * on-line forms and apps to aid administrative functions, such as H&S inspections, fleet and playground checks etc Develop opportunities for a cash-free environment Introduce COL's CRM Investigate the potential for augmented reality app's Roll out Wi-Fi across sites to allow more agile working Investigate use of Col's 24 hour out-of-hours service Contribute to the procurement review of cash collection service, Tree safety works and OPM Develop a name search facility for the online burial register system Use technology to improve efficiency and provide intelligent management information that can improve the way we work.
n)	Support the development and implementation of Asset Management Plans and Master Plans and influence the City Surveyors implementation of the Operational Property Review (C9, C10) (12a) Develop and implement Epping Forest & Hampstead Heath Asset Management Plans Work with CS to develop Asset Management Plans for divisions other than Epping Forest and Hampstead Heath Work with CS to inform, influence and progress sites identified within the OPR Work with CS to develop a Masterplan for Heathfield House & Parliament Hill
o)	Maintain our regional and national influence in relation to environmental, open space, burial, heritage and tourism matters (C10) (11d) OPM and our work with the Forestry Commission Action Oak initiative National Park City Green Arc for London Use of S35 status to influence/deliver NE's NNR Strategy Develop our grave reuse and reclamation programme as a model system for creating the sustainable UK
p)	Implement the recommendations arising out of the workforce plan, staff and customer surveys (C11) (8a) Deliver 2018 OSD Staff Survey recommendations Deliver Culture Board initiatives increasing cross division working Communicate feedback and implement recommendations arising from Snapshot survey results Deliver 2018 Corporate Staff Survey recommendations Develop and refine the workforce plan Deliver improvements arising from Cem & Crem visitor satisfaction survey
q)	Develop our apprenticeship programme and volunteering opportunities across the Department (C12) (8d) Review the 'Enjoying Green Spaces & the Natural Environment' grant aid scheme to maximise it's benefit and value. Finalise the Volunteer tool-kit Maintain a rolling programme of apprenticeships across the Department where funded Corporately Provide opportunities for apprenticeship progression from Level 2 to Level 3 Consider requests for internal levy funded training where operationally sustainable Work with partners to identify new opportunities for skills development
r)	Commence the process for prioritisation of service delivery to mitigate efficiencies and establish sustainable long term service provision (C9) (5c) Review what we are providing Clarify our long term (5+ years) Departmental service delivery priorities Consider alternate methods of service delivery Determine our long term approach to deliver sustainable, efficient, value for money services.

Appendix 3 - 2019 / 2020 OPEN SPACES DEPARTMENT PERFORMANCE MEASURES

No:	Performance Measure	Frequency	2018/19 Target	2018/19 Actual (annual)	2019/20 Target	Comment re 19/20 target	Contributing Divisions
Department Objective A. Open spaces and historic sites are thriving and accessible.							
1	Retaining Green Heritage Site Accreditation	Annual	13 Green Heritage Awards	13 Green Heritage Awards	13 Green Heritage Awards		P&G, EF, NLOS, C&C, TC
2	Retaining Green Flag Awards	Annual	15 green flag sites overall band score 53% = 80+ 27% = 75 – 79 20% = 70 - 74	15 green flag sites	15 green flag sites overall band score targets TBC		P&G, EF, NLOS, C&C, TC
3	Improving the condition of our Sites of Special Scientific Interest	Annual	New Measure for 2019/20	Favourable = 12 (28%) Unfavourable recovering = 22 (52%) Unfavourable - no change = 7 (17%) Unfavourable - declining = 1 (2%) (last assessed 2010)	All SSSI's that are re-assessed by Natural England are rated as being in 'favourable' or 'unfavourable recovering' condition.	SSSI conditions are measured by Natural England at their timetable. Measures remain as stated until a new assessment is undertaken.	EF, TC
4	Reducing our environmental footprint	Annual	New Measure for 2019/20	New Measure for 2019/20	General reduction across all areas / increase in generated electricity	Reduction in utility consumption (petrol, red & white diesel, electricity, gas and water) Increase the amount of electricity being generated Previously individual measures for usage of diesel, petrol, gas, electricity	All
5	Influencing planning authorities development approvals and planning policy documents	Annual	New Measure for 2019/20	New Measure for 2019/20	Create Baseline We will try and measure our influence in 2019/20.	Data gathering: Number of planning applications we were made aware of Number of planning applications we responded to Number of planning permissions given where our response: did not / partly / significantly influenced/informed the planning permission/conditions. Level to which our contribution to Local Plans is taken on Board	EF, NLOS, TC, P&G
6	Active management of our veteran trees	Annual	New Measure for 2019/20	New Measure for 2019/20	Still finalising the measure and method of data capture		EF, TC
Department Objective B. Spaces enrich people's lives.							
7	Increase the number of visits to Open Spaces Department's webpages	Annual with 6 month update	843,784		TBC once year end data available		All
8	Learning programme measures	Annual	New Measure for 2019/20	New Measure for 2019/20	Waiting on outcome of request for additional funding to secure future of the Learning Programme		Dir, EF, NLOS
9	Increase the number of visits to our heritage visitor attractions	Annual with 6 month update	1,034,246	New Measure for 2019/20	1,030,000 Tower Bridge and Monument + Keats House (25,000 or +3% on 2018/19 actual outturn)	Total figure across the attractions	TBM, NLOS
10	Improve customer satisfaction at our heritage visitor attractions	Annual	New Measure for 2019/20	New Measure for 2019/20	Improvement in our customer satisfaction scores across a number of schemes at Tower Bridge and Keats house	Total performance across the attractions	TBM, NLOS
11	Increase tennis court usage	Annual with 6 month update	New Measure for 2019/20 as will include Queens Park tennis courts as well.		TBC once all year end usage data collated		P&G, NLOS

No:	Performance Measure	Frequency	2018/19 Target	2018/19 Actual (annual)	2019/20 Target	Comment re 19/20 target	Contributing Divisions
Department Objective C. Business practices are responsible and sustainable.							
12	Achieve budgeted net expenditure by overarching Committee (OS Director local risk only)	Annual with 6 month update	New Measure for 2019/20 (Budget is (11,934,000))		(12,221,000)	OSCG Committee Achieve Budget Net expenditure (OS Director local risk) for this overarching open spaces Committee	P&G, EF, NLOS, TC, Dir
		Annual with period updates	New Measure for 2019/20 (Budget is 1,700,000)		1,683,000	PHES Committee Achieve Budget Net expenditure (OS Director local risk) for this Committee	C&C
		Annual with 6 month update	New Measure for 2019/20 (Budget is 1,592,000)		£1,555,000	CHL Committee Achieve Budget Net expenditure (OS Director local risk) for this Committee	TBM, NLOS
13	Achieve Budgeted income target by overarching Committee (OS Director local risk)	Annual with 6 month update	New Measure for 2019/20 (Budget is 4,237,000)		4,184,000	OSCG Committee Achieve Budget Gross Income target (OS Director local risk) for this overarching open spaces Committee	P&G, EF, NLOS, TC, Dir
		Annual with period updates	New Measure for 2019/20 (Budget is 4,821,000)		5,089,000	PHES Committee Achieve Budget Net expenditure (OS Director local risk) for this Committee	C&C
		Annual with 6 month update	New Measure for 2019/20 (Budget is 6,842,000)		6,992,000	CHL Committee Achieve Budget Net expenditure (OS Director local risk) for this Committee	TBM, NLOS
14	Volunteer measure	Annual	New Measure for 2019/20		TBC -identifying impact/outcome based measures but assessing level of resource required to collect data.	To be impact based measures aswell as input based	P&G, EF, NLOS, TC, Dir,
15	Increase apprentice performance	Annual	New Measure for 2019/20	New Measure for 2019/20	TBC - aiming to establish baseline in April 2019	% of apprentices that pass their training/qualification with OS (establish level of data available in 2018/19 or gather baseline in 2019/20). % of apprentices that leave OSD and gain full time employment or access further/higher training, within 3 months (establish level of data available in 2018/19 or gather baseline in 2019/20).	All
16	Reduce the number of FTE days lost due to Short term sickness	Annual with 6 month update	3.2 days FTE Working Days Lost per FTE		Target to be set once 2018/19 actual confirmed		All
17	The % of health and safety accident investigations completed within 28 days	Annual with 6 month update	85%		85%	Corporate target	All

Key to contributing divisions

P&G = Parks and Gardens (City gardens and West Ham Park)

EF = Epping Forest

North London Open Spaces (Hampstead Heath. Golders hill Park, Highgate

NLOS = Wood, Queens Park, Keats House)

TC = The Commons (Burnham Beeches and City Commons)

C&C = Cemetery and Crematorium

TBM = Tower Bridge and Monument

Dir = Directorate



ENGLISH HERITAGE

Summer Events Meeting

We would like to invite you to meet with us for a consultation meeting this Spring to learn more about our plans for key events at Kenwood in 2019.

This will focus on our keynote events (Concerts and House Festival) and summarise how the pasture ground will be used this year.

Monday 11th March at 6.00pm

Location: Old Kitchen (next to the Brew House café)

Space is limited, so please indicate your interest in attending by email (Kenwood.house@English-heritage.org.uk) to find out about access on the night.

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ENGLISH
HERITAGE

Invitation

Kenwood House Events Consultation Meeting (Local residents)

Invitation to a consultation meeting: Events at Kenwood in 2019

Dear Neighbours,

As General Manager at Kenwood House, I would like to take this opportunity to wish you a Happy New Year and to invite you to meet with us at Kenwood House this Spring to learn more about our plans for key events at Kenwood in 2019.

Heritage Live! Concerts (14th-16th June)

Our concerts this year will be held over one weekend from the 14th-16th June:

14th: The Piano Guys
15th: Madness
16th: Jose Carreras

House Festival (4th July)

In July, House Festival will return for its second year at Kenwood (and their 12th year as a supporter of English Heritage). This event raises funds for English Heritage, which will directly benefit Kenwood House. Again this year, as a local resident, you will be given an opportunity to purchase tickets from a reserve of tickets for House Festival. We will circulate details of this offer separately.

Thanks to your feedback and continued support, we are able to hold these events, which make a vital contribution to our work preserving the House, Estate and collection at Kenwood.

We recognise that events such as these can cause disruption to local residents and tenants. To minimize this, we are hosting consultation meetings for our events to give you an opportunity to hear more about our planning. This will take place on:

Monday 11th March at 6.00pm

Location: Old Kitchen (next to the Brew House café)

Joining Instructions: Access via East Lodge gate

To ensure that we stage the best possible event in harmony with the local community, you can contact me ahead of these meetings at sam.cooper@english-heritage.org.uk to share your thoughts.

Please indicate your interest in attending by email (Kenwood.house@English-heritage.org.uk) or by telephone (0208 348 1286)

If you are unable to attend, I hope we will see you at Kenwood House in 2019, as a visitor.

Best regards,

Sam Cooper, General Manager

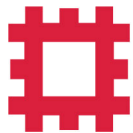
Step into Kenwood's story



We have an access to information policy, so anything you send us may become public.
English Heritage is committed to achieving equality of opportunity as a service provider and an employer.

The English Heritage Trust is a charity, no. 1140351, and a company, no. 07447221, registered in England





Events at Kenwood 2019

Please find, below a full listing for our planned use of the Estate this year:

June -

6th-13th: Preparation for events on the Pasture Ground*

14th: **Jose Carreras**

15th: **Madness**

16th: **The Piano Guys**

17th-20th: De-rigging of Concerts*

During this ten day period, there will be limited access to the pasture ground and restricted use of the South Terrace, although this will remain open throughout.

July -

26th-3rd: Preparation for House Festival*

4th: **House Festival**

5th-8th: De-rigging of all equipment on site*

During this thirteen day period, there will be no access to the pasture ground and restricted use of the South Terrace, although this will remain open throughout.

16th-18th: **Luna Cinema (three screenings – titles tbc)**

No restrictions to use of the Estate

August -

18th: **“A Mid-summers’ night dream” by The Lord Chamberlain’s Men**

No restrictions to use of the Estate

September -

1-6th: Preparation for events on the Pasture Ground

7th: **Financial Times Festival**

8-10th: De-rigging of all equipment on site.

During this eleven day period, there will be limited access to the pasture ground.

16th-20th: Preparation for events on the Pasture Ground

21st-22nd: **How the Light Gets In Festival**

23rd-25th: De-rigging of all equipment on site.

During this ten day period, there will be limited access to the pasture ground.

**NB: This event
is not yet
confirmed**

In Summary:

7 days of events on the pasture ground, 3 days of events on the Flower Garden and a 1 day event on Half-Moon Lawn.

* *Exact dates still to be confirmed*

Volunteering Highlights - 2018/19

Record membership of 222 volunteers

Monthly average contribution 1,219 hours; record 47 sessions each month

Golders Hill Park record attendance; London in Bloom awards; 29 volunteers contribute 720 hours in GHP Zoo

Hill Garden: 34 sessions including extra days, record attendance



Extra August conservation sessions

Whitestone Garden: volunteer led sessions develop peaceful space; 6 school groups (170 pupils) use Old Orchard Garden along with art classes and training workshops

Community Heath project develops, supporting over 1100 people across 90 events to get involved in recreation and volunteering. Almost 200 volunteers assist with project sessions. Community Heath Festival 2018

More than 300 volunteers from 15 corporate groups contribute over 1300 hours of habitat management and conservation tasks



Friday conservation: good attendance at sessions across Athlone Gardens, Ladies Pond and Heath Extension



Governance: Heath Hands AGM at Kenwood House; new representative from Heath and Hamp.Soc.



Office: GDPR; 5 office volunteers, 1500 followers on social media, 2019 calendar published

Kenwood: new Senior Gardener and Gardener recruited; 56 volunteer sessions on Estate

Conservation Team focus on H. balsalm, meadows, fence maintenance, heathland and wetland habitat creation



Weekly drop-in gardening club and guided walks introduce dozens of people to the Heath

Keats House: weekly garden sessions; Open Garden Squares tours; Silver Gilt received from London in Bloom

Friends of Heath Hands membership group grows; marketing campaign



Highgate Wood: 13 weekly sessions since September

Social: summer barbecue at Old Orchard; Bobby de Joia Lecture; trips to Woodberry Wetlands

Walks and Talks: wildflowers, tree, apothecary, reptiles, Highgate Wood and Ken-



Wildlife Monitoring: record 4 reptile transects, hedgehog and dragonfly projects develop

14 Volunteer Leaders help supervise conservation, WaHH and monitor-



Events: volunteers assist staff delivering public events including athletics, festivals and conker championships

Parliament Hill: record attendance on regular Monday sessions



Wild about Hampstead Heath: over 8000 visitors engaged since 2015 handover; 3 year legacy phase completed

Agenda Item 14

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